The University of Arkansas for Medical Sciences (UAMS) Fay W. Boozman College of Public Health (COPH) was established as the sixth and newest academic unit at UAMS in July 2001 as a result of Initiated Act 1 of 2000, the Tobacco Settlement Proceeds Act. This Act, which funded the COPH and an array of other programs designed to improve the health of Arkansans, became law based on a popular vote during the November 2000 election with over 64 percent of Arkansans voting in favor and a majority of votes in 73 of our 75 counties. Arkansas now has the distinction of being the only state which continues to use 100% of our Tobacco Settlement funding for health-related programs as was the original intent for these funds. Despite being relatively young, the Fay W. Boozman College of Public Health has rapidly established a broad complement of teaching, research and service programs directed toward meeting our Mission of improving the health and promoting the well-being of individuals, families, and communities in Arkansas. This rapid progress resulted in the COPH being accredited by the Council on Education for Public Health in May 2004, in record time.

We recognize that we will fulfill our Mission through our educational, research and service programs. Through educating students and fellows in a variety of degree programs developed to be consistent with our Mission, we will contribute to the trained public health workforce that will lead to improvement of the health of the population. Our research programs will contribute to answering important public health questions for our state, region and the nation, as well as lead to model public health programs that may be disseminated more broadly. Through service, our faculty, staff and students are providing technical assistance to agencies and organizations as well as legislators and other elected officials, leading to enhanced programs and policies.

Early strategic planning established the importance of the COPH addressing the major, preventable causes of morbidity and mortality as well as the risks encountered by groups who disproportionately bear the burden of disease. With internal support, the COPH has created the Center for the Study of Tobacco Addiction and the Center for the Study of Obesity to ensure that we maintain a focus on tobacco and obesity as the leading preventable risk factors for everyone in our country. With extramural support, we have also created the NIH-funded Arkansas Center for Health Disparities (ARCHD) and the CDC-funded Arkansas Prevention Research Center (ARPRC), both of which focus on research and education programs in racial and ethnic minority populations i.e., the populations at the greatest risk of premature death and disability.

On behalf of the faculty, staff and students of the Fay W. Boozman College of Public Health, I welcome your interest in our programs and hope you will join our team effort to improve the health and well-being of the population.

James M. Raczynski, Ph.D.
Professor and Founding Dean

“The UAMS Fay W. Boozman College of Public Health is funded, in part, from Tobacco Settlement Funds”
# TABLE OF CONTENTS

Academic Calendar (2010 – 2011) ................................................................................................................................................. 6

Introduction.................................................................................................................................................................................. 7

University Organization
  UA System Administration .......................................................................................................................................................... 8
  UAMS Campus Administration ........................................................................................................................................... 11
  UAMS Vision, Mission, Role and Scope .................................................................................................................................. 13

Fay W. Boozman College of Public Health Vision and Core Values ...................................................................................................... 13

Information for Applicants
  Non-Degree Seeking Students .................................................................................................................................................. 14
  Post-Baccalaureate Certificate in Public Health .................................................................................................................. 15
  Post-Baccalaureate Certificate in Occupational and Environmental Health .................................................................................. 16
  Master of Public Health .......................................................................................................................................................... 17
  Master of Science in Occupational and Environmental Health ................................................................................................ 18
  Master of Health Services Administration ................................................................................................................................ 19
  Doctor of Public Health in Public Health Leadership ........................................................................................................ 21
  Doctor of Philosophy in Health Systems Research ........................................................................................................... 23
  Doctor of Philosophy in Health Promotion and Prevention Research ...................................................................................... 23
  Combined Degree Programs .................................................................................................................................................. 23
  International Applicants .......................................................................................................................................................... 25

Programs of Study
  Post-Baccalaureate Certificate in Public Health .................................................................................................................. 27
  Post-Baccalaureate Certificate in Occupational and Environmental Health .................................................................................. 27
  Master of Public Health (MPH) .................................................................................................................................................. 27
  Master of Science in Occupational and Environmental Health (MS) ......................................................................................... 27
  Master of Health Services Administration (MHSA) .................................................................................................................. 28
  Doctor of Public Health in Public Health Leadership (DrPH) .................................................................................................... 28
  Doctor of Philosophy in Health Systems Research (PhD) ........................................................................................................ 28
  Doctor of Philosophy in Health Promotion and Prevention Research (PhD) ........................................................................... 30
  Combined Degree Programs .................................................................................................................................................. 33

Courses of Instruction, Course Numbers and Descriptions
  Post-Baccalaureate Certificate in Public Health Requirements .................................................................................................. 36
  Post-Baccalaureate Certificate in Occupational and Environmental Health Requirements ......................................................... 38
  Master of Public Health Program Requirements (MPH) ........................................................................................................... 39
    MPH Required Core Courses .................................................................................................................................................. 40
    MPH Required Preceptorship and Integration Project ........................................................................................................ 41
    MPH Elective Courses .......................................................................................................................................................... 42
  MPH Generalist Requirements .................................................................................................................................................. 44
    Generalist Track Planner ........................................................................................................................................................ 45
  Biostatistics ................................................................................................................................................................................. 47
    Course Requirements for MPH with a Specialty in Biostatistics ............................................................................................ 48
    Biostatistics Specialty Track Planner ...................................................................................................................................... 50
Student Resources

Bookstore at UAMS ................................................................. 143
Cafeterias & Campus Food Services ........................................ 143
Confidentiality Agreement ......................................................... 145
Creative Services ........................................................................ 145
Crime Statistics ........................................................................ 146
Emergency Phone Numbers at UAMS ...................................... 146
Emergency Telephones ............................................................. 146
Health Services ........................................................................ 146
Employee Health/Student Preventative Health Services .......... 146
Student Mental Health Services ................................................ 147
Dental Hygiene Service ............................................................... 148
Pharmacy ................................................................................... 148
Psychiatric Services ................................................................. 149
Speech, Language, & Hearing .................................................... 149
Rape Crisis Hotline .................................................................... 149
ID Badges .................................................................................. 149
Inclement Weather Policy ......................................................... 149
Library at UAMS ......................................................................... 149
Mail Services ............................................................................. 155
Office of Educational Development ......................................... 155
Parking ....................................................................................... 155
Police ........................................................................................ 156
Room use in COPH ................................................................. 156
Student Activities ....................................................................... 156
Student Financial Services ....................................................... 156

COPH Faculty .......................................................................... 157
# Academic Calendar - Fay W. Boozman College of Public Health

## 2010 – 2011

### Fall Semester 2010

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Day of Fall Registration</td>
<td>August 11</td>
</tr>
<tr>
<td>Orientation</td>
<td>August 11</td>
</tr>
<tr>
<td>Fall Classes Begin</td>
<td>August 16</td>
</tr>
<tr>
<td>Last Day to Drop a Class with a 100% Refund</td>
<td>August 20</td>
</tr>
<tr>
<td>Labor Day Observed (no classes/offices closed)</td>
<td>September 5</td>
</tr>
<tr>
<td>Last Day to Drop without a “W”</td>
<td>September 13</td>
</tr>
<tr>
<td>Preceptorship/Integration Info Meeting (10 – 11am)</td>
<td>September 14</td>
</tr>
<tr>
<td>Preceptorship/Integration Info Meeting (4 – 5 pm)</td>
<td>September 16</td>
</tr>
<tr>
<td>Veteran’s Day Observed (no classes/offices closed)</td>
<td>November 11</td>
</tr>
<tr>
<td>Last Day to Drop a Course</td>
<td>November 17</td>
</tr>
<tr>
<td>Thanksgiving Holiday</td>
<td>November 25 &amp; 26</td>
</tr>
<tr>
<td>Last Day to Submit Spring 2011 Preceptorship/Integration Plans</td>
<td>December 10</td>
</tr>
<tr>
<td>Fall Classes End</td>
<td>December 17</td>
</tr>
</tbody>
</table>

### Spring Semester 2011

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Day to Submit Spring 2011 Non-degree Applications</td>
<td>January 1</td>
</tr>
<tr>
<td>Last Day of Spring Registration</td>
<td>January 10</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>January 10</td>
</tr>
<tr>
<td>Spring Classes Begin</td>
<td>January 10</td>
</tr>
<tr>
<td>Martin Luther King, Jr. Day Observed (no classes/offices closed)</td>
<td>January 17</td>
</tr>
<tr>
<td>Last Day to Drop a Class with a 100% Refund</td>
<td>January 18</td>
</tr>
<tr>
<td>Last Day to Drop a Class without a “W”</td>
<td>February 7</td>
</tr>
<tr>
<td>Preceptorship/Integration Info Meeting (10 – 11 am)</td>
<td>February 15</td>
</tr>
<tr>
<td>Preceptorship/Integration Info Meeting (4 – 5 pm)</td>
<td>February 17</td>
</tr>
<tr>
<td>President’s Day Observed (no classes/offices closed)</td>
<td>February 21</td>
</tr>
<tr>
<td>Spring Break (no classes)</td>
<td>March 21 – 25</td>
</tr>
<tr>
<td>Last Day to Drop a Course</td>
<td>April 22</td>
</tr>
<tr>
<td>Last Day to Submit Summer 2011 Preceptorship/Integration Plans</td>
<td>May 10</td>
</tr>
<tr>
<td>Last Day to Submit Summer 2011 Non-degree Application</td>
<td>May 15</td>
</tr>
<tr>
<td>Spring Classes End</td>
<td>May 20</td>
</tr>
<tr>
<td>Commencement</td>
<td>May 21</td>
</tr>
<tr>
<td>Memorial Day Observed (offices closed)</td>
<td>May 30</td>
</tr>
</tbody>
</table>

### Summer Semester 2011

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Day of Summer Registration</td>
<td>May 31</td>
</tr>
<tr>
<td>Summer Classes Begin</td>
<td>May 31</td>
</tr>
<tr>
<td>Last Day to Drop a Class without a “W”</td>
<td>June 13</td>
</tr>
<tr>
<td>Independence Day (no classes)</td>
<td>July 4</td>
</tr>
<tr>
<td>Last Day to Drop a Course</td>
<td>July 8</td>
</tr>
<tr>
<td>Last Day to Submit Fall 2011 Preceptorship/Integration Plans</td>
<td>July 10</td>
</tr>
<tr>
<td>Summer Classes End</td>
<td>July 22</td>
</tr>
</tbody>
</table>
INTRODUCTION

The University of Arkansas is committed to the policy of providing educational opportunities to all qualified students regardless of their economic or social status, and will not discriminate on the basis of disability, race, color, sex, creed, veteran status, age, marital or parental status, or national origin. The Office of Human Relations acts on a campus-wide basis for all students, faculty, and employees regarding such matters, and within each college or school there is an associate or assistant dean designated to assist students of that college in utilizing a special grievance procedure.

Any student who alleges the existence of any policy, procedure, or practice prohibited by Title VI of the Civil Rights Act of 1964 (Title VI), Title IX of the Education Amendments of 1972 (Title IX), the Age Discrimination Act of 1975, Section 504 of the Rehabilitation Act of 1973 (Section 504), and Title II of the Americans with Disabilities Act of 1990 (Title II), and their implementing regulations must contact the Office of the Associate Dean for Academic Affairs (501-526-6622). Procedures for addressing such grievances are outlined in the COPH student handbook.

This catalog presents specific information about the Fay W. Boozman College of Public Health at the University of Arkansas for Medical Sciences, including admission requirements, curricula offered, degrees granted, and courses available.

Procedures stated in this handbook require continual evaluation, review and approval by appropriate University of Arkansas for Medical Sciences officials. The Fay W. Boozman College of Public Health operates under applicable University of Arkansas Board and UAMS policies. The policies and procedures in the Student Handbook and Catalog do not supersede or negate Board of Trustee policies, University-wide administrative memoranda, or UAMS campus policies, but supplement such policies. All statements contained herein reflect policies in existence at the time this Handbook went to press, and UAMS and the Fay W. Boozman College of Public Health reserve the right to change policies at any time and without prior notice. Students are responsible for its contents and expected to comply with all policies of the institutions with which the College affiliates. Students should check the Fay W. Boozman College of Public Health website at www.uams.edu/coph to obtain the most recent information.

The courses listed in this catalog have been authorized in accordance with policies approved by the College and the Arkansas Department of Higher Education. The individual departments of the College determine the frequency of offerings as program needs dictate with no assurance that a course is offered every year. The summaries of courses and prerequisites, when stated, are meant to serve as a guide to degree program planning and are subject to specific determination and consultation with academic advisors. The fees listed in this catalog, while accurate at the time of printing, may be superseded by increases. Please check the Fay W. Boozman College of Public Health website at http://www.uams.edu/coph/students/fees.asp to obtain the most recent information concerning tuition and fees.

IMPORTANT NOTICE

This catalog contains information which was determined to be accurate at the time of completion. However, regulations, fees, programs of study, and individual courses are regularly revised. Therefore, the catalog information is subject to change. Interested persons should consult the UAMS Fay W. Boozman College of Public Health web site at www.uams.edu/coph or the office of Student Services coph@uams.edu to obtain the latest information available.

All students enrolled in the Fay W. Boozman College of Public Health are responsible for all information contained in this Catalog/Handbook.
UAMS HISTORY AND ORGANIZATION

UNIVERSITY OF ARKANSAS

The University of Arkansas was established in Fayetteville in 1871 under provisions of the Federal Land-Grant Act of the same year. The purpose of this act was to provide a public system of higher education for all qualified persons, regardless of their economic or social status. The University of Arkansas remains committed to this policy. Its basic aim is to provide the finest educational opportunities to all students, irrespective of handicaps, sex, race, color, creed, or national origin.

Originally named the Arkansas Industrial University, it enrolled its first students in January of 1872 and graduated the first class of five men and four women in 1876. The institution was renamed the University of Arkansas in 1899.

The UA has grown during the past century. It is now a system composed of twelve separate campuses: UA, Fayetteville (UAF), UA at Little Rock, UA for Medical Sciences (UAMS), UA at Pine Bluff, UA at Monticello, Phillips Community College of the UA, UA at Fort Smith, Cossatot Community College of the UA, UA Community College at Batesville, UA Community College at Morrilton, UA Community College at Hope, and the Clinton School of Public Service in Little Rock. Each of the twelve campuses has its own Chancellor or Dean and the system is administered by a President and Board of Trustees.

BOARD OF TRUSTEES

The Board of Trustees is a 10-member body appointed by the Governor with concurrence of the State Senate for 10-year terms with one term expiring each year. One member is appointed from each congressional district, the remainder being appointed at-large. The at-large members must be alumni of the university. The Board has constitutional status and exercises those powers and duties prescribed by state statutes.

The Board is the ultimate legal authority within the University. The Board functions primarily as a policy-making body, but all major official acts of the University require Board approval. Official acts include, but are not limited to, the following: sale or purchase of property, authorization of new building programs, annual operations and maintenance budget, granting of degrees, legislative requests, new degree-granting programs, and faculty promotions.

ADMINISTRATION

The chief administrative officer of the campus is the Chancellor, who is responsible to the President of the University. Under his leadership, campus affairs are conducted in keeping with state laws and policies established by the President and the Board of Trustees.

Administrators reporting directly to the Chancellor include the Executive Vice Chancellor and Director, Jones Eye Institute; Vice Chancellor for Academic Affairs and Research Administration; Vice Chancellor for Clinical Programs; Vice Chancellor for Finance and Chief Financial Officer; Vice Chancellor for Administration and Governmental Affairs; Vice Chancellor for Development and Alumni Affairs; Director, Area Health Education Centers and Vice Chancellor for Regional Programs; Vice Chancellor for Campus Operations; Vice Chancellor for Communications and Marketing; Vice Chancellor for Institutional Compliance; Assistant Vice Chancellor for Employee Relations; Director, Myeloma Institute for Research and Therapy; Director, Information Systems; Director, Donald W. Reynolds Center on Aging; Director, Jackson T. Stephens Spine and Neurosciences Institute; Director, Arkansas Cancer Research Center; and the Deans of the Colleges of Medicine, Pharmacy, Nursing, Health Related Professions, and Public Health, and of the Graduate School. Deans are the chief administrative officials of the various UAMS colleges. The Executive Director of Clinical Programs and the Vice Chancellor for Regional Programs are administrative officers of their respective units.
These deans and directors are responsible to the Chancellor. Under certain circumstances, they may be responsible to a Vice Chancellor as deemed appropriate by the Chancellor.

The deans of UAMS and the directors of the clinical programs and AHEC are the executive heads of the respective units. They are responsible for and empowered to execute all University policies applicable to the college, clinical programs, or AHEC. They may establish requirements to be satisfied by members of their faculty and/or staff as may be needed to achieve the goals of their respective organizations. They are responsible for recommending appointments, promotions, and other personnel changes to the Chancellor after consultation with the appropriate Vice Chancellor and appropriate members of the department concerned.

SCHOOL OF MEDICINE

In Little Rock, eight physicians organized a medical school in 1879 under the name of the Medical Department of the Arkansas Industrial University. Although the medical school carried this name for a number of years, it supported itself on fees paid by students and received no assistance from the state. Not until 1911 did the school become a state institution and receive financial support from the legislature.

Located for the first eleven years at 113 West Second Street, it moved to Second and Sherman in 1890, to the Old State House in 1912, and to its own new building on McAlmont Street across from McArthur Park in 1935 where it remained for twenty-two years. This building is now the University of Arkansas at Little Rock William H. Bowen School of Law.

UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES

The School of Medicine’s enrollment increased, and there was a corresponding expansion of the faculty and programs. The School of Pharmacy was established at Sixteenth and Lewis Streets in 1951 and the School of Nursing was added to the medical complex in 1953. As the facilities on McAlmont Street became more crowded, a plan was formulated to establish a medical center. The land on West Markham Street was donated by the Arkansas State Hospital and the medical center was begun.

First in the series of buildings was the University Hospital and the Isaac Folsom Clinic in 1956. Shortly thereafter, in 1957, the Education Building (now the Winston K. Shorey Building) was completed to house the School of Pharmacy, the School of Nursing, and the basic science departments of the School of Medicine. Growth continued with the completion of the Jeff Banks Student Union and Residence Hall in 1959, the T. H. Barton Institute for Medical Research in 1961, and the Child Study Center in 1969. The School of Health Related Professions was established on campus in 1971. In 1975 the institution, despite several earlier names, became officially the University of Arkansas for Medical Sciences; with the exception of the Graduate School, all schools were designated colleges. The campus continued to grow. The Education II Building was completed in 1977 which provided an enlarged library, additional lecture and laboratory facilities and space into which the Colleges of Nursing and Pharmacy moved. Then followed the Ambulatory Care Center in 1979, the Magnetic Resonance Imaging building in 1986, the Arkansas Cancer Research Center in 1989, and the Donald W. Reynolds Center on Aging in 2000. The Biomedical Research Building I and the Harvey and Bernice Jones Eye Institute were completed in 1993, the Education III Building was completed in 1995 and the Harry P. Ward Tower in 1997. The Jackson T. Stephens Spine and Neurosciences Institute was completed in 2003 and the Biomedical Sciences Research Building II was completed in 2004. With the completion of the six stories atop the Education III Building in fall 2003, that building was renamed the College of Public Health Building and the Education II Building was renamed the Education Building. The College of Public Health was renamed the Fay W. Boozman College of Public Health in 2005. The most significant campus expansion project in the history of the University of Arkansas for Medical Sciences began in 2005. The initial phase doubled the size of the Harvey and Bernice Jones Eye Institute in 2006. Construction on campus accelerated with the start of an estimated $200 million project that includes a replacement for the current 50-year-old hospital, a psychiatry facility, two new student residence halls replacing Jeff Banks Student Union and
Residence Hall which were imploded in 2006, a parking deck, an expansion of the Outpatient Center and a power plant. Design work for the project will stretch over four years and include UAMS assisting the state with construction of a new state hospital west of campus.

FAY W. BOOZMAN COLLEGE OF PUBLIC HEALTH

In November 2000, the voters of Arkansas approved the Tobacco Settlement Proceeds Act that created the new Arkansas College of Public Health. In their meeting on February 2, 2001, the Arkansas Coordinating Board of Higher Education approved the establishment of the College of Public Health at the University of Arkansas for Medical Sciences, effective July 1, 2001. Dr. Thomas A. Bruce, MD, was appointed Dean Pro Tem of the College on July 17, 2001, to serve until the Founding Dean could be hired. An Inaugural Faculty meeting was held on July 20, 2001, to approve for forwarding to the Board of Trustees and the ADHE the admission requirements, curriculum, departmental structure and governance for the new College. The first academic programs were approved by the Arkansas Coordinating Board of Higher Education in October 2001. The College held its first day of classes in January 2002. The Founding Dean, James M. Raczynski, PhD, was hired in spring 2002 and moved into a full-time appointment in September 2002. The College now has over thirty full-time faculty, over 200 students, and offers post-baccalaureate certificate, MPH, DrPH and MS programs. The College’s newest degree program, a Master of Health Services Administration, transferred from UALR effective July 1, 2006. Two new PhD programs - one in Health Systems Research and one in Health Promotion and Prevention Research – are up for approval by the Arkansas Department of Higher Education in 2006.

The College of Public Health was renamed the Fay W. Boozman College of Public Health in 2005 to honor the late Fay W. Boozman, M.D., M.P.H., who led the Arkansas Department of Health from 1998 until his death in 2005.

As director of the department, which later merged with the Arkansas Department of Human Services, Boozman championed public health efforts that seek to change attitudes and promote healthier lifestyles statewide. The UAMS alumnus also played a key role in steering millions of dollars from a 1998 tobacco industry legal settlement to health-related causes, including the College of Public Health. In addition, he helped create the Arkansas Center for Health Improvement, a partnership between UAMS, the DHHS Division of Health and Arkansas Blue Cross Blue Shield that serves as a resource for improving the health of Arkansans.

During the college’s 2002 construction, Boozman said it symbolized a “growing commitment to the citizens of Arkansas that we’re no longer going to accept the fact that we’re one of the unhealthiest states.” The 120,000-square-foot building was paid for mostly with $15 million from the state’s tobacco settlement money.

Dr. Boozman’s untimely death in March 2005 moved the Arkansas Legislature to approve a resolution calling for the College of Public Health to be named in his honor. The University of Arkansas System Board of Trustees adopted a resolution naming the college for Boozman. The naming ceremony was held on August 10, 2005.

The mission of the Fay W. Boozman College of Public Health (COPH) at the University of Arkansas for Medical Sciences (UAMS) is to “improve health and promote well-being of individuals, families, and communities in Arkansas through education, research, and service.” Community-based public health education is the College’s foremost tool in securing its long-term vision – “optimal health for all Arkansans.” The curriculum for the College is designed to maximize efficiency and avoid duplication while providing students with flexibility in course selection. The COPH academic program is in partnership with all colleges and universities in Arkansas offering graduate level coursework appropriate for a public health education.
THE DEANS

Dean, Fay W. Boozman College of Public Health .............................................................. James M. Raczynski, Ph.D.

Dean, College of Pharmacy .......................................................................................... Stephanie Gardner, Pharm.D., Ed.D.

Dean, College of Nursing .......................................................................................... Claudia Barone, Ed.D., R.N.

Dean, Graduate School .............................................................................................. Robert E. McGehee, Jr., Ph.D.

Dean, College of Medicine ........................................................................................ Debra Fiser, M.D.

Dean, College of Health Related Professions .......................................................... Ronald H. Winters, Ph.D.
UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES
Vision, Mission, Role and Core Values

Vision Statement
UAMS is a world-renowned academic health sciences center improving the health of Arkansans.

Mission Statement
The mission of UAMS is to improve the health, healthcare and well-being of all Arkansans and of others in the region, nation and the world through the following:

- Education of exemplary health care providers
- Provision of standard-setting, comprehensive clinical programs
- Scientific discovery and research
- Extension of services to the State of Arkansas and beyond

Core Values
Integrity - We foster, encourage and expect honesty and the highest ethical standards in all that we do.

Respect – We embrace a culture of professionalism with respect for the dignity of all persons, honoring the unique contributions provided by a diversity of perspectives and cultures.

Teamwork – We seek to create interdisciplinary, synergistic and collegial relationships characterized by collaboration, inclusiveness and flexibility.

Creativity – We encourage and support innovation, imagination, ingenuity, resourcefulness and vision.

Excellence – We strive to achieve, through continuous improvement and adherence to institutional policies and best practices, the highest quality and standards in all our endeavors.

FAY W. BOOZMAN COLLEGE OF PUBLIC HEALTH
Vision & Core Values

Vision
The mission of the UAMS Fay W. Boozman College of Public Health is to improve health and promote well-being of individuals, families, and communities in Arkansas through education, research, and service.

Core Values
Nurturing Our Students - We provide a collegial and stimulating environment for didactic and practical learning experiences that foster individual and professional development.

Fostering Excellence In Teaching, Research and the Practice of Public Health - We emphasize scholarship sustained by a learning environment that encourages interaction, mentoring and lifelong learning.

Fostering a Progressive Attitude - We are adaptable, creative, and open to innovative approaches in teaching, research, and the practice of public health. Establishing and maintaining a collegial atmosphere The faculty, staff and students are compassionate, supportive, and devoted to furthering the goals and mission of the Fay W. Boozman College of Public Health.

Promoting High Ethical Standards - The faculty, staff and students value personal and professional integrity. Our daily activities are based on this responsibility and reflect a commitment to these core values. The UAMS College of Public Health Honor Council is a student run organization whose mission is to promote, encourage, and ensure compliance with the standards of the college's Code of Academic Integrity.
INFORMATION FOR APPLICANTS

NON-DEGREE SEEKING STUDENTS
APPLICATION AND ELIGIBILITY REQUIREMENTS

On a space available basis, students may be allowed to take courses in the Fay W. Boozman College of Public Health as a non-degree seeking student. In this capacity, students may take a maximum of twelve (12) semester hours that may be counted toward the requirements for a Post Baccalaureate Certificate or Master of Public Health with the COPH. For the non-degree seeking program, applicants must be a U.S. citizen or permanent resident alien to apply.

Non-degree seeking students will be allowed to enroll in courses on a space available basis in the order of registration once all degree seeking students have been placed on the class roster. It is important to note that in some instances courses will be at capacity with degree seeking students. When this occurs, no non-degree seeking students will be allowed to enroll in the course(s.). The application fee will not be refunded. A new application, accompanying items, and fee must be submitted each semester a non-degree seeking student seeks to enroll.

The application requirements are:

• Completed COPH application form that can be downloaded from www.uams.edu/coph/applicants.
• Official transcript indicating a minimum of an undergraduate degree sent directly from the institution where degree was awarded. All transcripts from foreign countries must be translated and evaluated by either Education Credential Evaluators, Inc. (www.ece.org) or World Education Services (www.wes.org). An official copy of the evaluation must be submitted with the application. Please note you must possess the minimum of a U.S. baccalaureate degree equivalent to enroll at the College of Public Health.
• Application fee (check or money order) made payable to the UAMS College of Public Health. Check the current fee due at our website (www.uams.edu/coph/students). Students who are currently enrolled and taking classes full-time in another UAMS college are not required to submit the application fee, but must submit all other required materials.
• TOEFL (Test of English as a Foreign Language)- U.S. citizens or permanent resident aliens whose native language is not English and/or who do not have an undergraduate degree from a regionally accredited US college or university are required to submit the following minimum scores.

<table>
<thead>
<tr>
<th>Type of TOEFL exam</th>
<th>Minimum score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper based exam</td>
<td>600</td>
</tr>
<tr>
<td>Computer based exam</td>
<td>250</td>
</tr>
<tr>
<td>Internet based exam</td>
<td>100</td>
</tr>
</tbody>
</table>

The test must have been taken within the two (2) years immediately preceding the application deadline of the requested semester for admission. An official test score sent directly from the testing agency (www.ets.org) to COPH is required before any action is taken on an application. At this time, the TOEFL code for COPH is 6901.

Application Deadlines
All required materials must be received by the COPH Office of Student Services by 4:30 p.m. on the deadline dates for each semester. If a date falls on a weekend or UAMS holiday, the deadline will be the next business day. See the website (www.uams.edu/coph/applicants) for all application deadlines.
It is the applicant’s responsibility to make sure her/his file is completed and received by the Office of Student Services as required by the deadline.

An offer of acceptance is valid for a maximum of one calendar year from the admitted term of acceptance. Acceptance is defined as enrolling with COPH.

POST-BACCALAUREATE CERTIFICATE IN PUBLIC HEALTH
APPLICATION AND ELIGIBILITY REQUIREMENTS

The Post-Baccalaureate Certificate Program, which is comprised of the six (6) MPH core courses, admits students in Fall, Spring, and Summer semesters.

The application requirements are:

- Completed application form available at SOPHAS (www.sophas.org), an online application service for CEPH-accredited schools of public health.

- Official transcripts of all academic work sent directly to SOPHAS from every institution attended, regardless of degree awarded or transfer credits shown on subsequent transcripts. Applicants must input every course on each transcript into their SOPHAS application online.

- All transcripts from foreign countries must be translated and evaluated by either Education Credential Evaluators, Inc. (www.ece.org) or World Education Services (www.wes.org). An official copy of the evaluation must be submitted to SOPHAS.

- Applicants must possess the minimum of a US baccalaureate degree equivalent to be considered for admission. Applicants who anticipate completion of their undergraduate degree soon after the admissions deadline may apply for conditional admission. If granted conditional admission, a final transcript from the student’s baccalaureate institution must be received by the Office of Student Services prior to the date of registration of the admitted semester.

If you are an international applicant, please also see Application and Eligibility Requirements for International Students for more information.

- In addition to the SOPHAS application fee which is paid online, a non-refundable application processing fee (check or money order) made payable to the UAMS College of Public Health must be mailed to:
  
  UAMS COPH
  4301 W. Markham St., Slot #820
  Little Rock, AR 72205-7199

  Check the current fee due at our website www.uams.edu/coph/students. Students who are currently enrolled and taking classes full-time in another UAMS college are not required to submit the application fee, but must submit all other required materials.

- Personal statement or letter of interest (500 to 700 words)

- Three (3) letters of recommendation completed by separate individuals who can speak to the candidate’s academic, professional and/or public health experience. Follow SOPHAS directions for completing this section of the application online.

- A current curriculum vitae or résumé
• **TOEFL** (Test of English as a Foreign Language) - In admission reviews, first consideration is given to Arkansas residents. In recognition of the support of COPH programs by private and federal organizations, highly qualified applicants who are residents of another state or citizens of a foreign country may apply for admission. Those whose native language is not English and/or who do not have an undergraduate degree from a regionally accredited US college or university are required to take the TOEFL. **Applicants who do not meet the minimum score will not be considered for admission.**

<table>
<thead>
<tr>
<th>Type of TOEFL exam</th>
<th>Minimum score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper based exam</td>
<td>600</td>
</tr>
<tr>
<td>Computer based exam</td>
<td>250</td>
</tr>
<tr>
<td>Internet based exam</td>
<td>100</td>
</tr>
</tbody>
</table>

The test must have been taken within the two (2) years immediately preceding the application deadline of the requested semester for admission. An official test score sent directly from the testing agency ([www.ets.org](http://www.ets.org)) to SOPHAS is required before any action is taken on an application. **At this time, the TOEFL code for COPH is 5688.** Please see Application and Eligibility Requirements for International Students for more information.

• **For international students only** - COPH not SOPHAS must receive an official letter on bank letterhead from the student’s financial institution proving sufficient funds for the program of study prior to the application deadline. See Application and Eligibility Requirements for International Students for amounts and mailing instructions.

**Application Deadlines**
All required materials must be received by SOPHAS by 4:30 p.m. on the deadline dates for each semester. Deadlines for US and Permanent Resident Aliens differ from International Student deadlines. See the [Information for Applicants](http://www.uams.edu/coph) link for deadlines. If a date falls on a weekend or UAMS holiday, the deadline will be the next business day.

**It is the applicant’s responsibility to make sure the application is complete and received by SOPHAS as required by the deadline.** All applicants who have turned in a completed application packet including official transcripts, recommendations, CV/résumé by the deadline will be contacted for a phone interview and notified in writing of the admission decision.

**Applicants who are accepted may defer admission for a maximum of one calendar year.**

**POST-BACCALAUREATE CERTIFICATE IN OCCUPATIONAL AND ENVIRONMENTAL HEALTH**

**APPLICATION AND ELIGIBILITY REQUIREMENTS**

Applicants for the Certificate in Occupational and Environmental Health must obtain admissions information from and follow admissions procedures established by the UAMS Graduate School. Please visit their website for requirements and information at [www.uams.edu/gradschool/](http://www.uams.edu/gradschool/).
MASTER OF PUBLIC HEALTH (MPH)
APPLICATION AND ELIGIBILITY REQUIREMENTS
The Master of Public Health (MPH) program admits students in Fall, Spring, and Summer semesters.

The application requirements are:

- Completed application form available at SOPHAS (www.sophas.org), an online application service for CEPH-accredited schools of public health.

- Official transcripts of all academic work sent directly from every institution attended to SOPHAS regardless of degree awarded or transfer credits shown on subsequent transcripts. Applicants must input every course on each transcript into their SOPHAS application online.

All transcripts from foreign countries must be translated and evaluated by either Education Credential Evaluators, Inc. (www.ece.org) or World Education Services (www.wes.org). An official copy of the evaluation must be submitted to SOPHAS.

Applicants must possess the minimum of a U.S. baccalaureate degree equivalent to be considered for admission. Applicants who anticipate completion of their undergraduate degree soon after the admissions deadline may apply for conditional admission. If granted conditional admission, a final transcript from the student’s baccalaureate institution must be received by the Office of Student Services prior to the date of registration of the admitted semester.

If you are an international applicant, please also see Application and Eligibility Requirements for International Students for more information.

- Official Graduate Record Examination (GRE) score. The test must have been taken within the five (5) years immediately preceding the application deadline of the requested semester of admission. Official scores must be received directly from the testing agency (www.ets.org) and sent to COPH. The GRE university code for COPH is 6512, and the department code is 0616.

Scores on comparable graduate tests (MCAT, LSAT, GMAT, DAT, and PCAT) will be considered in lieu of the GRE. Applicants who have completed a master’s degree (or U.S. equivalent) or higher from an accredited institution are exempt from the GRE requirement for MPH application purposes.

- In addition to the SOPHAS application fee which is paid online, a non-refundable application processing fee (check or money order) made payable to the UAMS College of Public Health must be mailed to:
  
  UAMS COPH  
  4301 W. Markham St., Slot #820  
  Little Rock, AR 72205-7199  

Check the current fee due at our website (www.uams.edu/coph). Students who are currently enrolled and taking classes full-time in another UAMS college are not required to submit the application fee, but must submit all other required materials.

- Personal statement or letter of interest (500 to 700 words)

- Three (3) letters of recommendation completed by separate individuals who can speak to the candidate’s academic, professional and/or public health experience. Follow SOPHAS directions for completing this section of the application online.
• A current curriculum vitae or résumé

• TOEFL (Test of English as a Foreign Language) - In admission reviews, first consideration is given to Arkansas residents. In recognition of the support of COPH programs by private and federal organizations, highly qualified applicants who are residents of another state or citizens of a foreign country may apply for admission. Those whose native language is not English and/or who do not have an undergraduate degree from a regionally accredited US college or university are required to take the TOEFL. Applicants who do not meet the minimum scores will not be considered for admission.

<table>
<thead>
<tr>
<th>Type of TOEFL exam</th>
<th>Minimum score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper based exam</td>
<td>600</td>
</tr>
<tr>
<td>Computer based exam</td>
<td>250</td>
</tr>
<tr>
<td>Internet based exam</td>
<td>100</td>
</tr>
</tbody>
</table>

The test must have been taken within the two (2) years immediately preceding the application deadline of the requested semester for admission. An official test score sent directly from the testing agency (www.ets.org) to SOPHAS is required before any action is taken on an application. At this time, the TOEFL code for COPH is 5688. Please see Application and Eligibility Requirements for International Students for more information.

• For international students only - COPH not SOPHAS must receive an official letter on bank letterhead from the student’s financial institution proving sufficient funds for the program of study prior to the application deadline. See Application and Eligibility Requirements for International Students for amounts and mailing instructions.

Application Deadlines
All required materials must be received by SOPHAS by 4:30 p.m. on the deadline dates for each semester. If the date falls on a weekend or UAMS holiday, the deadline will be the next business day to be considered for admission. Deadlines for US and Permanent Resident Aliens differ from International Student deadlines. Please check the Information for Applicants (www.uams.edu/coph/applicants) link for deadlines.

It is the applicant’s responsibility to make sure the application is complete and received by SOPHAS as required by the deadline. All applicants who have turned in a completed application packet by the deadline will be contacted for a phone interview and notified in writing of the admission decision.

Applicants who are accepted may defer admission for a maximum of one calendar year. Acceptance is defined as enrolling with COPH.

MASTER OF SCIENCE IN OCCUPATIONAL AND ENVIRONMENTAL HEALTH (MS)
APPLICATION AND ELIGIBILITY REQUIREMENTS

Applicants for the MS degree in Occupational and Environmental Health must obtain admissions information from and follow admissions procedures established by the UAMS Graduate School. Please visit their website for requirements and information at www.uams.edu/gradschool/.
MASTER OF HEALTH SERVICES ADMINISTRATION (MHSA)  
APPLICATION AND ELIGIBILITY REQUIREMENTS  
The curriculum of the Master of Health Services Administration (MHSA) Program in the Fay W. Boozman College of Public Health begins in the Fall semester; however, Spring admission is considered for US citizens or permanent resident aliens only.

The application requirements are:

- Completed application form available at SOPHAS (www.sophas.org), an online application service for CEPH-accredited schools of public health.

- Official transcripts of all academic work sent directly from every institution attended to SOPHAS regardless of degree awarded or transfer credits shown on subsequent transcripts. Applicants must input every course on each transcript into their SOPHAS application online.

All transcripts from foreign countries must be translated and evaluated by either Education Credential Evaluators, Inc. (www.ece.org) or World Education Services (www.wes.org). An official copy of the evaluation must be submitted to SOPHAS.

Applicants must possess the minimum of a U.S. baccalaureate degree equivalent to be considered for admission. Applicants who anticipate completion of their undergraduate degree soon after the admissions deadline may apply for conditional admission. If granted conditional admission, a final transcript from the student’s baccalaureate institution must be received by the Office of Student Services prior to the date of registration of the admitted semester.

If you are an international applicant, please also see Application and Eligibility Requirements for International Students for more information. Please note the MHSA Program admits international applicants for the Fall semester only with a completed application packet deadline of March 1st.

- For the MHSA Program, the cumulative grade point average must be at least 2.75 (4.0 scale) overall or 3.0 (4.0 scale) in the last 60 hours to be considered for admission.

- Official Graduate Record Examination (GRE) or Graduate Management Admission Test (GMAT) scores. The test must have been taken within the five (5) years immediately preceding the application deadline of the requested semester of admission. Official scores must be received directly from the testing agency (www.ets.org.) The GRE university code for COPH is 6512, and the department code is 0616. The GMAT code is OSF-3L-74.

Successful applicants in the MHSA program typically earn a score in excess of 1000 on the combined verbal and quantitative portions of the GRE or in excess of 550 on the GMAT. Applicants who score in the top 50th percentile are preferred.

- In addition to the SOPHAS application fee which is paid online, a non-refundable application processing fee (check or money order) made payable to the UAMS College of Public Health must be mailed to:
  UAMS COPH
  4301 W. Markham St., Slot #820
  Little Rock, AR 72205-7199
Check the current fee due at our website (www.uams.edu/coph/students). Students who are currently enrolled and taking classes full-time in another UAMS college are not required to submit the application fee, but must submit all other required materials.

- Personal statement or letter of interest (500 to 700 words) detailing reasons for seeking this degree including previous work experience, career goals, and objectives

- Two recommendations from people who can attest to the applicant’s ability to do graduate level work, i.e. academic and professional references

- Current resume

- In admission reviews, first consideration is given to Arkansas residents. In recognition of the support of COPH programs by private and federal organizations, highly qualified applicants who are residents of another state or citizens of a foreign country may compete for admission. For the MHSA Program, those whose native language is not English and/or who do not have an undergraduate degree from a regionally accredited US college or university are required to submit the following minimum scores.

<table>
<thead>
<tr>
<th>Type of TOEFL Exam</th>
<th>Minimum Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper based exam</td>
<td>630</td>
</tr>
<tr>
<td>Computer based exam</td>
<td>267</td>
</tr>
<tr>
<td>Internet based exam</td>
<td>109</td>
</tr>
</tbody>
</table>

The test must have been taken within the two (2) years immediately preceding the application deadline of the requested semester for admission. An official test score received directly from the testing agency (www.ets.org) is required before any action is taken on an application. Copies will not be accepted. At this time, the TOEFL code for COPH is 5688. Please see Application and Eligibility Requirements for International Students for more information.

- For international students only - COPH not SOPHAS must receive an official letter on bank letterhead from the student’s financial institution proving sufficient funds for the program of study prior to the application deadline. See Application and Eligibility Requirements for International Students for amounts and mailing instructions.

- Interview with program faculty for selected applicants. This is scheduled after all application materials are received and criteria are satisfied.

At this time, the MHSA Program does not have a specific deadline for completed application packets, but applicants are encouraged to provide all materials as soon as possible and preferably before the end of the Spring semester for Fall admission.

It is the applicant’s responsibility to make sure the application is complete and received by SOPHAS as required by the deadline.

Applicants who are accepted may defer admission for a maximum of one calendar year.
DrPH - DOCTOR OF PUBLIC HEALTH IN PUBLIC HEALTH LEADERSHIP

APPLICATION AND ELIGIBILITY REQUIREMENTS
The Doctor of Public Health (DrPH) in Public Health Leadership Program in the Fay W. Boozman College of Public Health admits students for the Fall semester only. The applicant must possess the minimum of an MPH or related U.S. equivalent masters degree(s) or terminal clinical/doctoral degree from a regionally accredited college or university to be considered for admission. As this degree program is a part-time program, applicants must be a U.S. citizen or permanent resident alien to apply.

To apply to the Doctor of Public Health (DrPH) program in the Fay W. Boozman College of Public Health, applicants must submit the following materials:

- Completed application form available at SOPHAS (www.sophas.org), an online application service for CEPH-accredited schools of public health.
- In addition to the SOPHAS application fee which is paid online, a non-refundable application processing fee (check or money order) made payable to the UAMS College of Public Health must be mailed to:
  
  UAMS COPH  
  4301 W. Markham St., Slot #820  
  Little Rock, AR 72205-7199

  Check the current fee due at our website (www.uams.edu/coph/students). Students who are currently enrolled and taking classes full-time in another UAMS college are not required to submit the application fee, but must submit all other required materials.

- Official transcripts of all academic work sent directly to SOPHAS from every institution attended, regardless of degree awarded or transfer credits shown on subsequent transcripts. Applicants must input every course on each transcript into their SOPHAS application online.

  All transcripts from foreign countries must be translated and evaluated by either Education Credential Evaluators, Inc. (www.ece.org) or World Education Services (www.wes.org). An official copy of the evaluation must be submitted with the application to SOPHAS.

- Candidates must have completed at least one graduate-level course in each of the following five (5) areas: (a) Biostatistics, (b) Epidemiology, (c) Health Behavior/Health Education, (d) Health Management/Policy, and (e) Environmental and Occupational Health. These courses must have been completed with a grade of “B” or better.

  If these courses were not from a Council on Education for Public Health (CEPH) accredited institution, the candidate must submit syllabi to the DrPH Faculty Leadership Committee for determination of pre-requisite fulfillment.

  Applicants who have completed only four (4) of these courses but whose applications show exceptional potential for success in the program may be admitted conditionally to the DrPH program; however, they will be required to complete the remaining course (as presented in the COPH core course requirements for the MPH degree) with a grade of “B” or better before progressing to the Public Health Sciences and Public Health Practice Core of the DrPH program. Please note that candidates who have completed three (3) or fewer of the above-listed courses will not be considered for admission to the DrPH program.
Four letters of recommendation from persons who may be contacted regarding the scholastic ability and professional experience of the applicant. It is preferred that one recommendation be from a current or previous supervisor, one from a current or previous colleague, one from a current or previous supervisee, and one from an individual who can address the candidate’s academic potential. Recommendations should address the candidate’s capacity for public health leadership and the candidate’s strengths and weaknesses as a leader. Follow SOPHAS directions for completing this section of the application online.

Personal statement (500-700 words) specifically addressing prior experience and/or demonstrated capacity for public health leadership roles as well as work experience in public health or related field.

Official GRE scores dated within five (5) years from the application deadline received directly from the testing agency (www.ets.org) and sent to SOPHAS. The GRE university code for COPH is 6512. In rare cases, this requirement may be waived by the DrPH Faculty Leadership Committee. A request must be made in writing on or before the November 15th preceding the February 1 application deadline. Applicants should be advised that waivers are not typically granted and are encouraged to study for the GRE while awaiting a decision.

Current curriculum vitae or resume

US citizens or permanent resident aliens whose native language is not English and/or who do not have an undergraduate degree from a regionally accredited US college or university are required to take the TOEFL. Applicants who do not meet the minimum scores will not be considered for admission.

<table>
<thead>
<tr>
<th>Type of TOEFL exam</th>
<th>Minimum score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper based exam</td>
<td>600</td>
</tr>
<tr>
<td>Computer based exam</td>
<td>250</td>
</tr>
<tr>
<td>Internet based exam</td>
<td>100</td>
</tr>
</tbody>
</table>

The test must have been taken within the two (2) years immediately preceding the application deadline of the requested semester for admission. An official test score sent directly from the testing agency (www.ets.org) to SOPHAS is required. At this time, the TOEFL code for COPH is 5688.

Application Deadlines
All required materials must be received by SOPHAS by 4:30 p.m. on the deadline dates for each semester. If the date falls on a weekend or UAMS holiday, the deadline will be the next business day to be considered for admission. Deadlines for US and Permanent Resident Aliens differ from International Student deadlines. Please check the Information for Applicants (www.uams.edu/coph/applicants) link for deadlines.

It is the applicant’s responsibility to make sure that her/his file is complete. All applicants who have submitted a completed application to SOPHAS by the deadline will be notified in writing of the admission decision.

Applicants who are accepted may defer for a maximum of one calendar year.
DOCTOR OF PHILOSOPHY IN HEALTH SYSTEM RESEARCH (PhD) APPLICATION AND ELIGIBILITY REQUIREMENTS
Applicants for the PhD Health System Research Program must obtain admissions information from and follow admissions procedures established by the UAMS Graduate School. The UAMS Graduate School Catalog describes all admissions requirements and procedures in detail. Visit their website at www.uams.edu/gradschool/.

DOCTOR OF PHILOSOPHY IN HEALTH PROMOTION AND PREVENTION RESEARCH (PhD) APPLICATION AND ELIGIBILITY REQUIREMENTS
Applicants for the PhD Health Promotion and Prevention Research Program must obtain admissions information from and follow admissions procedures established by the UAMS Graduate School. The UAMS Graduate School Catalog describes all admissions requirements and procedures in detail. Visit their website at www.uams.edu/gradschool/.

COMBINED DEGREE PROGRAMS APPLICATION AND ELIGIBILITY REQUIREMENTS

MD/MPH Combined Degree Program
The UAMS College of Medicine and the Fay W. Boozman College of Public Health offers a combined MD/MPH degree program that permits students to enroll concomitantly in both the College of Medicine and the Fay W. Boozman College of Public Health and complete all requirements for both degrees in a four year period of time.

Interested students should review the curricular requirements and administrative policies and procedures. Students entering the first year program of the College of Medicine must apply for admission to the Fay W. Boozman College of Public Health prior to the deadline to be accepted in the summer program. Students must obtain admission separately to the MD program and the MPH program and file a Declaration of Intent to Pursue Combined Degrees according to the procedures to participate in the combined degree program.

JD/MPH Combined Degree Program
The University of Arkansas at Little Rock (UALR) Bowen School of Law and the UAMS Fay W. Boozman College of Public Health, both located in Little Rock, Arkansas, have joined to offer an accelerated, coordinated course of study in both law and public health.

Upon completion of the coordinated course in 4 years rather than the usual 5 required for a full time student, the graduate will receive both a Juris Doctor (JD) degree and a Master of Public Health (MPH). In addition to providing a sound foundation in each discipline, the combined program will provide skills in the area of public health programs and interaction between public health and legal policy development.

The UALR Bowen School of Law and the UAMS Fay W. Boozman College of Public Health recognize the interrelationship between the legal system and the delivery of health care services. A student may be a good candidate for this opportunity if s/he wants to train for a leadership role in improving the health status of the community, state, or nation.

Students must obtain admission separately to the JD program and the MPH program and file a Declaration of Intent to Pursue Combined Degrees according to the procedures to participate in the combined degree program.
PharmD/MPH Combined Degree Program
The UAMS College of Pharmacy and the Fay W. Boozman College of Public Health offers a combined PharmD/MPH degree program that permits students to enroll concomitantly in both the College of Pharmacy and the Fay W. Boozman College of Public Health and complete all requirements for both degrees in a four year period of time.

Interested students should review the curriculum and administrative policies and procedures. Students entering the first year program of the College of Pharmacy must apply for admission to the Fay W. Boozman College of Public Health prior to the deadline to be accepted in the summer program. Students must obtain admission separately to the PharmD program and the MPH program and file a Declaration of Intent to Pursue Combined Degrees according to the procedures to participate in the combined degree program. For details contact the Associate Dean for Academic Affairs in the Fay W. Boozman College of Public Health at 501-526-6622.

MPH/MPS Combined Degree Program
The Fay W. Boozman College of Public Health and the Clinton School of Public Service offers a combined MPH/MPS degree program that permits students to enroll concomitantly in both the Fay W. Boozman College of Public Health and the Clinton School of Public Service.

Students must obtain admission separately to the MPS program and the MPH program and file a Declaration of Intent to Pursue Combined Degrees according to the procedures to participate in the combined degree program. The concurrent program offers a potential savings of credit hours in the total number of credit hours otherwise required for both degrees. A student in the concurrent program must complete all the requirements for the MPH degree as specified by the Fay W. Boozman College of Public Health, and all requirements for the MPS degree as specified by the Clinton School of Public Service. The COPH website provides additional details.

MA/MPH Combined Degree Program
Beginning in Spring 2011, a student may pursue the MA degree in Applied Communication Studies (MACS) at the University of Arkansas at Little Rock (UALR) and the MPH degree at the Fay W. Boozman College of Public Health (COPH) at the University of Arkansas for Medical Sciences (UAMS) under a combined degree program which allows cross-credit for certain specified courses. Students must obtain admission separately to the MA program and the MPH program and file a Declaration of Intent to Pursue Combined Degrees according to the procedures to participate in the combined degree program.

The combined degree program offers a potential savings of credit hours in the total credit hours otherwise required for both degrees. A student in the combined degree program must complete all the requirements for the MA degree as specified by the UALR Department of Speech Communication, and all requirements for the MPH as specified by the COPH.

BA/MPH or BS/MPH Combined Degree Program
The Fay W. Boozman College of Public Health (COPH) has implemented a 4+1 program with the following undergraduate institutions in Arkansas: Arkansas Baptist College, Hendrix College, Philander Smith College, and the University of Arkansas at Pine Bluff. This provides an opportunity for students to concurrently earn credits toward an MPH degree while completing their undergraduate program. Interested students should apply to the MPH program.
INTERNATIONAL APPLICANTS
APPLICATION AND ELIGIBILITY REQUIREMENTS
The Fay W. Boozman College of Public Health requires additional documents in order to consider international applicants for degree programs.

- All transcripts from foreign countries must be translated and evaluated by either Education Credential Evaluators, Inc. (www.ece.org) or World Education Services (www.wes.org). An official copy of the evaluation must be submitted along with the application. Contact the agencies above for instructions and fees regarding this service.

- The Test of English as a Foreign Language (TOEFL) must be taken by international applicants unless they have an undergraduate degree from an accredited US institution. The minimum scores for specific programs are listed below. **Applicants who do not meet the minimum scores will not be considered for admission.**

<table>
<thead>
<tr>
<th>Program</th>
<th>Paper based exam</th>
<th>Computer based exam</th>
<th>Internet based exam</th>
<th>COPH CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate, MPH</td>
<td>600</td>
<td>250</td>
<td>100</td>
<td>5688</td>
</tr>
<tr>
<td>MHSA</td>
<td>630</td>
<td>267</td>
<td>109</td>
<td>R6901</td>
</tr>
</tbody>
</table>

The test must have been taken within the two (2) years immediately preceding the application deadline of the requested semester for admission. An official test score sent directly from the testing agency (www.ets.org) to SOPHAS is required before any action is taken on the application.

- Receipt of an official letter from the applicant’s financial institution indicating that the applicant has sufficient funding to pay for all educational and personal expenses while enrolled are required. International students must be enrolled in full time study. The amounts below include year round tuition, fees, book costs, and living expenses.

<table>
<thead>
<tr>
<th>Academic Year 2010-2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program</td>
</tr>
<tr>
<td>Post Bacc. Certificate in Public Health</td>
</tr>
<tr>
<td>MPH</td>
</tr>
<tr>
<td>MHSA</td>
</tr>
</tbody>
</table>

Mail all documentation to the following address.

UAMS COPH
4301 W. Markham St., #820
Little Rock, AR 72205-7199

There are currently no student aid funds of any type available at UAMS to support international students.

- Because accidents and sickness can require expenses for which many persons are not prepared, all students are required to purchase health insurance through a program approved by the University of Arkansas for Medical Sciences or an equivalent coverage from a private source. Applicants who choose not to purchase appropriate insurance will not be allowed to register.
• Those applicants selected for admission must arrange through the Immigration and Naturalization Service of the United States Department of Justice for the transfer of their Certificate of Eligibility (I-20) to the University of Arkansas for Medical Sciences.

**Application Deadlines**

All required materials must be received by SOPHAS by 4:30 p.m. on the deadline dates for each semester. Please check the Information for Applicants link ([www.uams.edu/coph/applicants](http://www.uams.edu/coph/applicants)) for deadlines. If a date falls on a weekend or UAMS holiday, the deadline will be the next business day.

**It is the applicant’s responsibility to make sure the application is complete and received by SOPHAS as required by the deadline.** All applicants who have turned in a completed application packet by the deadline will be contacted for a phone interview and notified in writing of the admission decision.

**Applicants who are accepted may defer admission for a maximum of one calendar year.**
PROGRAMS OF STUDY

The University of Arkansas for Medical Sciences Fay W. Boozman College of Public Health offers the following programs of study:

POST-BACCALAUREATE CERTIFICATE IN PUBLIC HEALTH
This program of study requires eighteen (18) semester credit hours. The six (6) MPH core courses (Introduction to Public Health, Biostatistics I, Environmental and Occupational Health, The Health Care System, Introduction to Health Behavior and Health Education and Epidemiology I) comprise the coursework for the Post-Baccalaureate Certificate program.

POST-BACCALAUREATE CERTIFICATE IN OCCUPATIONAL AND ENVIRONMENTAL HEALTH
This program of study requires twelve (12) semester credit hours. This graduate certificate will provide practical knowledge and tools that can be immediately applied in industrial, manufacturing, hospital, and construction settings. This graduate certificate will enhance the individual’s ability to recognize, identify, measure, and control chemical, physical and biological hazards. Please see the Graduate School’s website for more information: http://www.uams.edu/coph/eoh/courses/cert.asp.

MASTER OF PUBLIC HEALTH (MPH)
The MPH degree is a forty-two (42) semester credit hour program designed to accommodate the student who wishes to obtain an area of concentration in traditional public health specialties. Available specialty tracks include biostatistics, epidemiology, environmental and occupational health, health education/health behavior, and health policy and management. Each student who declares a specialty area must select an academic advisor from members of the faculty of the department related to that particular area of public health specialization.

The MPH curriculum design also accommodates the student who wishes to develop a career as a generalist in public health. These students are required to work with an advisory committee of three (3) COPH faculty members to design a program of study in keeping with the student’s career goals and objectives. The advisory committee must be composed of the primary advisor, and two other members. Although it is strongly recommended that at least three (3) COPH departments be represented on a generalist advisory committee, at least two (2) COPH departments must be represented on the committee.

The Council on Education for Public Health (CEPH) is an independent agency recognized by the US Department of Education to accredit schools of public health and certain public health programs offered in settings other than schools of public health. The UAMS Fay W. Boozman College of Public Health degree programs are accredited under CEPH guidelines. CEPH may be contacted for more information at Council on Education for Public Health, 800 I Street, NW, Suite 202, Washington, DC 20001-3710, Phone: (202) 789-1050, Fax: (202) 789-1895 or at www.ceph.org.

MASTER OF SCIENCE IN OCCUPATIONAL AND ENVIRONMENTAL HEALTH (MS)
The Occupational and Environmental Health (OEH) M.S. degree program is devoted to the recognition, evaluation, and control of workplace or environmental hazards which may cause impaired health or well-being or significant discomfort and inefficiency among workers or the general public. The program emphasizes the study of chemical exposure, noise and vibration, air pollution, biological agents, ergonomic stressors, injury risk factors and other hazards likely to be encountered in work or community environments.

The OEH program is administered through the Department of Environmental and Occupational Health in the UAMS Fay W. Boozman College of Public Health. The program is described in additional detail in the UAMS
MASTER OF HEALTH SERVICES ADMINISTRATION (MHSA)
The Master of Health Services Administration (MHSA) program prepares students for careers as administrators or staff in health organizations, institutions, and agencies involved in the provision, financing, insuring, or regulation of health care. The curriculum is structured in developmental sequences, with each semester’s work building on the previous courses. A required summer experiential course provides valuable real world experience in a health care organization that fits the student’s career path. Also, the program assists students in obtaining a one-year, post-degree fellowship.

The program is accredited by the Commission on Accreditation of Healthcare Management Education (CAHME) and is a full member of the Association of University Programs in Health Administration (AUPHA). Further information about the MHSA program may be found at http://www.uams.edu/coph/degree_programs/mhsa/default.asp.

DOCTOR OF PUBLIC HEALTH IN PUBLIC HEALTH LEADERSHIP (DrPH)
The Doctor of Public Health in Public Health Leadership provides extensive training in the public health sciences, public health practice, and leadership skills necessary to respond to the rapidly shifting, sometimes unanticipated challenges of the public health and health care systems. The focus of the DrPH program is in developing public health leaders who can integrate public health science into public health practice, apply models and theories in public health to chronic and emerging issues in practice, and demonstrate leadership in working with public health teams. Further information about the DrPH program may be found at http://www.uams.edu/coph/degree_programs/DrPH.asp.

DOCTOR OF PHILOSOPHY IN HEALTH SYSTEMS RESEARCH (PhD)
The Fay W. Boozman College of Public Health offers a program of instruction leading to the Doctor of Philosophy (Ph.D.) degree in Health Systems Research. The program provides students with the theoretical and methodological foundations necessary to conduct creative and independent research on health systems, with the ultimate goal of identifying pathways to improved health system performance through evidence-based policy and management. The curriculum involves intensive and focused study in the theoretical perspectives and methodological strategies relevant to research on the organization, financing, and delivery of health services, including issues of quality, accessibility, efficiency, and equity within systems of care. Students will develop scholarly expertise in these areas of study, advanced skills in quantitative research methods, confidence in their teaching, and a high standard of scientific integrity and professionalism. Job opportunities exist in university-based and independent health services research centers, health policy institutes, foundations and philanthropic organizations, consulting firms, and professional and advocacy associations working at state and national levels.

The Ph.D. Program is designed for full-time study and requires a minimum of seventy (70) semester credit hours of study, which can be completed within a three-year period. Students will spend their first two years in full-time residential study at UAMS completing coursework in five core areas: (1) nine (9) semester credit hours of coursework in health system theory and applications; (2) thirteen (13) semester credit hours of course work in quantitative research methods; (3) fifteen (15) semester credit hours of course work in a disciplinary area of concentration; (4) six (6) semester credit hours of course work scholarship skills (grantsmanship and peer review, and instructional methods); and (5) nine (9) semester credit hours of directed research conducted in conjunction with faculty in the Ph.D. program. After completing this coursework and passing a doctoral
candidate examination, students will focus on the development, conduct, and defense of their dissertation research.

**Degree Conferred**  
Ph.D. in Health Systems Research

**Areas of Concentration**  
The program requires students to select one of two possible discipline areas in which to pursue concentrated study: (1) health economics; or (2) quality and health outcomes research. The health economics concentration will allow students to master the body of theory and methods for studying the economic behavior of health care providers, insurers and consumers and for evaluating the economic impact of health policies and health care interventions. The concentration in quality and health outcomes research will allow students to develop expertise in the theory and methods for evaluating quality of care and analyzing the outcomes that result from health services and interventions, including disparities in health care and health outcomes.

Additionally, students will be required to select a substantive research or policy area in which to focus their studies. These substantive areas are defined principally by areas of expertise held by members of the program faculty, and include health insurance, access to care, long-term care, aging, rural health care, nutrition policy, health disparities, community-based public health, public health policy and law, child health, and mental health. Students will gain experience in their chosen substantive area primarily through three semester-long rotations (nine hours) of directed research study with program faculty. A student’s chosen disciplinary concentration and substantive area will combine to form a coherent theoretical, institutional, and methodological knowledge base that the student will use to pursue dissertation research.

**Prerequisites to the Degree Program**  
Students must have received an M.P.H. or related graduate degree (e.g. M.P.A., M.B.A., M.D., J.D.) prior to entry into the proposed program, along with some relevant experience in health policy or health services. Students will be required to describe and substantiate their areas of research and policy interest prior to being admitted to the program in order to ensure a close match between student interests and faculty expertise. Additionally, applicants must receive a combined score of at least 1200 on the Graduate Record Examination (GRE) taken within five years immediately preceding the requested semester of admission. Any individual desiring admission to the Graduate School must submit a fully completed application package to the Graduate School Office, including all undergraduate and graduate transcripts, curriculum vitae or résumé, personal statement of interest, and four (4) letters of recommendation. Additional application requirements exist for international applicants.

**Requirements for the Degree Program:**  
Grade-Point Average. In order to progress to the doctoral candidate examination, students must present a minimum cumulative grade-point average of 3.0 on all graduate courses required for the degree. Failing to earn such an average on the minimum number of hours, the student is permitted to present up to six (6) additional hours of graduate semester credit in order to accumulate a grade-point average of 3.0.

Candidacy Examination. Students successfully completing the coursework and achieving the minimum grade-point average will be required to pass a written doctoral candidate examination demonstrating mastery of all five core areas of coursework before progressing to dissertation work. Students must receive a passing grade on the examination in order to become a Ph.D. candidate.

Dissertation Research. Ph.D. candidates will be required to complete a minimum of 18 hours of dissertation research in conjunction with a doctoral advisory committee of faculty. As the first step in the dissertation research process, candidates must develop a written proposal of their dissertation research and successfully defend the proposal during an oral presentation to the doctoral advisory committee. Once the proposal has
been accepted by the committee, candidates must complete the research as proposed, develop a written monograph of their completed dissertation research, and successfully defend the research during a public, oral presentation to the doctoral advisory committee and other interested parties. The dissertation must represent valid, independent research conducted by the candidate that makes a significant contribution to health policy, health system management and practice, and/or health system research methodology. The dissertation research may include analysis of existing, secondary data and/or analysis of primary data collected by the candidate.

**DOCTOR OF PHILOSOPHY IN HEALTH PROMOTION AND PREVENTION RESEARCH (PhD)**

The Fay W. Boozman College of Public Health (COPH) at the University of Arkansas for Medical Sciences (UAMS) offers a Doctor of Philosophy (Ph.D.) in Health Promotion and Prevention Research (HPPR). The degree is awarded by the UAMS Graduate School in recognition of scholarly achievement evidenced by a period of successful advanced study, the satisfactory completion of prescribed examinations, and the defense of a dissertation addressing a significant issue relevant to social and behavioral sciences in public health. The curriculum of the HPPR program provides extensive training in basic and applied research methodology that will allow public health scientists to serve as Principal Investigators responsible for developing an extramurally funded program of independent research. Integrated within the multidisciplinary environment of an academic health sciences center, the proposed Ph.D. program is uniquely positioned to advance the understanding of interactions among biological, behavioral and cultural processes that are associated with the etiology and prevention of major chronic illnesses that constitute a significant public health challenge in Arkansas. An advanced understanding of these complex interactions will expand the current knowledge base and foster the development and evaluation of new health care strategies and public health initiatives that subsequently can be implemented to enhance the health and well-being of individuals and communities throughout the state of Arkansas. A strong emphasis on applied and community based research methods provides graduates with a solid foundation in the design and evaluation of public health service programs. This perspective will foster collaboration with public health practitioners in the development of programmatic research that is truly responsive to the health needs of Arkansas residents and makes optimal use of public health infrastructure in the state.

**Degree Conferred**

Individuals who complete the training program will be awarded a Ph.D. in Health Promotion and Prevention Research. Graduates will be prepared for careers as academic research faculty in schools of public health, medicine, nursing, and other affiliated health sciences. Graduates also will be prepared to function as research scientists in public and private foundations as well as in government agencies. In these various settings graduates will be able to apply scientific methods as well as administrative skills in the development and implementation of interdisciplinary efforts intended to advance our understanding of a broad range of challenging public health problems. Scientists who have been awarded a Ph.D. in Health Promotion and Prevention Research will demonstrate advanced skills in the following areas: applied behavioral analysis for population applications; qualitative and quantitative research methods; investigation of behavioral risk factors for health outcomes; design, application and evaluation of multidisciplinary health behavior interventions; research methods for the promotion of health and prevention of diseases; implementation and evaluation of policy initiatives addressing health-relevant behavior in individuals, organizations, and communities. The degree program provides extensive mentored experience with research methodology relevant to the application of a social ecological model of behavior change in primary, secondary and tertiary prevention among rural, medically underserved and multicultural populations. Research experience focuses on methods and skills relevant to community-based participatory research, outcomes research, and translational research.

**Prerequisites to Degree Program**

Individuals who have earned an MS or equivalent degree in a health-related field from a regionally accredited institution in the United States, or from a foreign institution with similar requirements for the MS degree, are
eligible to apply for admission to the Doctor Program in Health Promotion and Prevention Research. Master-level coursework should address core public health sciences, an overview of behavioral theories and methods relevant to public health, and a basic foundation in research design and methods. Applicants’ master theses should address a scientific question relevant to the application of behavioral and public health sciences either through secondary analysis of an existing data set or by collecting and analyzing new data. Master-level course work and research experience will be evaluated and approved prior to admission.

Students who have not earned an MS or equivalent degree may petition the Admissions Committee to consider an exception to this eligibility requirement. All applicants (with or without an MS or equivalent degree) must demonstrate basic core competencies in public health, behavioral science, research design, and statistical methods in order to be considered for admission. Competencies in these areas may be demonstrated through the award of an MS or equivalent degree in a health-related field, successful completion of relevant course work at a regionally accredited institution of higher education or documented practical experience demonstrating the application of relevant skills. Individuals determined by the Admissions Committee to have demonstrated strengths in multiple core competencies may be considered for admission.

Application. Any individual desiring admission to the Graduate School must submit a fully completed application form to the Graduate School Office.

Transcripts. It is the applicant’s responsibility to request that two official copies of the applicant’s academic record be sent directly to the Graduate School Office from EACH college or university that the applicant has previously attended. The academic record must include all courses, grades, semester credits attempted, and degree(s) earned. Official transcripts must show completion of at least one graduate-level course in each of four key areas: health behavior and education; biostatistics; epidemiology; and research design. Courses must have been completed within the five (5) years immediately preceding the requested semester of admission. Applicants who have not completed these courses, but whose applications show exceptional potential for success, may be conditionally admitted to the Ph.D. program, but will be required to complete the courses through available COPH course offerings with grades of “B” or better before registering for core required courses in the Ph.D. program.

A minimum cumulative grade-point average of 2.70 (A=4.00) or better on all undergraduate and graduate coursework attempted at a regionally accredited institution of higher education is required. Should an applicant fail to meet this requirement, the program may petition on behalf of the applicant the Dean of the Graduate School to consider an exception to this requirement.

Masters Thesis. All applicants must submit a copy of their master thesis or a written report demonstrating a comparable level of research experience and expertise that has been prepared in a manner consistent with publication in a peer-reviewed journal. The thesis or research report will be reviewed by the Admissions Committee to evaluate the relevance and quality of the applicant’s research experience. The review will specifically consider: relevance and adequacy of literature review; significance and specificity of a well defined hypothesis or research question; appropriate and effective application of experimental methods; selection and description of appropriate intervention and assessment methods; description and application of an appropriate data analysis plan; presentation and interpretation of results; discussion and integration of results within the public health literature.

Graduate Record Examination. A combined score of 1200 on the Graduate Record Examination (GRE) is required. The GRE must have been taken within five years immediately preceding the requested semester of admission. Programs may petition the Dean of the Graduate School, on behalf of the applicant, to consider an exception to this requirement.
Supplemental Materials. Applicants also must submit a curriculum vitae or résumé, a personal statement of interest (500-700 words), and four (4) letters of recommendation from persons who may be contacted for academic and professional references.

Requirements for Admission of International Applicants.
1. All international applicants, including resident and non-resident aliens, whose native language is not English and who do not have a bachelor or master degree from a regionally accredited U.S. institution, are required to achieve a minimum score of 550 on the paper based written Test of English as a Foreign Language (TOEFL). A minimum score of 213 is required on the computer-based version of the examination. (Programs have the option of setting higher score requirements.) The test must be taken within the two years immediately preceding the requested semester of admission. Programs may petition the Dean of the Graduate School, on behalf of the applicant, to consider an exception to this requirement based on the program’s interaction with the student.

2. All international applicants are required to take the Graduate Record Examination (GRE). Programs have the option to petition the Dean of the Graduate School on behalf of the applicant to substitute other official test scores on a case by case basis.

3. All international applicants who are in the U.S. in a non-resident alien status must have documentation of an appropriate status with the U.S. Citizenship and Immigration Services (USCIS). Applicants who are currently out of status with the U.S. Citizenship and Immigration Services (USCIS) will have no action taken on their application.

4. Students who are not U.S. Citizens must have on file at all times in the Graduate School Office current documentation of an appropriate status with the U.S. Citizenship and Immigration Services (USCIS). It is the responsibility of the student to notify the Graduate School of any changes in status. Individuals who are out of status with the Immigration and Naturalization Service (INS) will be denied admission, and admitted individuals who become out of status during a period of enrollment will be denied student status for that period of enrollment and will be denied future enrollment.

The Admissions Committee will consider the sum total of the applicant’s work, educational experience, research experience, recommendations, and other application data and will not allow a single factor to outweigh others in making recommendations for admission.

Degree Requirements
The Ph.D. Program will require a minimum of sixty-six (66) semester credit hours and can be completed within a three-year period of full-time study. All students (including those admitted on a conditional basis pending completion of pre-requisite coursework) must complete their full program of study within seven years after passing a doctoral candidacy exam, and must follow the published policies and procedures of the UAMS Graduate School. Students enrolled in the Ph.D. program must complete: eighteen (18) semester credit hours in a health promotion and prevention research core; three (3) semester credit hours in statistical methods; three (3) semester credit hours in qualitative research methods and six (6) semester credit hours in behavioral science electives. In order to develop research skills required to function as an independent investigator, students must complete six (6) semester credit hours of mentored research experience and eighteen (18) semester credit hours of dissertation research. In addition to these core requirements, students will complete twelve (12) semester credit hours to develop an area of specialization. Semester credit hours in the defined area of specialization may include didactic coursework (e.g. behavioral sciences, statistical methods, qualitative research methods), independent directed study, or mentored research. A Doctoral Advisory Committee will be appointed during the first year of graduate study to assist the student in selecting a course of study that will best serve his or her professional and academic goals. Approval of the initial dissertation proposal and of the final written dissertation and oral defense will be determined by this committee. The dissertation must address a scientific question relevant to the application of behavioral and public health sciences either through secondary analysis.
of an existing data set or by collecting and analyzing new data. Students who complete all coursework and successfully propose and defend a dissertation are awarded a Ph.D. in Health Promotion and Prevention Research.

**Doctor of Philosophy Candidacy Exam.** Candidates for the Doctor of Philosophy degree must pass a candidacy examination administered after approximately one year of study in the doctoral program. Results of the examination will be submitted to the Graduate School Office immediately following the examination. After the student has passed the Doctor of Philosophy Candidacy Examination, the student must register for at least one (1) semester credit hour of dissertation for each semester and one (1) semester credit hour of dissertation for each summer session until the degree is awarded. Registration for a minimum of eighteen (18) semester credit hours of dissertation is required of doctoral degree candidates.

**Time Frame for Completion of Degree.** After passing the candidacy examination the degree must be completed within seven consecutive calendar years.

**Grade-Point Average to Receive a Degree.** In order to receive a degree, a candidate must present a minimum cumulative grade-point average of 3.0 on all graduate courses required for the degree. Failing to earn such an average on the minimum number of hours, the student is permitted to present up to six (6) additional hours of graduate semester credit in order to accumulate a grade-point average of 3.0; but in no case shall a student receive a degree who is obliged to offer more than six (6) additional hours of semester credit beyond the minimum. In the computation of grade point, all courses pursued at this institution for graduate semester credit that are part of the degree program (including any repeated courses) and the thesis (if offered) shall be considered. A student who repeats a course in an endeavor to raise his grade must count the repetition toward the maximum of six additional hours.

**Doctoral Advisory Committee.** A Doctoral Advisory Committee must be appointed within the first year of graduate study. This committee will assist the student in selecting a course of study that will best serve his or her professional and academic goals. Approval of the initial dissertation proposal and of the final written dissertation and oral defense will be determined by this committee. At the time the committee is appointed, notification of the committee membership must be forwarded to the Graduate School Office. The committee will include no fewer than five (5) UAMS Graduate Faculty members, one of whom will be designated as chair to the Graduate School Office. Three members of the committee must hold primary faculty appointments in the COPH. With a program’s submission of an outside member form and curriculum vitae to the Graduate School office, and approval of the UAMS Graduate Council, one person who is not a UAMS Graduate Faculty member may serve as a required committee member but not as chair.

**Approval of Dissertation.** A public defense is required along with approval by 80% of the Doctoral Advisory Committee for acceptance of the dissertation.

**COMBINED DEGREE PROGRAMS**

Students who are enrolled in any of the combined degree programs may have different time limits for degree completion (from the 6-year completion time limit for MPH students). Combined degree students are encouraged to discuss time limits for degree completion with their academic advisor.

**MD/MPH Combined Degree Program**
The UAMS College of Medicine and the Fay W. Boozman College of Public Health offers a combined MD/MPH degree program that permits students to enroll concomitantly in both the College of Medicine and the Fay W. Boozman College of Public Health and complete all requirements for both degrees in a four year period of time.
Interested students should review the curricular requirements and administrative policies and procedures. Students entering the first year program of the College of Medicine must apply for admission to the Fay W. Boozman College of Public Health prior to the April 1 deadline to be accepted in the summer program. Students must obtain admission separately to the MD program and the MPH program and file a Declaration of Intent to Pursue Combined Degrees according to the procedures to participate in the combined degree program. The COPH website provides additional details.

**JD/MPH Combined Degree Program**
The University of Arkansas at Little Rock (UALR) Bowen School of Law and the UAMS Fay W. Boozman College of Public Health, both located in Little Rock, Arkansas, have joined to offer an accelerated, coordinated course of study in both law and public health.

Upon completion of the coordinated course in 4 years rather than the usual 5 required for a full time student, the graduate will receive both a Juris Doctor (JD) degree and a Master of Public Health (MPH). In addition to providing a sound foundation in each discipline, the combined program will provide skills in the area of public health programs and interaction between public health and legal policy development.

The UALR Bowen School of Law and the UAMS Fay W. Boozman College of Public Health recognize the interrelationship between the legal system and the delivery of health care services. A student may be a good candidate for this opportunity if she/he wants to train for a leadership role in improving the health status of the community, state, or nation. The COPH website provides complete details.

**PharmD/MPH Combined Degree Program**
The UAMS College of Pharmacy and the Fay W. Boozman College of Public Health offers a combined PharmD/MPH degree program that permits students to enroll concomitantly in both the College of Pharmacy and the Fay W. Boozman College of Public Health and complete all requirements for both degrees in a four year period of time.

Interested students should review the curriculum and administrative policies and procedures. Students entering the first year program of the College of Pharmacy must apply for admission to the Fay W. Boozman College of Public Health prior to the April 1 deadline to be accepted in the summer program. Students must obtain admission separately to the PharmD program and the MPH program and file a Declaration of Intent to Pursue Combined Degrees according to the procedures to participate in the combined degree program. For details contact the Assistant Dean for MPH Programs in the Fay W. Boozman College of Public Health at 501-526-6622.

**MPH/MA Combined Degree Program**
A student may pursue the MA degree in Applied Communication Studies (MACS) at the University of Arkansas at Little Rock (UALR) and the MPH degree at the Fay W. Boozman College of Public Health (COPH) at the University of Arkansas for Medical Sciences (UAMS) under a combined degree program which allows cross-credit for certain specified courses. The combined degree program offers a potential savings of credit hours in the total credit hours otherwise required for both degrees. A student in the combined degree program must complete all the requirements for the MA degree as specified by the UALR Department of Speech Communication, and all requirements for the MPH as specified by the COPH. For details contact the Associate Dean for Academic Affairs in the Fay W. Boozman College of Public Health at 501-526-6622.

**MPH/MPS Combined Degree Program**
The Fay W. Boozman College of Public Health and the Clinton School of Public Service offers a combined MPH/MPS degree program that permits students to enroll concomitantly in both the Fay W. Boozman College of Public Health and the Clinton School of Public Service.
The concurrent program offers a potential savings of credit hours in the total number of credit hours otherwise required for both degrees. A student in the concurrent program must complete all the requirements for the MPH degree as specified by the Fay W. Boozman College of Public Health, and all requirements for the MPS degree as specified by the Clinton School of Public Service. The COPH website provides additional details.

**BA/MPH or BS/MPH Combined Degree Program**

The Fay W. Boozman College of Public Health (COPH) is in the process of implementing a 4+1 program with some undergraduate institutions in Arkansas. This provides an opportunity for students to concurrently earn credits toward an MPH degree while completing their undergraduate program. Please see our website at [www.uams.edu/coph](http://www.uams.edu/coph) for all details and requirements not available at publication.
COURSES OF INSTRUCTION

The courses of instruction that follow are offered by the Fay W. Boozman College of Public Health at the University of Arkansas for Medical Sciences. Post-Baccalaureate Certificate in Public Health, MPH, MHSA and DrPH courses appear in the catalog with PBHL numbers. Post-Baccalaureate Certificate in Occupational and Environmental Health (OEH) and M.S. degree program courses appear with OEHM numbers. Students registering for PBHL classes will do so through the COPH registration process. Students registering for OEHM classes will do so through the UAMS Graduate School.

PBHL courses are identified by a four-digit number which carries the following information:

- The first three (3) digits identify the course. The fourth (4th) digit indicates the number of semester credit hours awarded upon successful completion of the course.
- The letter ‘V’ is used in place of the last digit for those courses in which semester credit is variable, the minimum and maximum credit per semester being given in parenthesis after the course title.

As nearly as can be determined in advance, the semester in which each course is routinely offered is listed on the two (2) year course plan. (Occasionally, courses may be offered at times other than the designated semesters.) Information about available courses is provided by the COPH Registrar’s Office prior to each semester’s registration period.

When applicable, prerequisites to a course are noted following the description. When completion of a course is listed as a prerequisite, the prerequisite course must have been completed with a grade of “C” or better. Students are urged to check prerequisites before attempting to enroll in a course.

POST BACCALAUREATE CERTIFICATE IN PUBLIC HEALTH PROGRAM REQUIREMENTS

This program of study requires eighteen (18) semester credit hours and is comprised of the six (6) core courses of the MPH Program.

These core courses include a general overview of public health as well as an introductory course in each of the five (5) core public health disciplines. Upon successful completion of these core courses, students will be able to achieve each of the following learning objectives:

- Define the components of community-based public health practice.
- Describe basic and contemporary issues of public health, including tools of community-based health assessment, surveillance, health promotion, disease prevention, policy, cultural competency, and ethics.
- Demonstrate the ability to complete descriptive analyses as well as nonparametric, regression, multiple comparisons of means and analysis of variance for one- and two-factor experiment biostatistics for datasets.
- Demonstrate an understanding of core statistical concepts, including database principles, basic probability principles, diagnostic test statistics, tests of hypotheses, sample-size estimation, and power of tests.
- Describe the elements of the common chemical, physical, and biological hazards in the occupational and community settings, along with the ways in which these hazards are evaluated, controlled, and regulated.
- Define the major components of at least two (2) models of health behavior change, i.e., the Health Belief Model, Transtheoretical Model, Social Cognitive Theory.
- Describe the organizational arrangements, financing, health status issues, health insurance, health manpower, cost of health care, quality of health care, access and regulatory issues of the health care delivery system in the United States.
• Describe the core concepts of epidemiology, including its history and theoretical basis; measures of morbidity, mortality, disease transmission and risk; major study designs; measures of association; bias, confounding and interaction; evaluation of screening tests; inference; and causality.

PBHL 5003: Introduction to Public Health
An introduction to basic and contemporary issues of public health, including tools of community-based health assessment, surveillance, health promotion, disease prevention, policy and ethics will be presented. This course provides an overview in the diverse areas of public health practice.

PBHL 5013: Biostatistics I
Introductory topics in descriptive biostatistics and epidemiology, database principles, basic probability, diagnostic test statistics, tests of hypotheses, sample-size estimation, power of tests, frequency cross-tabulations, correlation, nonparametric tests, regression, randomization, multiple comparisons of means and analysis of variance for one- and two-factor experiments.

PBHL 5113: Environmental and Occupational Health
This course is intended to provide a detailed overview of the fields of environmental and occupational health, with an emphasis on the practical aspects of the recognition, evaluation and control of chemical, physical and biological hazards, including basic quantitative assessment of these hazards. Additional topics include significant legal and historical influences as well as currently important issues in the fields.

PBHL 5123: The Health Care System
Analysis of system-wide issues related to delivery of health in the United States, including organizational arrangements, financing, health status issues, health insurance, health manpower, cost of health care, quality of health care, access and regulatory issues.

PBHL 5133: Introduction to Health Behavior and Health Education
Introduction to health behavior, health education, theory, and practice; defines key terms and concepts; theories of individual health behavior; variables influencing responses to interventions; interpersonal theories examining elements in the environment affecting health behavior; basic planning models; and includes discussion of ethical principles and application of theory in culturally distinct and/or other unique populations.

PBHL 5173: Epidemiology I
An introduction to epidemiology and the basic principles and methods of epidemiological research and practice. Overview of the history and the theoretical basis of epidemiology; measures of morbidity, mortality, disease transmission and risk; major study designs; measures of association; bias, confounding and interaction; evaluation of screening tests; inference; casualty.

Time Frame for Completion of Degree. All requirements for the Post Baccalaureate Certificate must be satisfied within six (6) consecutive calendar years from the first registration with the Fay W. Boozman College of Public Health.

An offer of acceptance is valid for a maximum of one calendar year from the admitted term of acceptance. Students must reapply if they do not enroll within that timeframe.

Grade Point Average and Semester Credit Hours. Eighteen (18) semester credit hours and a minimum cumulative grade point of 3.00 on all courses.

Successful Completion of Courses. Courses must be completed with a grade of “C” or better to be considered successfully completed. Only successfully completed courses can be counted toward degree requirements.
When a listed requirement for enrollment in a course includes completion of a prerequisite course, the prerequisite course must also have been successfully completed.

**Degree Application.** For students wishing to graduate at the end of a semester or summer session, a fully completed degree application and graduation fee made payable to “UAMS COPH” must be submitted to the COPH Registrar **by the last published official day of registration for that semester.**

**Campus Clearance.** Completion of the campus clearance procedures as directed by the Office of the Associate Dean for Academic Affairs is required prior to the awarding of the degree.

**POST BACCALAUREATE CERTIFICATE IN OCCUPATIONAL AND ENVIRONMENTAL HEALTH PROGRAM REQUIREMENTS**

The Certificate in Occupational and Environmental Health is administered through the Graduate School - Prospective Certificate students should consult the following links Graduate School Catalog and Admission to Graduate School.

This program of study requires twelve (12) semester credit hours. The selection of courses is based on their applicability in fields where human contact with environmental hazards is probable, and sometimes inevitable. The coursework is practical and effective in dealing with environmental and occupational threats. All classes can be taken online.

Upon completion of the coursework in this graduate certificate program, students should be able to:

1. Explain the standard concepts and methods of environmental hazard evaluations, including measurements and prediction techniques, statistical interpretation of sampling results, use of exposure limits and development of sampling plans;
2. Describe the characteristics and effects of potential chemical, physical, biological and ergonomic hazards in community and occupational settings;
3. Describe the general procedures for reducing the impact of potential occupational and environmental hazards, including such techniques as airborne contaminant control, respiratory protection, electrical and mechanical safety, noise reduction and hazardous material remediation;
4. Describe the legislative and scientific basis and the history of government regulation of environmental hazards to public health;
5. Explain the process of assessment of chemical toxicity within the context of a public health framework;
6. Explain the general mechanisms of toxicity in eliciting a toxic response to various environmental exposures.
7. Describe genetic, physiologic and psychosocial factors that affect susceptibility to adverse health outcomes following exposure to environmental hazards.
8. Explain standard risk management and risk communication approaches.

**Section 1:** Students will be required to take the following mandatory classes (each 3 credits):

**Total 6 credits**
- Environmental and Occupational Health (OEHM 5023)
- Environmental Exposure Assessment (OEHM 5263)

**Section 2:** Students may select one or both of the following courses (each 3 credits):

**Total either 9 or 12 credits.**
- Principles of Toxicology in Public Health (OEHM 5063)
- Occupational and Environmental Hazard Control (OEHM 5043)
Section 3: Students must select one of the following courses if only one was selected from Section 2 (each 3 credits):

Total 12 credits

- Government Regulation of Environmental Health (OEHM 5073)
- Environmental and Industrial Biological Hazards (OEHM 5153)

MASTER OF PUBLIC HEALTH PROGRAM REQUIREMENTS

The MPH program requires a minimum of forty-two (42) graduate semester credit hours. The overall curriculum model includes:

- Core Courses: 18 semester credit hours
- Concentration (specialty or generalist): 15 semester credit hours
- Elective: 3 semester credit hours
- Preceptorship in Public Health: 3 semester credit hours
- Public Health Integration Project: 3 semester credit hours

Time Frame for Completion of Degree. All requirements for the MPH degree must be satisfied within six (6) consecutive calendar years from the first registration with the Fay W. Boozman College of Public Health. Students must enroll in classes within one (1) calendar year after acceptance to the COPH. Students must reapply if they do not enroll in classes within one calendar year. An offer of acceptance is valid for a maximum of one calendar year from the admitted term of acceptance.

Grade Point Average and Semester Credit Hours. Forty-two (42) semester credit hours and a minimum cumulative grade point of 3.00 on all courses.

Successful Completion of Courses. Courses must be completed with a grade of “C” or better to be considered successfully completed. Only successfully completed courses can be counted toward degree requirements. When a listed requirement for enrollment in a course includes completion of a prerequisite course, the prerequisite course must also have been successfully completed.

Degree Application. For students wishing to graduate at the end of a fall or spring semester, or summer session, a fully completed degree application and graduation fee made payable to “UAMS COPH” must be submitted to the COPH Registrar by the last published official day of registration for that semester.

Campus Clearance. Completion of the campus clearance procedures as directed by the Office of the Associate Dean for Academic Affairs is required prior to the awarding of the degree.

Capstone Courses. Two (2) capstone courses are required as part of the forty-two (42) semester credit hour MPH curriculum. The first is a Preceptorship, or field experience, requiring a minimum of 135 clock hours of work in a public health-related activity, under the joint supervision of a qualified specialist in public health practice and a COPH faculty member. The second is an Integration project, requiring the student to synthesize and integrate knowledge and apply theory and principles learned to an area of public health practice resulting in preparation of a manuscript for publication, a health policy proposal, a research proposal for submission, or equivalent, if approved by the Integration Project Advisory Committee (IPAC) composed of COPH Faculty members.
MPH REQUIRED CORE COURSES
The six (6) core courses listed below include a general overview of public health as well as an introductory course in each of the five (5) core public health disciplines. These courses comprise the entire Post-Baccalaureate Certificate curriculum, and also serve as the required eighteen (18) semester credit hour core for all MPH students. Upon successful completion of these six (6) core courses, students will be able to achieve each of the following learning objectives:

- Define the components of community-based public health practice.
- Describe basic and contemporary issues of public health, including tools of community-based health assessment, surveillance, health promotion, disease prevention, policy, cultural competency, and ethics.
- Demonstrate the ability to complete descriptive analyses as well as nonparametric, regression, multiple comparisons of means and analysis of variance for one- and two-factor experiment biostatistics for datasets.
- Demonstrate an understanding of core statistical concepts, including database principles, basic probability principles, diagnostic test statistics, tests of hypotheses, sample-size estimation, and power of tests.
- Describe the elements of the common chemical, physical, and biological hazards in the occupational and community settings, along with the ways in which these hazards are evaluated, controlled, and regulated.
- Define the major components of at least two (2) models of health behavior change, i.e., the Health Belief Model, Transtheoretical Model, Social Cognitive Theory.
- Describe the organizational arrangements, financing, health status issues, health insurance, health manpower, cost of health care, quality of health care, access and regulatory issues of the health care delivery system in the United States.
- Describe the core concepts of epidemiology, including its history and theoretical basis; measures of morbidity, mortality, disease transmission and risk; major study designs; measures of association; bias, confounding and interaction; evaluation of screening tests; inference; and causality.

PBHL 5003: Introduction to Public Health
An introduction to basic and contemporary issues of public health, including tools of community-based health assessment, surveillance, health promotion, disease prevention, policy and ethics will be presented. This course provides an overview in the diverse areas of public health practice.

PBHL 5013: Biostatistics I
Introductory topics in descriptive biostatistics and epidemiology, database principles, basic probability, diagnostic test statistics, tests of hypotheses, sample-size estimation, power of tests, frequency cross-tabulations, correlation, nonparametric tests, regression, randomization, multiple comparisons of means and analysis of variance for one- and two- factor experiments.

PBHL 5113: Environmental and Occupational Health
This course is intended to provide a detailed overview of the fields of environmental and occupational health, with an emphasis on the practical aspects of the recognition, evaluation and control of chemical, physical and biological hazards, including basic quantitative assessment of these hazards. Additional topics include significant legal and historical influences as well as currently important issues in the fields.

PBHL 5123: The Health Care System
Analysis of system-wide issues related to delivery of health in the United States, including organizational arrangements, financing, health status issues, health insurance, health manpower, cost of health care, quality of health care, access and regulatory issues.
PBHL 5133: Introduction to Health Behavior and Health Education
Introduction to health behavior, health education, theory, and practice; defines key terms and concepts; theories of individual health behavior; variables influencing responses to interventions; interpersonal theories examining elements in the environment affecting health behavior; basic planning models; and includes discussion of ethical principles and application of theory in culturally distinct and/or other unique populations.

PBHL 5173: Epidemiology
An introduction to epidemiology and the basic principles and methods of epidemiological research and practice. Overview of the history and the theoretical basis of epidemiology; measures of morbidity, mortality, disease transmission and risk; major study designs; measures of association; bias, confounding and interaction; evaluation of screening tests; inference; causality.

MPH REQUIRED PRECEPTORSHIP AND INTEGRATION PROJECT
The following are College-wide courses required of all MPH candidates. These two (2) courses are meant to be taken at the end of each student’s degree program, and are designed to give students an opportunity to integrate their public health knowledge and apply their skills to a variety of problems or issues in public health.

Current policies on Preceptorships include:

- Preceptorships will be graded on a pass/fail basis.
- No student who has earned less than a 3.00 GPA in College of Public Health courses may enroll in the Preceptorship. (Students will continue to have a maximum of six (6) additional hours to raise their GPAs above the 3.00 GPA, consistent with the previous policies.)
- The Preceptorship enrollment packet must be submitted to the Registrar according to the following deadlines: The end of the business day on or before:
  - December 10th for spring registration (Preceptorship and Integration)
  - May 10th for summer registration (Preceptorships Only).
  - July 10th for fall registration (Preceptorship and Integration)

Current policies on Integration Projects include:

- Integration project will be graded on pass/fail basis.
- **Public presentations of Integration Projects are required in order to complete the Integration Project and receive a pass/fail grade for the course.**
- No student who has earned less than a 3.00 GPA in College of Public Health courses may enroll in the Integration Project. (Students will continue to have a maximum of six (6) additional hours to raise their GPAs above the 3.00 GPA, consistent with the previous policies.)
- Students who enrolled in Integration Project in a semester prior to fall 2005 will receive a letter grade for their Integration Project, regardless of the date in which they finish their project and a final grade is posted.
- Inclusion of description of integration of at least three (3) public health sciences in student plans and projects, project activities, and learning objectives is mandatory. The process by which the student will integrate these public health perspectives into their project activities must be clearly described. Statements that the student “will use their knowledge of [various public health sciences] to complete the project” are not adequate.
- Documentation must be included in the integration project plan that (a) the full IPAC (all three members) and the student had at least one full-group meeting prior to the approval of the plan and (b) the full IPAC and the student will have at least one full-group meeting again during the integration project period.
• Students will have a maximum of three (3) consecutive semesters to complete their integration project from the semester in which they first register for it. Students who require more than one semester to complete their project will register and pay for the three (3) semester credit hour integration course for each semester they are involved in their project (up to nine (9) semester credit hours). Any additional semester credit hours, beyond the required three (3) semester credit hours, that are taken for Integration Project will NOT count against the six (6) semester credit hours that are permitted for students to raise their GPA to 3.00 or higher (to meet graduation requirements).

• All integration plans and papers will be made publicly available in the COPH Student Services Office. The Integration enrollment packet must be submitted to the Registrar according to the following deadlines: The end of the business day on or before:
  ▪ December 10th for spring registration (Preceptorship and Integration)
  ▪ May 10th for summer registration (Preceptorships Only).
  ▪ July 10th for fall registration (Preceptorship and Integration)

Students should begin to plan and prepare for these projects well in advance of registering for the course. Two months’ advance preparation is recommended.

PBHL 5983: Preceptorship in Public Health
A minimum of 135 hours of field experience under the joint direction of a public health faculty member and a qualified specialist working in selected areas of public health. A written report specifying activities, products, and outcomes of the experience is required upon completion of the Preceptorship. The project must be undertaken during the semester registered for Preceptorship. (Requires approval from preceptor, faculty course advisor, and specialty department chair or generalist committee.)

PBHL 5993: Public Health Integration Project
A culminating experience that requires the students to synthesize and integrate knowledge and apply theory and principles learned to an area of public health practice resulting in either preparations of a manuscript for publication or of a research proposal for submission. The project must be undertaken during the semester registered for Integration Project. Attendance is required to Integration Project Seminar (typically 3 meetings per semester). Public presentations of Integration Projects are required in order to complete the Integration Project and receive a pass/fail grade for the course. (Requires approval of Integration Project Advisory Committee.)

MPH ELECTIVE COURSES

PBHL 5001: COPH Seminar Series
This course is designed to give students a broad overview of current topics in public health through ongoing seminar series sponsored by the Fay W. Boozman College of Public Health and its partners. The seminar series provides students an opportunity to learn about the diversity in public health research and practice, to apply their knowledge of public health concepts to a variety of topics, and to increase their professional network within the public health field. (Requires prior approval of faculty advisor and course instructor.)

PBHL 5053: Public Health Science/Management Institute for DOH
Intensive overview of public health; sciences, managements, and community-based program design. May substitute for PBHL 5003: Introduction to Public Health. Course is open only to participants in the Arkansas Department of Health’s Public Health Science/Management Leadership Institute (PHSMLI) program, which is jointly administered through DOH Workforce Development and the Fay W. Boozman College of Public Health.
PBHL 5193: Tobacco Cessation for Clinicians
Provides health care professionals with the necessary knowledge and skills for providing comprehensive tobacco cessation counseling to patients who use tobacco across the lifespan. (Requires prior approval of faculty advisor and course instructor.)

PBHL 5833: Community Nutrition
This course will provide the student with a framework to approach, analyze, and work with community nutrition problems. Needs of different populations and various resources within the community will be discussed. The course will cover areas such as community needs assessment, nutrition education, public policy, grant writing, and communication skills needed for various audiences. (Requires prior approval of faculty advisor and course instructor.)

PBHL 5843: Racial and Ethnic Health Disparities: Theory, Experience, and Elimination
This elective course explores racial and ethnic health disparities in the United States. Students will examine the literature on health and health care disparities and issues of measurement; the historical and social structural determinants pertinent to the etiology of disparities; the role of genomics; and policy and programmatic strategies for reducing disparities. Instructors will use a human rights framework that attends to the role of power, as an organizing theme. This course uses traditional approaches to learning (such as didactic lectures, assigned readings, analysis, and discussion) combined with personal and group experimental learning. Students will be required to participate in service learning activities which will include preparation, reflection and practice components. Therefore students will spend time both in class with instructors and in the community with community based partners.

PBHL 601V: Special Topics in Public Health (1-3)
(Offered intermittently.) Course offerings from visiting professors, experimental offerings of new courses, or in-depth examination of a current topic in public health. (Requires prior approval of faculty advisor and course instructor.)

PBHL 602V: Directed Study (1-6)
Provides an opportunity for students to engage in detailed study of a public health topic relevant to their program of study, with the guidance of a faculty supervisor. A completed and signed directed study contract is required at the time of registration. (Requires prior approval of faculty advisor and independent study faculty supervisor.)
GENERALIST MPH PROGRAM
The objective of the generalist MPH curriculum is to provide students with an opportunity to design a program of study that addresses her/his professional interests and goals, grounded in the core competencies for public health professionals as defined by the Conference on Linkages between Academia and Public Health Practice. Students must choose a set of courses totaling at least eighteen (18) semester credit hours (in addition to the core courses, the Preceptorship, and the integration course), representing at least three COPH departments, which are related to these interests and goals.

Creation of Generalist MPH Plan
Each student who elects the generalist MPH curriculum must work with a faculty advisory committee (one chair and two other members, representing at least two COPH departments), who will assist the student in developing a set of five or more learning objectives (based on the Linkages Competencies) for her/his program of study. The chosen generalist courses must address the student’s approved program learning objectives.

Documentation Required
The student’s learning objectives and associated program of courses, signed by all three members of the student’s faculty advisory committee, must be filed with the COPH Student Administrative Advisor prior to registering for non-core courses. A form, “Generalist MPH Learning Objectives and Course Plan,” provides a structure for recording this information, and is available in the office of the COPH Student Administrative Advisor and in the COPH Course Catalog. It is strongly recommended that students and members of the generalist advisory committees retain copies of these forms to assist in future course planning and student advising. If a student wishes to make changes to her/his learning objectives or course plan, a new “Generalist MPH Learning Objectives and Course Plan” form, with all required signatures, must be filed with the Student Administrative Advisor before registration for new courses.

Transfer Credit and the Generalist Track
A generalist MPH student who wishes to apply transfer (non-COPH) semester credit towards the completion of her/his set of generalist courses must first obtain approval of the proposed transfer courses from the COPH Academic Standards Committee, and (if approved) then must obtain approval of those courses from her/his faculty advisory committee as being appropriate for meeting her/his program learning objectives. Requirements for transferring semester credit may be found in this catalog or may be obtained by contacting the Office of the Associate Dean for Academic Affairs.
Fay W. Boozman College of Public Health  
Generalist Academic Track

Advisee: ________________________________  Student ID Number: __________________

Generalist Committee Faculty Advisor Chair: ________________________________

Generalist Faculty Advisor: ________________________________

Generalist Faculty Advisor: ________________________________

**CORE COURSES:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>FULFILLED:</th>
</tr>
</thead>
<tbody>
<tr>
<td>5003</td>
<td>Intro to Public Health</td>
<td>Fall</td>
</tr>
<tr>
<td>5013</td>
<td>Biostatistics I</td>
<td>Spring</td>
</tr>
<tr>
<td>5173</td>
<td>Introduction to Epidemiology</td>
<td>Summer</td>
</tr>
<tr>
<td>5133</td>
<td>Intro to Health Beh &amp; Health Ed</td>
<td>Fall</td>
</tr>
<tr>
<td>5113</td>
<td>Environmental and Occupational Health</td>
<td>Spring</td>
</tr>
<tr>
<td>5123</td>
<td>The Health Care System</td>
<td>Summer</td>
</tr>
</tbody>
</table>

**SELECTIVES on Generalist MPH Plan**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>FULFILLED:</th>
</tr>
</thead>
<tbody>
<tr>
<td>PBHL</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>PBHL</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>PBHL</td>
<td></td>
<td>Summer</td>
</tr>
<tr>
<td>PBHL</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>PBHL</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>PBHL</td>
<td></td>
<td>Summer</td>
</tr>
</tbody>
</table>

Preceptorship (Preceptor & Faculty Advisor): _________________________________________

Completed [3 credit hours] (Date & Grade earned): ____________________________________

Integration Project (IPAC Members): ________________________________________________

Completed [3 credit hours] (Date & Grade earned): ____________________________________

**TOTAL:** 42 Credit Hours
**Generalist MPH Learning Objectives and Course Plan**

**Please note:** This Plan must be signed by the student, all three members of the student’s generalist faculty advisory committee, and must be filed with the COPH Student Administrative Advisor prior to registering for non-core courses. Without these signatures, the student will not be permitted to register for non-core courses.**

Student: _________________________  Student ID Number: __________________________

---

**Learning Objectives:**
Upon successful completion of this Generalist MPH, the student will be able to… (list the competencies, skills, or knowledge areas that will be developed by this course of study)

---

**Selected Courses:**
[Must represent at least three COPH Departments, and be related to the students interests and goals. At least 18 credit hours must be successfully completed from these selected courses, which are in addition to the core courses, receptorship, integration project.]

_____ PBHL _____   __________________________________________________________

_____ PBHL _____   __________________________________________________________

_____ PBHL _____   __________________________________________________________

_____ PBHL _____   __________________________________________________________

_____ PBHL _____   __________________________________________________________

_____ PBHL _____   __________________________________________________________

PBHL 5983 Preceptorship     __________________________________________________________

PBHL 5993 Integration         __________________________________________________________

---

Student Signature:  ___________________________________   Date: _________

Generalist Faculty Advisor Committee Chair: __________________________   Date: _________

Generalist Faculty Advisor: _______________________________   Date: _________

Generalist Faculty Advisor: _______________________________   Date: _________

---

Page 2 of 2
BIOSTATISTICS

THE FACULTY AND THEIR EXPERTISE

Paula K. Roberson, PhD, Professor and Chair, Clinical trials methodology; design and analysis of laboratory experiments

PROFESSORS

Brenda M. Booth, PhD, Statistical methods in health services research; longitudinal data analysis; natural history studies of individuals with substance abuse
Mario A. Cleves, PhD, Statistical genetics; survival data analysis
David W. Gaylor, PhD, Variance components; risk analysis
Ralph L. Kodell, PhD, Risk analysis; carcinogenicity testing
Jeannette Y. Lee, PhD, Clinical trials methodology; interventional and observational studies in cancer and infectious diseases
Todd G. Nick, PhD, Modeling strategies utilizing data reduction methods; development of prognostic models
Leanne Whiteside-Mansell, EdD, Statistical applications in the behavioral sciences; methodology for program evaluation

ASSOCIATE PROFESSORS

Zoran Bursac, PhD, Non-linear models; categorical data methods; variable selection procedures; statistical computing and simulation
Hassan Elsalloukh, PhD, Distribution theory; multivariate analysis; mathematical statistics; Bayesian methods
Reid D. Landes, PhD, Linear and nonlinear hierarchical models; mixed models; statistical methods for calibrations; Bayesian methods
D. Keith Williams, PhD, General linear models; bootstrap methods

ASSISTANT PROFESSORS

Stephen W. Erickson, PhD, Bayesian methods; statistical genetics
Page C. Moore, PhD, Multiple imputation methodology; clinical trials methodology; longitudinal data analysis; statistical computing and simulation
Songthip Ounpraseuth, PhD, Classification; dimension reduction; computational statistics
John W. Senner, PhD, Health surveys; vital statistics
Christopher J. Swearingen, PhD, generalized linear models with application to extremely skewed outcomes; sample size estimation; Bayesian methods

There exists a plethora of new analytical and statistical techniques available in biostatistics. Many individuals getting academic degrees in biostatistics outside of public health have little opportunity to enhance their education with courses from other disciplines in public health. Consequently, the need for individuals to be the link between public health researchers and statistical programmers and biostatisticians is increasing. The objective of the MPH degree with a biostatistics concentration in the COPH is to train individuals to be the bridge between scientist, researcher, statistician, and programmer.

Students completing an MPH degree with a concentration in biostatistics will be able to:

- Evaluate the research question(s) and recommend the appropriate experimental design and statistical analysis techniques. Grounded in the basics of statistical theory, the student will determine the types of data needed (discrete or continuous), the best way to acquire the data (sampling and sample design), the most appropriate analysis techniques (classical inference, nonparametric, and/or statistical modeling) and the best way to report results (tables or graphs).
- Determine the best way to collect and store data. With a fundamental knowledge of data management techniques, students will be able to work with all types of data including the large and intricate federal and state databases often used by public health researchers.
- Perform basic data analysis and modeling. A concentration in biostatistics provides the student with skills to do descriptive and inferential analysis and the ability to work with Master and Ph.D. biostatisticians on more complex analysis projects.
- Assist with the technical programming required. Students will have hands on experience with popular statistical programs such as SAS and SPSS and be able to use them in future projects. More importantly, students in the program will have the statistical foundation to provide full time programmers with the algorithms needed for more complex design and analysis projects.
• Apply their skills and experience as health policy analysts, researchers and statisticians in academic, consulting, clinical, industrial, and public sector careers.

The Department of Biostatistics includes faculty members actively involved in design and analysis of research studies in many different biological and human health-related disciplines. Students seeking to specialize in Biostatistics are offered the opportunity to collaborate extensively on research projects funded in various state and federal agencies, and in the private sector, thus preparing them for careers in academics, government and private industry.

COURSE REQUIREMENTS FOR MPH WITH A SPECIALTY IN BIOSTATISTICS

A. Required Courses
In addition to the six core courses, elective course, preceptorship and integration project courses, students pursuing an MPH with a specialty in Biostatistics must complete the following three required courses plus a minimum of two electives as described below.

PBHL 5023: Biostatistics II (Advanced Linear Models)
Nonparametric analysis of variance, multiple regression, linear models, experimental designs, introduction to logistic regression, and survival analysis. **Prerequisite:** PBHL 5013: Biostatistics I.

PBHL 5033: Biostatistics III (Multivariate Analysis and Linear Models)
Multivariate linear models, survival analysis with covariates, repeated measures designs, principal components, factor analysis, clustering methods, and introduction to non-linear regression. **Prerequisite:** PBHL 5023: Biostatistics II.

PBHL 5753: Application of Microcomputers to Data Management and Analysis
Brief overview of software packages commonly used for data management and analysis that include Excel, Access, SPSS and Stata, followed by primary focus on use of SAS software in data management and recoding techniques. These include working with SAS libraries, inputting raw data, reading and writing from external files, using logical structures, using numerical and character functions, working with dates and using arrays. Course focuses on programming techniques with limited use of analytical procedures. Class activities include lecture/discussion and intensive programming work using SAS. **Prerequisite:** Prior successful completion or concurrent enrollment in PBHL 5013: Biostatistics I is recommended.

B. Elective Courses
Students seeking a biostatistics concentration must select a minimum of two courses from the following list. Other Fay W. Boozman College of Public Health courses with an appropriate Biostatistics emphasis may be used with the approval of both the student’s faculty advisor and the Biostatistics Department Chair.

PBHL 5233: Statistical Methods for Clinical Trials
Principles underlying the planning, management, and implementation of modern clinical trials, the application of statistical methods used in the analysis of data from clinical trials, and the interpretation of results. Basic statistical techniques used in design and analysis of Phase I-III single- and multicenter trials. **Recommended prerequisites include knowledge of basic statistics, familiarity with SAS software, and knowledge of a clinical area.**

PBHL 5313: Nonparametric Methods
This course will provide an overview of nonparametric techniques with a primary focus on their application to healthcare data. Appropriate techniques for one-sample and multi-sample data will be covered as well as the use
of nonparametric methods to assess correlation, independence, and linear relationships. Students will learn when it is more appropriate to use a nonparametric approach instead of the usual parametric tests, and which techniques have been incorporated into popular statistical software. **Prerequisite: PBHL 5013: Biostatistics I.**

**PBHL 5763: Categorical Data Analysis**
This course is designed to give students an overview of statistical methods commonly used for analysis of categorical data. Some of the topics include binomial and Poisson distributions, analysis of 2x2 tables, Fishers exact test, McNemar test, stratified analysis, trend analysis and logistic regression. Class activities include lecture/discussion, group work, analytical assignments and critical literature reviews. **Prerequisite: PBHL 5013: Biostatistics I.**

**PBHL 5793: Designing and Analyzing Health Surveys, Part II**
This second part of this course will teach students the fundamentals of survey sampling and analysis and introduce them to national health surveys currently used. Students will report on the published analysis results of the “area of interest survey” chosen in DAHS I. They will also apply statistical analysis techniques to a national health survey and report results. Besides submitting analysis homework, they will prepare two final projects – a class presentation on an existing national survey, and a final analysis project of their choosing (with instructor approval) using a national health survey. **Prerequisites: Prior completion of PBHL 5773: Survey Research Methods; Prior completion or concurrent enrollment in PBHL 5023: Biostatistics II; or permission of instructor.**

**PBHL 595V: Special Topics in Biostatistics (1-3) (As announced)**
Advanced work in specialized fields such as bioassay, multivariate analysis, time series, etc. Credit, 1 to 3 hours per semester, limit of 9 hours. **Prerequisite: Permission of faculty advisor and course instructor.**
**Fay W. Boozman College of Public Health**  
**Biostatistics**  
*Must use for students who enter track Fall 2006 or later*

<table>
<thead>
<tr>
<th>CORE: [18 credit hours]</th>
<th>FULFILLED: (Grade Earned in blank)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>5003</strong> Intro to Public Health</td>
<td>Fall Spring Summer</td>
</tr>
<tr>
<td><strong>5013</strong> Biostatistics I</td>
<td>Fall Spring Summer</td>
</tr>
<tr>
<td><strong>5173</strong> Epidemiology I</td>
<td>Fall Spring Summer</td>
</tr>
<tr>
<td><strong>5133</strong> Intro to Health Behavior &amp; Health Edn</td>
<td>Fall Spring Summer</td>
</tr>
<tr>
<td><strong>5113</strong> Environmental and Occupational Health</td>
<td>Fall Spring Summer</td>
</tr>
<tr>
<td><strong>5123</strong> The Health Care System</td>
<td>Fall Spring Summer</td>
</tr>
</tbody>
</table>

**SPECIALTY REQUIRED COURSES:** [9 credit hours] (Grade Earned in blank)  

<table>
<thead>
<tr>
<th>FULFILLED: (Academic Year and Semester in Blank)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>5023</strong> Biostatistics II (Advanced Linear Models)</td>
</tr>
<tr>
<td><strong>5033</strong> Biostatistics III (Mltivitr Anys &amp; Linear Models)</td>
</tr>
<tr>
<td><strong>5753</strong> Application of Microcomputers…</td>
</tr>
</tbody>
</table>

**SELECTIVES (choose two): [6 credit hours, approved by Biostatistics Advisor]**  

<table>
<thead>
<tr>
<th>FULFILLED: (Academic Year and Semester in Blank)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>5233</strong> Statistical Methods for Clinical Trials</td>
</tr>
<tr>
<td><strong>5313</strong> Nonparametric Methods</td>
</tr>
<tr>
<td><strong>5763</strong> Categorical Data Analysis</td>
</tr>
<tr>
<td><strong>5793</strong> Designing &amp; Analyzing Health Surveys</td>
</tr>
<tr>
<td><strong>595V</strong> Special Topics in Biostatistics (1 - 3 hrs)</td>
</tr>
</tbody>
</table>

**ELECTIVE: [3 credit hours]** (Grade earned in blank)  

<table>
<thead>
<tr>
<th>FULFILLED: (Academic Year and Semester in Blank)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Spring Summer</td>
</tr>
</tbody>
</table>

Preceptorship (**Preceptor & Faculty Advisor**): ________________________________

Completed [3 credit hours] (**Date & Grade earned**): ________________________________

Integration Project (**IPAC Members**): ________________________________

Completed [3 credit hours] (**Date & Grade earned**): ________________________________

**TOTAL:** 42 credit hours
ENVIRONMENTAL AND OCCUPATIONAL HEALTH

THE FACULTY AND THEIR EXPERTISE

Jay Gandy, PhD, Professor and Chair, Chemical toxicology; risk assessment

PROFESSORS

William Allaben, PhD, Mechanisms of Agent Induced Carcinogenesis
Morris F. Cranmer, PhD, CIH, Forensic toxicology; industrial toxicology
Jack A. Hinson, PhD, Chemical toxicology
Nicholas P. Lang, MD, Molecular epidemiology

ASSOCIATE PROFESSORS

Alesia Ferguson, PhD, Chemical exposure assessment
Thomas W. Rimmer, ScD, CIH, Industrial hygiene, acoustics and ventilation

ASSISTANT PROFESSORS

Gunnar Boysen, PhD, Chemical Toxicology
Jeff Moran, PhD, Environmental Chemistry
Alan C. Nye, PhD, Principal Toxicologist

INSTRUCTORS

Shirley C. Louie, MS, CIH, Environmental epidemiology; industrial hygiene

Students taking courses in Environmental and Occupational Health may expect to be trained in the recognition, evaluation, and control of health hazards encountered in the occupational and community environment. The full range of possible hazardous agents is covered, including chemical, biological, physical, and ergonomic risk factors. The courses are intended for students from a wide variety of backgrounds including biology, chemistry, physics, engineering, environmental science, and nursing. The department offers an MPH with a specialty in Environmental and Occupational Health, and it offers an MS in Occupational and Environmental Health.

MPH students electing to emphasize environmental and occupational health are trained to recognize, evaluate and communicate risks associated with health hazards occurring in community and occupational environments. In addition to meeting the competencies expected of all MPH students, graduates will be prepared to:

- Explain the standard concepts and methods of environmental hazard evaluations, including measurements and prediction techniques, statistical interpretation of sampling results, use of exposure limits and development of sampling plans;
- Describe the characteristics and effects of potential chemical, physical, biological and ergonomic hazards in community and occupational settings;
- Describe the general procedures for reducing the impact of potential occupational and environmental hazards, including such techniques as airborne contaminant control, respiratory protection, electrical and mechanical safety, noise reduction and hazardous material remediation;
- Describe the legislative and scientific basis and the history of government regulation of environmental hazards to public health;
- Explain the process of assessment of chemical toxicity within the context of a public health framework;
- Explain the general mechanisms of toxicity in eliciting a toxic response to various environmental exposures.
- Describe genetic, physiologic and psychosocial factors that affect susceptibility to adverse health outcomes following exposure to environmental hazards.
- Discuss various risk management and risk communication approaches in relation to issues of environmental justice and equity.
- Describe the purpose, history and use of epidemiology and epidemiologic methods for evaluation of environmental health hazards.
COURSE REQUIREMENTS FOR MPH WITH A SPECIALTY IN ENVIRONMENTAL AND OCCUPATIONAL HEALTH

In addition to the core courses, Preceptorship, and integration project courses, the following courses are required, plus a minimum of one additional elective course. The elective selections should be guided by the student’s professional interests and objectives.

PBHL 5043/OEHM 5043: Occupational and Environmental Hazard Control
Detailed study of the principles and practices involved in the control of environmental health hazards, with particular attention to occupational hazards. Topics covered will include ventilation for airborne contaminants, respiratory protection, electrical and mechanical safety methods, and the control of hazards from noise, vibration, radiation, heat, biohazards, and chemical hazards.

PBHL 5063/OEHM 5063: Principles of Toxicology in Public Health
Detailed study of the interdisciplinary science and methods of toxicology as applied to adverse health from toxicants in the environment, community and workplace. Toxicological methods including the detection of birth defects, cancer, adverse reproductive outcomes, endocrine disruptors, neurotoxicants and specific organ toxicants are described and examples of regulatory application are provided. Emphasis is placed on dose response relationships and the synergism between animal toxicology and epidemiology. The role and responsibility of toxicology in the function of the EPA, FDA, CDC, ATSDR, OSHA, NIOSH, ADH and ADEQ is articulated and demonstrated in classroom exercises and presentation of case studies. Hazard analysis and risk assessment is explained in the contest of site specific and community based exercises and case studies. The toxicological basis for Weapons of Mass Destruction is described and demonstrated in class exercises of community emergency response. This role of toxicology in setting policy is demonstrated utilizing Environmental Justice as a benchmark. Prerequisite: PBHL 5113/OEHM 5023: Environmental and Occupational Health.

PBHL 5073/OEHM 5073: Regulation of Environmental Health
An up-to-date overview of the statutory basis for and aspects of governmental regulation of environmental hazards to public health. Focuses on the relationships that exist between scientific aspects of environmental and occupational health and their application through the statutory framework and related governmental regulations in the public health arena. (Same as INTX 5073).

PBHL 5153/OEHM 5153: Environmental and Industrial Biological Hazards (On Demand)
Biological hazards in the workplace and the natural environment. Covers human perturbations of the natural environment, contamination and treatment of water resources, biohazardous agents in occupational environments, and prevention, surveillance and regulations regarding biological hazards. Prerequisites: Eight hours of biology coursework; or permission of the instructor.

PBHL 5263/OEHM 5263: Environmental Exposure Assessment
Quantitative introduction to the process of environmental exposure dose evaluation for inhalation, ingestion, and dermal absorption routes. Particular attention is given to air contaminant measurement principles and interpretation of monitoring results. Includes assessment and modeling of workplace, community, and residential environments and the associated sources and pathways of chemical exposure.

PBHL 9043/OEHM 5083: Environmental/Occupational Health Policy
This course is designed to stimulate critical thinking about environmental and occupational health risk management, including policy effectiveness, efficiency, and fairness. Alternatives to traditional means of regulating environmental hazards will be explored, along with issues regarding environmental justice and ethics and the role of participation by affected groups. Prerequisites: PBHL 5113/OEHM 5023: Environmental and Occupational Health or equivalent; and permission of course director.
Fay W. Boozman College of Public Health
Environmental and Occupational Health*
* Must use for students who enter track Fall 2006 or later

Advisee’s Name: _________________________________  Student ID Number: ______________________

Faculty Advisor: _________________________________

---

**CORE:**  [18 credit hours]

(Grade Earned in blank)

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>5003</td>
<td>Intro to Public Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5013</td>
<td>Biostatistics I</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5173</td>
<td>Epidemiology I</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5133</td>
<td>Intro to Health Behavior &amp; Health Edn</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5113</td>
<td>Environmental and Occupational Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5123</td>
<td>The Health Care System</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**FULFILLED:**

(Grade Earned in blank)  

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>5003</td>
<td>Intro to Public Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5013</td>
<td>Biostatistics I</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5173</td>
<td>Epidemiology I</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5133</td>
<td>Intro to Health Behavior &amp; Health Edn</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5113</td>
<td>Environmental and Occupational Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5123</td>
<td>The Health Care System</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**SPECIALTY REQUIRED COURSES:**  [15 credit hours]

(Grade Earned in blank)

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>5043</td>
<td>Occupational &amp; Environmental Hazard Control</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5063</td>
<td>Principles of Toxicology in Public Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5073</td>
<td>Regulation of Environmental Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5153</td>
<td>Environmental &amp; Industrial Biological Hazards</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5263</td>
<td>Environmental Exposure Assessment</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**FULFILLED:**

(Grade Earned in blank)  

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>5043</td>
<td>Occupational &amp; Environmental Hazard Control</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5063</td>
<td>Principles of Toxicology in Public Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5073</td>
<td>Regulation of Environmental Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5153</td>
<td>Environmental &amp; Industrial Biological Hazards</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5263</td>
<td>Environmental Exposure Assessment</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**ELECTIVE:**  [3 credit hours]

(Grade earned in blank)

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>5280</td>
<td>Preceptorship (Preceptor &amp; Faculty Advisor)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Completed [3 credit hours]  

(Date & Grade earned)  

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preceptorship</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Integration Project (IPAC Members): ________________________________

Completed [3 credit hours]  

(Date & Grade earned)  

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Term</th>
<th>Term</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Integration</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**TOTAL:**  42 credit hours
The mission of the UAMS COPH Department of Epidemiology is to contribute to improving the health and promoting the well-being of Arkansans, by applying the principles and practices of epidemiology in education, research, and service.

Students who successfully complete an MPH with a concentration in epidemiology must demonstrate proficiency in the following areas:

(1) Technical Skills

- Identify, describe, and discuss the advantages and disadvantages of common research study designs.
- Calculate, interpret, and know when to employ common epidemiologic measures of risk and of association.
- Describe and differentiate among common types of bias, explain their effect(s) on study data and interpretation of study results, and discuss standard approaches for minimizing bias in the design, implementation, and analytic phases of research.
- Design and develop procedures and materials for implementing an epidemiologic study in the field.
- Demonstrate an understanding of current issues in human subjects protection as well as procedures to assure adherence to ethical and legal principles in epidemiologic research and practice.
- Determine sample size and power for standard research designs.
- Select and interpret the results of standard univariate and multivariate statistical techniques.
- Carry out statistical analyses using common statistical techniques.
- Draw appropriate inferences from epidemiologic data.
- Read, interpret, and critically evaluate scientific literature.
- Demonstrate facility in the use of common statistical software supported through departmental courses
- Describe the purpose, history, and use of epidemiology and epidemiologic methods
- Describe the current state-of-the-art and gaps in knowledge related to the student’s area of epidemiologic interest
- Identify the principles and limitations of public health screening programs.

(2) Communications Skills
- Review and synthesize relevant scientific literature.
- Prepare, present, and communicate epidemiologic and other scientific information effectively to lay and professional audiences, orally and in writing.

(3) Organizational, Management, and Leadership Skills
- Collaborate in planning, developing, and submitting a research (including evaluation) proposal for external funding.
- Collaborate in implementation of epidemiologic research.
- Collaborate in implementation of public health activities and interventions.
- Interpret and use epidemiologic data.

The Department of Epidemiology includes faculty members actively involved in research, teaching, and public health practice. While faculty activities in research and practice address a broad range of public health issues, the Department has particular depth in the areas of chronic disease, infectious disease, mental health, and congenital birth defects.

**COURSE REQUIREMENTS FOR MPH WITH A SPECIALTY IN EPIDEMIOLOGY**

**A. Required Courses**
In addition to the six core courses, preceptorship and integration project courses, students pursuing a MPH with a specialty in Epidemiology must complete the following four required courses (totaling ten (10) semester credit hours) plus electives (totaling eight (8) semester credit hours) as described below.

**PBHL 5862: Application of Basic Epidemiologic Techniques**
This course gives students experience in the application of basic techniques used in epidemiology research and practice. Emphasis is placed on: calculation and interpretation of measures of morbidity, mortality, and association; disease transmission and risk; major epidemiologic study designs; sources of error including bias; confounding and interaction; and evaluation of screening tests. **Prerequisites:** PBHL 5173 (Introduction to Epidemiology); PBHL 5013 (Biostatistics I).

**PBHL 5023: Biostatistics II (Advanced Linear Models)**
Nonparametric analysis of variance, multiple regression, linear models, experimental designs, introduction to logistic regression, and survival analysis. **Prerequisite:** PBHL 5013: Biostatistics I.

**PBHL 5373: Epidemiology II**
Extends consideration of concepts, methods, and strategies introduced in Epidemiology I. The course focuses on methodologic tools and skills needed to conduct or evaluate epidemiologic research and emphasizes tools and skills related to study design and data collection. **Prerequisites:** PBHL 5173: Epidemiology I; PBHL 5013: Biostatistics I or equivalents; and PBHL 5862: Application of Basic Epidemiologic Techniques; PBHL 5023: Biostatistics II is strongly recommended and may be taken concurrently with PBHL 5373: Epidemiology II; this prerequisite may only be waived with the instructor's permission.
PBHL 5671: Epidemiology III Laboratory (1 semester credit practicum) Must be enrolled in PBHL 5673: Epidemiology III concurrently.

PBHL 5673: Epidemiology III
Extends consideration of concepts, methods, and strategies introduced in Epidemiology I and II. The course focuses on methodologic tools and skills needed to conduct or evaluate epidemiologic research and emphasizes tools and skills related to data analysis and interpretation. Prerequisites: PBHL 5173: Epidemiology I and PBHL 5373: Epidemiology II; PBHL 5013: Biostatistics I and PBHL 5023: Biostatistics II.

B. Elective Courses
Students may select, with approval from their faculty advisor and the department chair, courses from the following list to total eight (8) semester credit hours. Other Fay W. Boozman College of Public Health courses with an appropriate Epidemiology emphasis may be used with the approval of both the student’s faculty advisor and the Epidemiology Department Chair.

PBHL 5223: Epidemiology of Chronic Diseases
The purpose of this course is to provide an overview of the epidemiology of a variety of chronic diseases, including cardiovascular disease, diabetes, pulmonary diseases such as asthma, and others. Presentations for each disease will address classification, measures of frequency, risk factors, etiology, approaches to control (detection, prevention), and current issues. The objectives of the course are to acquaint students with epidemiological issues and controversies involved in the chronic diseases, to provide students with a framework with which to approach the epidemiology of a chronic disease and its control, and to show how basic epidemiologic methods apply to chronic disease. Prerequisites: PBHL: 5173 Epidemiology I and PBHL 5373: Epidemiology II; PBHL 5013: Biostatistics I and PBHL 5023: Biostatistics II; or permission of instructor.

PBHL 5233: Statistical Methods for Clinical Trials
Principles underlying the planning, management, and implementation of modern clinical trials, the application of statistical methods used in the analysis of data from clinical trials, and the interpretation of results. Basic statistical techniques used in design and analysis of Phase I-III single- and multicenter trials. Recommended prerequisites include knowledge of basic statistics, familiarity with SAS software, and knowledge of a clinical area.

PBHL 5483: Epidemiology of Infectious Disease
This course will provide an overview of the history, epidemiology, and control of various infectious diseases. A selective overview of immunology and molecular diagnostic methods will be provided as a foundation for later lectures. Major human pathogens will be addressed within the conceptual framework of foodborne, waterborne, and vectorborne diseases, sexually transmitted diseases, respiratory diseases, parasitic diseases, and vaccine preventable diseases. Prerequisites: PBHL 5173: Epidemiology I and PBHL 5373: Epidemiology II; PBHL 5013: Biostatistics I and PBHL 5023: Biostatistics II; or permission of the instructor.

PBHL 5513 (NUSC 6233): Qualitative Methodology in Nursing Research
Examines the philosophical foundation for and methodological issues in using qualitative approaches for scientific inquiry and knowledge development. Strategies for enhancing scientific and methodological rigor are explored.

PBHL 5523 (NUSC 6283): Qualitative Data Analysis Theory and Practicum
Examines approaches to collecting, reducing, managing, and analyzing qualitative data. Explores qualitative software packages used in data management. The practicum portion of the course includes practice sessions for interviewing, coding data, establishing inter-rater agreement, and developing themes. Prerequisite: PBHL 5513: Qualitative Methodology in Nursing Research.
PBHL 5553: Cancer Epidemiology
This course is designed to provide an overview of the epidemiology of common cancers as well as methodologic issues in etiologic research and cancer screening. Emphasis will be placed on risk factors that can be modified for cancer control and prevention. The course will address: geographic variation and temporal trends in cancer, cancer burden, biology of normal and cancer cells, biomarkers, selected risk factors (e.g., occupation, tobacco, alcohol, radiation, viruses, immunity, hormones, and genetic factors), and screening objectives, recommendations, and controversies. Prerequisites: PBHL 5173: Epidemiology I and PBHL 5373: Epidemiology II; PBHL 5013: Biostatistics I and PBHL 5023: Biostatistics II; or permission of the instructor.

PBHL 5683: Social Epidemiology
This course is designed to examine the scientific basis for associations between social factors, both contextual (e.g., poverty, housing, education) and interpersonal (e.g., racism, social support, stigma), and health. In addition, students will be challenged to consider social factors in understanding the epidemiology of diseases, the design and implementation of health protection/promotion programs, and the implementation of health policy. Prerequisites: PBHL 5173: Epidemiology I; PBHL 5133: Introduction to Health Behavior and Health Education; or permission of the instructor.

PBHL 5773: Survey Research Methods
This course will provide students with a practical overview of survey research methods. Topics to be covered include questionnaire and interview design; tailoring instruments for specific settings, populations, and methods of administration; reliability and validity; construction of scales and indices; sampling methods, assessing sampling bias, and maximizing response rates.

PBHL 596V: Directed Studies in Epidemiology (1-3): Prerequisite: Permission of instructor

PBHL 5753: Application of Microcomputers to Data Management and Analysis (from Biostatistics)

PBHL 5763: Categorical Data Analysis (from Biostatistics)
Fay W. Boozman College of Public Health  
Epidemiology*  
*Must use for students who enter track Fall 2010 or later

**Adviser’s Name: _________________________________  Student ID Number_______________________**

**Faculty Advisor: _________________________________**

### CORE:  [18 credit hours]

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Grade Earned</th>
<th>Academic Year and Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>5003</td>
<td>Intro to Public Health</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5013</td>
<td>Biostatistics I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5173</td>
<td>Epidemiology I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5133</td>
<td>Intro to Health Behavior &amp; Health Edn</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5113</td>
<td>Environmental and Occupational Health</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5123</td>
<td>The Health Care System</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Fulfilled:  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Grade Earned</th>
<th>Academic Year and Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>5003</td>
<td>Intro to Public Health</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5013</td>
<td>Biostatistics I</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5173</td>
<td>Epidemiology I</td>
<td></td>
<td>Summer</td>
</tr>
<tr>
<td>5133</td>
<td>Intro to Health Behavior &amp; Health Edn</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5113</td>
<td>Environmental and Occupational Health</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5123</td>
<td>The Health Care System</td>
<td></td>
<td>Summer</td>
</tr>
</tbody>
</table>

### SPECIALTY REQUIRED COURSES:  [12 credit hours]

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Grade Earned</th>
<th>Academic Year and Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>5023</td>
<td>Biostatistics II</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5373</td>
<td>Epidemiology II</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5673</td>
<td>Epidemiology III (Lab)</td>
<td></td>
<td>Summer</td>
</tr>
<tr>
<td>5673</td>
<td>Epidemiology III</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5862</td>
<td>App of Basic Epidemiologic Techniques</td>
<td></td>
<td>Spring</td>
</tr>
</tbody>
</table>

### Fulfilled:  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Grade Earned</th>
<th>Academic Year and Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>5023</td>
<td>Biostatistics II</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5373</td>
<td>Epidemiology II</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5673</td>
<td>Epidemiology III (Lab)</td>
<td></td>
<td>Summer</td>
</tr>
<tr>
<td>5673</td>
<td>Epidemiology III</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5862</td>
<td>App of Basic Epidemiologic Techniques</td>
<td></td>
<td>Spring</td>
</tr>
</tbody>
</table>

### SELECTIVES (choose two):  [6 credit hours, approved by Epidemiology Advisor]

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Grade Earned</th>
<th>Academic Year and Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>5223</td>
<td>Epidemiology of Chronic Disease</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5233</td>
<td>Statistical Methods for Clinical Trials</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5473</td>
<td>Methods in Health Services Research</td>
<td></td>
<td>Summer</td>
</tr>
<tr>
<td>5483</td>
<td>Epidemiology of Infectious Disease</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5513</td>
<td>Qualitative Methodology in Nursing Research</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5523</td>
<td>Qualitative Data Analysis Theory and Practicum</td>
<td></td>
<td>Summer</td>
</tr>
<tr>
<td>5553</td>
<td>Cancer Epidemiology</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5683</td>
<td>Social Epidemiology &amp; Intervention Impl</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5753</td>
<td>App of Microcomputers to Data Mgmt &amp; Ana</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5763</td>
<td>Categorical Data Analysis</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5773</td>
<td>Survey Research Methods</td>
<td></td>
<td>Summer</td>
</tr>
<tr>
<td>596V</td>
<td>Directed Studies in Epidemiology (1-3 hrs)</td>
<td></td>
<td>Fall</td>
</tr>
</tbody>
</table>

### Fulfilled:  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Grade Earned</th>
<th>Academic Year and Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>5223</td>
<td>Epidemiology of Chronic Disease</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5233</td>
<td>Statistical Methods for Clinical Trials</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5473</td>
<td>Methods in Health Services Research</td>
<td></td>
<td>Summer</td>
</tr>
<tr>
<td>5483</td>
<td>Epidemiology of Infectious Disease</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5513</td>
<td>Qualitative Methodology in Nursing Research</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5523</td>
<td>Qualitative Data Analysis Theory and Practicum</td>
<td></td>
<td>Summer</td>
</tr>
<tr>
<td>5553</td>
<td>Cancer Epidemiology</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5683</td>
<td>Social Epidemiology &amp; Intervention Impl</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5753</td>
<td>App of Microcomputers to Data Mgmt &amp; Ana</td>
<td></td>
<td>Fall</td>
</tr>
<tr>
<td>5763</td>
<td>Categorical Data Analysis</td>
<td></td>
<td>Spring</td>
</tr>
<tr>
<td>5773</td>
<td>Survey Research Methods</td>
<td></td>
<td>Summer</td>
</tr>
<tr>
<td>596V</td>
<td>Directed Studies in Epidemiology (1-3 hrs)</td>
<td></td>
<td>Fall</td>
</tr>
</tbody>
</table>

### Preceptorship (Preceptor & Faculty Advisor):  

[Signature]

Completed [3 credit hours]  
(Date & Grade earned):  
(Preceptor & Faculty Advisor)

### Integration Project (IPAC Members):  

[Signature]

Completed [3 credit hours]  
(Date & Grade earned):  
(IPAC Members)

### TOTAL:  

42 credit hours
HEALTH BEHAVIOR/HEALTH EDUCATION

THE FACULTY AND THEIR EXPERTISE

Carol Cornell, PhD, Professor and Interim Chair, Women’s health; minority health; cardiovascular behavioral medicine; community-based participatory interventions

PROFESSORS

Warren Bickel, PhD, Substance abuse treatment and prevention
Alan Budney, PhD, MS
Ronni Chernoff, PhD, RD, FADA Geriatric nutrition; health promotion in older adults; geriatric education for health professionals
Emogene Fox, EdD
Geoffrey Goldsmith, MD, MPH, Primary care oriented cancer control research
Paul G. Greene, PhD, Cancer prevention; tobacco control; adherence
Betty Hubbard, EdD, MSE, CHES, BSE
Chester Jones, PhD, BS
Jacquie Rainey, DrPH, Program planning & evaluation; tobacco use prevention and cessation; research methods and data analysis
James M. Raczynski, PhD, Founding Dean and Professor, Prevention and control of chronic diseases; community-based approaches for risk reduction; racial and ethnic health disparities
Robert Ulmer, PhD, MA, BA
Alan VanBiervliet, PhD, Public health informatics and information systems; eHealth technologies; community health education and promotion; disability prevention and management
Delia Smith West, PhD, Obesity prevention and treatment; behavioral diabetes and cardiovascular risk reduction interventions

ASSOCIATE PROFESSORS

Mary E. Aitken, MD, MPH, Injury prevention; health status & outcomes following injury; pediatric health
Michael Anders, PhD, MPH, RRT
Teresa L. Kramer, PhD, Mental health services research in adolescent and adult substance abuse; depression; post-traumatic stress disorder; community-based mental health initiatives; mental health and spirituality
LeaVonne Pulley, PhD, Survey research methods; approaches to assess community capacity; health communications
Jan S. Richter, EdD, CHES, Theories of health behavior; program planning and evaluation; health promotion in the school setting; adolescent health and human sexuality; worksite health
Catherine Stanger, PhD, MS
Katharine E. Stewart, PhD, MPH, Behavioral interventions for those at risk for or living with HIV disease; medication adherence; leadership skills development
Joanna M. Thomas, MBChB, Family practice residents; medical students’ role in patient education; prenatal/postpartum care
Judith Weber, PhD, BA

ASSISTANT PROFESSORS

Monte Gagliardi, EdD, CCEMT/P
Becky G. Hall, EdD, Health literacy; underserved populations; health disparities
Rebecca Krukowski, PhD, Obesity prevention and treatment; built environment approaches to chronic disease risk reduction; measurement of the food environment; health disparities; health policy
Edward Mink, EdD
Bernita L. Patterson, PhD, MA, Alcohol and drug prevention; tobacco use prevention; counseling psychology
Christine E. Sheffer, PhD, Tobacco cessation; tobacco control; behavioral interventions in primary care; systems-based interventions; chronic pain, assessment
Donald D. Simpson, PhD, MPH, CT (ASCP), Under-served populations; emergency health care utilization; osteoporosis health belief; self-efficacy and knowledge; cancer education and prevention
Karen H Kim Yeary, PhD, Faith and health; psycho-social-cultural aspects of health; community-based participatory research; minority health
The MPH with a specialty in HBHE provides students with in-depth training in health behavior and health education program planning, implementation, management, and evaluation. Didactics and Preceptorship experiences are designed to develop students’ abilities to select and apply appropriate and culturally-responsive behavioral and social change strategies to enhance health within communities and at-risk populations.

Upon satisfactory completion of the MPH with a specialty in HBHE, graduates will be able to achieve each of the following learning objectives by fulfilling the related academic requirements and by demonstrating competence within Preceptorship and capstone experiences.

(1) Theory
- Identify, describe, and apply major theories and concepts that are utilized in educational and behavioral approaches to health enhancement and risk reduction.
- Describe how cultural, economic, and other demographic factors may influence health behaviors and individuals’ responses to various types of behavioral and educational programs and interventions.
- Select and apply appropriate health behavior theories and related concepts for public health interventions.

(2) Methods
- Describe the advantages and disadvantages of various intervention research methodologies, such as qualitative vs. quantitative approaches, or pre-experimental vs. quasi-experimental vs. randomized/controlled designs.
- Design and apply a survey to assess the impact of a specific health behavior on a given population in a public health setting.
- Describe the following items as they apply to survey development in public health research: such as scales, scores, norms, reliability, validity, scale construction and item analysis.

(3) Evaluation and Assessment
- Discuss the general framework for evaluation of community-based interventions and methodologies, addressing qualitative and quantitative approaches as appropriate.
- Design appropriate process, impact, and outcome evaluation strategies for community-based health behavior intervention programs.
- Design appropriate evaluation strategies for population-directed social marketing and health communication interventions.

(4) Application/Best Practice
- Evaluate reports (including both scientific and technical reports, both peer-reviewed and non-peer-reviewed) of behavioral and educational health programs, and assess the programs' designs, methodologies, and evaluation strategies, as well as the validity of the reports' conclusions.
- Describe the problem definition, program planning, program implementation, and evaluation components of the community-based participatory research model.
COURSE REQUIREMENTS FOR MPH WITH A SPECIALTY IN HEALTH BEHAVIOR/HEALTH EDUCATION

In addition to the core courses, elective course, preceptorship and integration project course, an HBHE student must take the three required HBHE courses (PBHL 5623: Program Planning and Evaluation; PBHL 5653: Theories of Health Behavior and Health Education; and PBHL 5783: Health Communication), and (with the approval of the student's faculty advisor) choose a minimum of two other HBHE courses (6 semester credit hours). The selection of these two additional courses should be guided by the student’s professional interests and objectives.

A. Required Courses

PBHL 5623: Program Planning and Evaluation
This is a course in health promotion program planning. It is designed to help the learner develop the fundamental understanding and skills necessary to implement program planning, implementation, and evaluation irrespective of setting. It provides both theoretical and practical information in program development and community-based participatory research. Prerequisites: PBHL 5133: Introduction to Health Behavior and Health Education; or permission of instructor.

PBHL 5653: Theories of Health Behavior and Health Education
Addresses the social and behavioral foundations of public health; emphasis on social and cultural determinants that shape behavior through complex interaction; presents a socio-ecological framework for understanding the relationship between human populations and health status; locates health problems in the context of multilayered social systems and temporal processes of change. Prerequisites: PBHL 5133: Introduction to Health Behavior and Health Education; or permission of instructor.

PBHL 5783: Health Communication
This course provides students with an in-depth exposure to current theory, practice and research in health communication with an emphasis on designing, implementing and evaluating mass media and community-based health campaigns. Topics covered include Social Marketing, Media Advocacy, Entertainment Education, and Participatory Learning in addition to traditional social-psychological theoretical approaches to risk reduction and health enhancing communication. Prerequisites: Completion of or concurrently enrolled in PBHL 5133: Introduction to Health Behavior and Health Education; or permission of instructor.

B. Elective Courses

PBHL 5213: Health Promotion in the Worksite
This course focuses on designing health promotion and health education programs to enhance the quality of life for employers/employees who spend one-fourth of their lives at the workplace. Emphasis is on methods for conducting needs assessment and the planning, implementation and evaluation of health promotion programs in the worksite.

PBHL 5543: Advanced Concepts of Human Sexuality
In-depth examination of human sexuality based on the premise that individual sexuality cannot be referenced to just one theory or simply biological, psychological, sociological, or cultural factors but from the complex interactions of these influences; designed to stimulate learners to think critically forming conclusions in light of scientifically gathered data.
PBHL 5643: Health Promotion in the School Setting
The focus of the course centers upon the role the public school can play in improving the health status of children and adolescents. Emphasis is on the development, implementation and evaluation of a coordinated school health program designed to promote the health and well being of students and staff; and, includes an analysis of health services, healthful school environment, and comprehensive health education.

PBHL 5683: Social Epidemiology
This course is designed to examine the scientific basis for associations between social factors, both contextual (e.g., poverty, housing, education) and interpersonal (e.g., racism, social support, stigma), and health. In addition, students will be challenged to consider social factors in understanding the epidemiology of diseases, the design and implementation of health protection/promotion programs, and the implementation of health policy. Prerequisites: PBHL 5173: Epidemiology I; PBHL 5133: Introduction to Health Behavior and Health Education; or permission of the instructor.

PBHL 5773: Survey Research Methods
This course will provide students with a practical overview of survey research methods. Topics to be covered include questionnaire and interview design; tailoring instruments for specific settings, populations, and methods of administration; reliability and validity; construction of scales and indices; sampling methods, assessing sampling bias, and maximizing response rates.

PBHL 5813: Technology for eHealth: Theory and Application
This course focuses on theories and practices involved in the development and implementation of public health informatics and eHealth programs to promote healthy behaviors within communities. The course will prepare graduates to lead multidisciplinary research and development teams involved in eHealth programs.

PBHL 5903/9903: Impact of the Built Environment on Public Health
The United States and many other countries are currently facing epidemics of acute and chronic diseases related to land use and built environment decisions. While air and water pollution have been long recognized as hazards for acute, infectious and toxicological illnesses, there is only now increasing recognition of the hazards presented by some building and community designs. Built environment decisions impact every age group, social and racial minority. The public health impact of the built environment ranges from the very acute (motor vehicle trauma) to the long term (obesity, cancer, heart disease). These decisions have as their bases economic, financial, insurance, housing and other factors. This course on the built environment and health places students in a rapidly growing field of inquiry.

PBHL 9633: Understanding Tobacco Use and Obesity
Obesity and tobacco use are the leading causes of preventable death and disease and have broad and significant impacts on public health. This course will focus on understanding tobacco use and obesity, with consideration of the scope of the problem, causes and correlates, and best practices in prevention and control. The first half of the course will focus on tobacco use. The second half will focus on obesity.
**Fay W. Boozman College of Public Health**  
**Health Behavior and Health Education**  
*Must use for students who enter track Fall 2006 or later*

<table>
<thead>
<tr>
<th>CORE: [18 credit hours]</th>
<th>FULFILLED:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Grade Earned in blank)</td>
</tr>
<tr>
<td>5003 ____ Intro to Public Health</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5013 ____ Biostatistics I</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5173 ____ Epidemiology I</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5133 ____ Intro to Health Behavior &amp; Health Edn</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5113 ____ Environmental and Occupational Health</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5123 ____ The Health Care System</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SPECIALTY REQUIRED COURSES: [9 credit hours] (Grade Earned in blank)</th>
<th>FULFILLED:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Academic Year and Semester in Blank)</td>
</tr>
<tr>
<td>5623 ____ Program Planning and Evaluation</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5653 ____ Theories of HBHE</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5783 ____ Health Communication</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SELECTIVES (choose two): [6 credit hours, approved by HBHE Advisor]</th>
<th>FULFILLED:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Academic Year and Semester in Blank)</td>
</tr>
<tr>
<td>5213 ____ Health Promotion in the Worksite</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5543 ____ Advanced Concepts of Human Sexuality</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5643 ____ Health Promotion in the School Setting</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5683 ____ Social Epidemiology &amp; Intervention Impl</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5773 ____ Survey Research Methods</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>5703 ____ Impact of the Built Env on Public Health</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
<tr>
<td>9633 ____ Understanding Tobacco Use and Obesity</td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ELECTIVE: [3 credit hours]</th>
<th>FULFILLED:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Academic Year and Semester in Blank)</td>
</tr>
<tr>
<td></td>
<td>___ Fall ___ Spring ___ Summer</td>
</tr>
</tbody>
</table>

**Preceptorship (Preceptor & Faculty Advisor):**  
____________________________________________________________________

**Completed [3 credit hours] (Date & Grade earned):**  
____________________________________________________________________

**Integration Project (IPAC Members):**  
____________________________________________________________________

**Completed [3 credit hours] (Date & Grade earned):**  
____________________________________________________________________

**TOTAL: 42 credit hours**
HEALTH POLICY AND MANAGEMENT

THE FACULTY AND THEIR EXPERTISE

Glen P. Mays, PhD, MPH, Professor and Chair, Director of the PhD Program in Health Systems Research, Co-Director of the DrPH Program in Public Health Leadership, Public health systems research; health insurance; safety-net health care; health economics

Andreas Muller, PhD, Professor, Vice Chair of Academic Affairs and Program Director of the Health Service Administration Masters Program, Behavioral and socio-economic determinants of health, evaluation research; quasi-experimental designs, cost effectiveness analysis; injury control cost benefit; risk analysis

DISTINGUISHED PROFESSOR

M. Joycelyn Elders, MD, Public health administration, school and adolescent health

PROFESSORS

Teresita L. Angtuaco, MD, FACR, Women’s imaging; prenatal diagnosis: obstetric and gynecologic ultrasound; body imaging

Thomas M. Badger, PhD, Nutrition; endocrinology (growth, development, and reproduction); metabolism; disease prevention; alcohol and drugs of abuse

John Baker, PhD, Administration of health facilities; managed care and health policy

Cornelia K. Beck, PhD, Alzheimer’s disease; geriatric mental health services research

Leslie Beitsch, MD, JD, Improving access to healthcare for underserved through volunteerism; performance management; tobacco cessation; prenatal care for low income patients

Kaye Bender, PhD, RN, Healthcare awareness; emergency healthcare

Claudia J. Beverly, PhD, RN, Integrated models of care delivery for older adults through an interdisciplinary team model

Angela Brenton, PhD, Organizational culture and change; conflict management and mediation

Thomas A. Bruce, MD, DSc (hon), Community-based public health; participatory research; and rural health

Kathy Cahill, MPH, Leadership development; public health marketing; emergency response management; environmental health; terrorism threat; tobacco prevention; performance standards

Patrick H. Casey, MD, Early childhood developmental and growth problems and interventions; community nutrition interventions

Charles O. Cranford, DDS, MPA, Rural health policy; primary healthcare workforce development; university/community partnerships; oral health policies and healthcare

Lee Lee Doyle, PhD, Family planning; contraception; adolescent sexuality and pregnancy; health professions education; faculty development

Charles R. Feild, MD, MPH, Community based programs for children and families

George J. Fuchs, MD, Diarrheal disease; public health nutrition; micronutrients (vitamin A, iron, zinc); low birth weight; H. pylori infection, malnutrition

William E. Golden, MD, Quality improvement; patient safety; clinical effectiveness

Geoffrey Goldsmith, MD, MPH, Primary care oriented cancer control research

Reza Hakkak, PhD, Obesity; nutrition education; diet and cancer prevention

Paul K. Halverson, DrPH, MHSA, Public health infrastructure; organizational effectiveness; executive leadership; hospital administration

Gregory Hamilton, PhD, Economic advancement; migration; regional employment and income

R. Jean Hine, PhD, RD, Cancer; nutrition; genetics and metabolism

Ronald F. “Arlo” Kahn, MD, Interventions to increase physical activity, improve nutrition, and decrease obesity

Robert B. Leflar, JD, MPH, Patient safety; patients’ rights; law and healthcare in Japan

Betty A. Lowe, MD, Pediatrics

Lynn Douglas Mouden, DDS, MPH, Oral health, family violence prevention

Richard R. Nugent, MD, MPH, Maternal and child health services and policy; health outcomes

James A. Rice, PhD, Health care strategy; international health financing policy; US capital planning

David W. Sink, DPA, Community engagement; leadership; multi-sector collaboration in community development

G. Richard Smith, Jr., MD, Mental health services research; quality improvement

Phillip H. Taylor, PhD, Economic development and analysis

Hugh Tilson, MD, DrPH, MPH, Health outcomes; drug safety; evidence-based health policy; public health preparedness
Jeffrey T. Walker, PhD, Violence; substance abuse; community and mental health; legal and policy issues
John B. Wayne, PhD, Public health outcomes evaluation; policy analysis; health services research
J. Gary Wheeler, MD, Wellness and prevention; tobacco policy; childhood obesity; antibiotics overuse, Kawasaki’s disease; vaccine policy
Ronald H. Winters, PhD, Education of community-based allied health professionals; support for community health education efforts

ASSOCIATE PROFESSORS
Mary E. Aitken, MD, MPH, Pediatric critical care issues; family support and educational reintegration for children with special health needs; injury prevention, youth violence intervention and prevention
Tyrone F. Borders, PhD, Rural healthcare disparities; factors associated with health-related quality of life in the elderly; gender-specific disparities in obesity
Norman DePaul Brown, RN, EdD, MSPH, FNP, Prevention and wellness; gerontological, psychiatric, and community health nursing; health care reform
Elton R. Cleveland, DVM, MD, Adolescent medicine, family medicine, sports medicine
Cesar M. Compadre, PhD, Public health policy; minority health issues; Hispanic health issues; tobacco control; computer modeling, pharmaceuticals
Deborah L. Dwyer, PhD, Mental illness
Ruth Eudy, PhD, Rural health; regional disparities in health outcomes; public health policy
James W. Fasules, MD, Pediatric health policy and advocacy; Medicare reimbursement for physicians; insurance coverage for late adolescents
John Fortney, PhD, Geographic access, telemedicine, depression
Brian H. Hardin, MD, Pediatrics, adolescent medicine and sports medicine
Lisa C. Hutchinson, PharmD, MPH, Adverse drug events; health services research in geriatric pharmacy; dementia
JoAnn E. Kirchner, MD, Psychiatry, adolescent mental health
Curtis L. Lowery, Jr., MD, Obstetrics and gynecology, maternal and fetal medicine; telemedicine; distance healthcare
Bradley C. Martin, PharmD, PhD, Pharmacoeconomics; pharmaceutical care and outcomes; economic assessment
Nick J. Paslidis, MD, PhD, Quality improvement methods in health care, management of health care institutions, leadership development
Maria Portilla, MD, Pediatrics, adolescent medicine, eating disorders
T. Elaine Prewitt, DrPH, Nutrition intervention in chronic disease—including obesity, cardiovascular disease and diabetes; community-based nutrition research; nutrition policy
Cheryl K Schmidt, PhD, MSNc, Nursing education in community health and research
Eldon Schulz, MD, Assessment and treatment of children with multiple disabilities
M. Kathryn Stewart, MD, MPH, Racial and ethnic health disparities; community health workers; home and community-based long term care; Medicaid; access to care; community participation
Steven Strode, MD, Med, Rural health; prevention and health maintenance; telemedicine
Greer Sullivan, MD, MPH, Mental illness; homelessness
Billy R. Thomas, MD, MPH, Pediatric endocrinology; pediatric health services research and policy analysis
Joseph W. Thompson, MD, MPH, State and federal health policy; quality of healthcare for children; Arkansas health
J. Mick Tilford, PhD, Pediatric health services; economic evaluation; health policy analysis

ASSISTANT PROFESSORS
Stephen Boedigheimer, MBA, Public health practice with an emphasis in administration and/or management of state and local governmental public health agencies
David E. Bourne, MD, MPH, Tobacco control; chronic disease control; public health policy in practice
Ann B. Bynum, EdD, Telehealth research; workforce analysis; development of rural health outreach programs
Jennifer A. Dillaha, MD, MA, Internal medicine, infectious diseases, geriatrics
Holly C. Felix, PhD, MPA, The policy process, effectiveness and sustainability of community health workers programs; long term care policy
Melony Goodhand, JD, MBA, MS, CPA, Strategic financial planning; business financial responsibility; non-labor cost reduction; benchmarking to improve financial performance
Catherine A. Irwin, PhD, Rural health; community health education; telehealth
Andrew G. Kumpuris, MD, Health care reform; health care policy analysis & financing
Diane S. Mackey, JD, Environmental and health law
Charles W. McGrew, MPH, State health policy, health systems
Donna J. Middaugh, MSN, Risk management; medical/nursing/healthcare liability & malpractice
Creshelle R. Nash, MD, MPH, Public health policy; minority health policy and health disparities research; primary care clinic practice
Eduardo R. Ochoa, Jr., MD, Health disparities; pediatric and community outreach
Lars Powell, PhD, Insurance markets, health care financing and economics
Kevin W. Ryan, JD, RN, Health law and public health law; insurance regulation and reform; improving access and quality of care for underserved populations through state and federal legislative and regulatory processes
Herb A. Sanderson, MPA, Public health planning, policy, and administration relating to the elderly and people with disabilities
Kaleem Sayyed, MBBS, MPH, Infectious diseases
John M. Selig, MPA, Director, Department of Health
Harold H. Simpson, J.D., Healthcare, corporate and administrative law
Ralph J. Vogel, PhD, RN, CPNP, Pediatric primary care, oncology, coping in children
Susan Ward-Jones, MD, Access to medical care for the poor and disadvantaged; rural health; public health policy
Donna S. West, PhD, Pharmacoeconomics and outcomes; policy related to pharmaceuticals
Cole Williamson, MBA, Health information technology, management decision systems

INSTRUCTORS
Sarah G. Breshears, MBA, Demographic, social and economic data and applications
Becky B. Butler, MSSW, Genetic and high risk pregnancy counseling
Cynthia C. Crone, MNSc, Maternal substance abuse prevention and treatment; effects of substance abuse on children, families and communities
Joan T. Diehl, MHSA, MBA, Ambulatory care management
Stephen F. Foti, M.S., FACHE, Hospital administration, strategic planning
Zenobia Harris, BSN, MPH, Maternal and child and family health; community health development; impact of low socio-economic status on health outcomes
Richard T. Hill, MSW, Mental health services; social work and public health
Don Hollingsworth, JD, Health care reform; health care access; child welfare; health
C. Lewis Leslie, Public health resources; policy interpretation; administration; collaborative partnerships
Suzanne G. McCarthy, MSN, MPH, Access to health care; financing of health care; dental health; healthcare marketplace and public health policy
Freeman McKindra, Sr., BS, Community; organization and institutional development
Christine B. Patterson, MSW, Minority health; women’s health; strategic management
Willa Black Sanders, MPA, Public health policy, community-based public health, advocacy
Donnie A. Smith, MEd, Public health leadership; federal/state rules and regulation; health policy analysis; preventive health; maternal and child health
James C. Wohlleb, MDiv, MS, Application of public health in community settings, distance education, health improvement
Elaine B. Wootten, MA, Communication, rural health, tobacco and health

The focus of the Department of Health Policy and Management is to prepare students to advance the health of populations by providing specialized knowledge and skills needed to understand and improve both health policy and management within the complex, rapidly changing health system. The department uses a broad definition of the ‘health system’ that includes the full constellation of governmental and non-governmental actors that influence population health, including public health agencies, health care providers, insurers, purchasers, community-based organizations, and entities that operate outside the traditional sphere of health.

MPH students with a specialization in Health Policy and Management will acquire knowledge of the theories, methods, and values relevant to effective policy and managerial decision-making within the health system. Upon completing the specialization, students will be able to:
• Assess the health status of populations, the determinants of health and illness, and strategies for managing health risks and behaviors in diverse populations
• Describe the organization, governance, financing, and delivery of health services and public health interventions, with a special focus on public health agencies, health care institutions, and related organizations that influence population health

• Compare the range of health policy interventions used by governmental and non-governmental actors to address health problems, along with the processes used for policy development, agenda-setting, implementation, and evaluation

• Identify legal and ethical dimensions of health policy and managerial decision-making, including the interpretation and enforcement of public health laws and regulations

• Apply methods of strategic planning, priority-setting, and marketing to address health issues faced by organizations and communities, including the use of community health assessment processes and quantitative measures of need, burden, demand, supply, and risk

• Apply methods of economic and financial analysis and budgeting to support policy and managerial decision-making within the health system

• Identify and apply communication and leadership skills necessary for mobilizing partnerships and action within the health system

• Describe characteristics of the health workforce and apply principles for the management of human resources in diverse institutional settings within the health system

• Use the concepts of systems thinking to identify problems and evaluate potential solutions at organizational, community, and policy levels within the health system

• Identify and apply relevant methods for evaluating health policies and programs and for assessing the performance of organizations and professionals in the areas of quality, safety, accessibility, efficiency, and equity.

The department’s faculty includes individuals engaged in the study of health policy and management along with experienced practitioners, administrators, policy-makers, and educators. The breadth of faculty training and experience provides students with many opportunities for training, research, and application within the health system. Current areas of faculty scholarship include: rural health (in particular, the unique needs of the lower Mississippi Delta region), aging, access to care and underserved populations, mental health, injury prevention and control, quality of care and consumer experiences with care, health disparities, maternal and child health, health insurance and health care financing (including Medicare and Medicaid), community-based public health, long-term care, health economics, and nutrition policy.

COURSE REQUIREMENTS FOR MPH WITH A SPECIALTY IN HEALTH POLICY AND MANAGEMENT

The specialty curriculum in Health Policy and Management (HPM) allows students to develop competencies in the theories, methods, and skills relevant to policy and managerial decision-making within the health system. In addition to the standard requirements for the MPH degree (six core courses, one elective course, the preceptorship and integration project courses), a student specializing in HPM must take three required HPM courses (PBHL 5363: Introduction to Health Policy and Politics; PBHL 5283: Public Health Law and Ethics; and PBHL 5273: Health Economics), at least two HPM selective courses (listed below), and any desired HPM electives. The choice of the selective and elective courses should be guided by the student’s professional interests and objectives.

A. Required Courses

PBHL 5273: Health Economics
The course provides an overview of economic theory with health care applications. Economics is the study of optimal allocation of scarce resources. Health economics considers the allocation of health care resources to evaluate whether more efficient or equitable distributions can be achieved. Economics concepts and
principles will be introduced, followed by the application of these principles to health care, health management, and health policy. **Prerequisite:** PBHL 5013: Biostatistics I.

**PBHL 5283: Public Health Law and Ethics**
Introduction to the legal and ethical issues encountered in health policy and management. Course content includes: constitutional authority and limits on governmental intervention in public health (i.e., individual rights vs. society's rights); the functions of and interaction between courts, legislatures, regulators; the role of the courts in health policy and health care delivery; how to recognize legal issues and communicate with attorneys; how law will affect students as strategic thinkers in health care positions; how to apply basic tort and contract principles; and the process of public health regulation and potential legal barriers to public health strategies. Specific legal topics will vary, but will usually include: the nature and scope of public health authority; constitutional constraints on public health initiatives; liability; fraud and abuse; privacy and confidentiality; regulatory oversight of the health care system; legal requirements for access to health care; nondiscrimination; conflicts of interest; and a review of ethical and moral issues commonly faced in health care management. **Prerequisites:** PBHL 5003: Introduction to Public Health; PBHL 5123: The Health Care System.

**PBHL 5363: Introduction to Health Policy and Politics**
Examines the nature of public policy making process within the various core functions of public health, and the influence of the political, bureaucratic, and social environment in which policy decisions are made. The consequences of health policy decisions and the key dimensions of current public health policies will also be examined. In addition to conceptual discussions of each of the above, the course includes evaluation of case studies of public health policy decisions and discussions with policy makers from multiple levels of government and multiple backgrounds. **Prerequisites:** PBHL 5003: Introduction to Public Health; PBHL 5123: The Health Care System.

**B. Selective Courses**
(Choose at least two; 6 semester credit hours)

**PBHL 5143: Management of Health Care Organizations**
Analysis of administrative practices in health organizations, including governmental agencies, health care institutions, and community clinics, with emphasis on administrative structure, roles of professionals and staff, and the health policy applicable to each.

**PBHL 5163: Introduction to Health Systems Financial Management**
Basic accounting/financial principles and practices as applied to health institutions and agency administration; emphasis on budgeting, financial analysis, cost management, third-party reimbursement systems; working capital management; capital investment decisions, and management of financial risk. **Prerequisite:** PBHL 5013 Biostatistics I.

**PBHL 5243: Health System Strategic Planning**
Covers the major types of health planning in the U.S. including related supply regulation. Strategic, business and market-based planning are emphasized. Several exercises introduce students to relevant data sources and prepare them to develop a market-based health services plan. **Prerequisites:** PBHL 5013: Biostatistics I; PBHL 5143: Management of Health Care Organizations.

**PBHL 5713: Evaluation of Public Health Programs**
Fundamentals of evaluation methods applied to public health programs, policies and other types of interventions. The course covers impact, outcome, process and participatory evaluation designs commonly used in the field of public health. Students will gain skills in framing evaluation questions and designing
evaluation plans to answer those questions. In addition, students will gain skills needed to understand and critique published evaluation literature, and skills in measurement and data collection strategies.

C. Elective Courses
(Note: courses listed under Selectives above may also be taken as Electives)

PBHL 5253: Health Information Systems for Administrators
Course is designed to expose students to the purpose and value of health information systems. Various components of such systems, how such systems are designed and how information provided by such systems can assist day-to-day operations as well as strategic planning. Prerequisites: PBHL 5003: Introduction to Public Health; PBHL 5123: The Health Care System.

PBHL 5333 Advanced Health Systems Financial Management
The course is designed to present in-depth discussions on topics related to financial management in a health care setting. It focuses on the application of financial management principles and concepts to health care organizations. A broad range of issues will be discussed and evaluated with assignments to familiarize students with both theoretical concepts and practical application of financial management principles in the current operating environment. Computerized software packages will be utilized to emphasize the application of financial techniques to problems in health care management and/or health services delivery. Students should have a basic understanding of health care system, health care management, health care statistics and information systems, financial accounting and Excel. Prerequisites: PBHL 5013: Biostatistics I; PBHL 5123: The Health Care System; PBHL 5143 Management of Health Care Organizations; PBHL 5163 Introduction to Health Systems Financial Management.

PBHL 5343 Decision Analysis
Provides a rational framework for decision-making in the delivery of health and public health services. Emphasizes basic modeling techniques and uses health care examples. Students become familiar with operations research techniques including inventory modeling, queuing, linear programming, computer simulation, PERT/CPM, network analysis, forecasting, and quality control. Students learn to use relevant software to solve health systems related decision making problems. Prerequisite: PBHL 5013: Biostatistics I.

PBHL 5353: Seminar in Human Resource Management
Variety of situations and techniques involved in the management of human resources in health care institutions, including ethics, recruitment, training and development, grievance procedures, wage and salary administration, affirmative action, labor unions, and professional credentials. Prerequisites: PBHL 5003: Introduction to Public Health; PBHL 5123: The Health Care System.

PBHL 5383: Healthcare Policy and American Society
This semester-long course is designed to provide each student with an opportunity to study, in depth, the many facets of our American healthcare delivery and financing system. Special attention will be given to those appropriate concepts of social justice theory and implied human rights, and how they pertain to the current healthcare system. Various political philosophies will be reviewed and how they differ on the question of universal healthcare coverage and access. Different methods of financing and the ultimate responsibility for who bears healthcare costs will be discussed. The history, policies, and goals of the current healthcare financing and delivery system will be reviewed in considerable detail. Pragmatic considerations such as the federal debt and deficit and the cost of the uninsured will be evaluated with emphasis on how these fiscal realities limit or direct future policy options. Finally, the overreaching politics of healthcare reform will be considered. The design of this course is intended to stretch the student’s analytical skills to see not only the policy side of the healthcare system but also the philosophical, pragmatic, historical and political aspects of healthcare reform. In a very real sense, healthcare policy becomes a metaphor for the basic expectations a society has of its government. Students will be required to read extensively, use their writing skills, articulate
in class and work with fellow students on papers and projects. **Prerequisites:** Students enrolled in a masters program at UAMS or UALR should have completed at least one semester of graduate work study.

**PBHL 5413: American Health Care Reform**
This seminar will address key policy issues facing American health care. The seminar is interdisciplinary, and is open to students pursuing study in public health, law, or public policy. In this course we will take up (1) problems of cost, access, justice, and quality in the U.S. health care system; (2) models for health care delivery in other countries such as Canada, the United Kingdom, and Japan; and (3) proposals for reform of the health care system offered by the various presidential candidates at the national level, and reforms implemented at the state level in (e.g.) Massachusetts and Hawaii. We will explore the political and structural obstacles to achieving health care system reform at the national level. **Prerequisites:** PBHL 5003: Introduction to Public Health; PBHL 5123: The Health Care System; or permission of instructor.

**PBHL 5423: Child Health**
Explores the role of child health programs and policies in the health system, with emphasis given to community health issues. Programs at the local, state, and national levels will be addressed. Also, international programs in both developing and developed countries will be discussed, with emphasis on models of problem-solving.

**PBHL 5443: Women’s Health**
Provides a broad overview of the health issues affecting women along with the programs and policies designed to address these issues, including family planning, prenatal care, and women's health throughout the lifecycle. Topics in family planning and prenatal care will emphasize policies, systems of care, and outcomes of care. Life cycle issues will encompass the prevalence and prevention of chronic health conditions through interventions involving nutrition, physical activity, and access to preventive health screenings.

**PBHL 5453: Children with Special Health Care Needs**
Examines chronic and remediable health conditions in children that require specialized health services, along with the programs and policies designed to address these needs. Analyzes the systems of care available to these children and their families, and considers multidisciplinary approaches to care management. Students will observe and work directly with a team of CSHCN professionals and the children and families they serve.

**PBHL 5463: Health Administration Leadership**
This course will cover the key characteristics and behaviors of successful healthcare leaders such as: leadership styles, communication methodologies, motivational techniques; and personal growth dimensions. The course will cover what successful leaders implement, such as: create a strong corporate culture, manage change, inspire followers, and build high performing healthcare delivery entities.

**PBHL 5533: Health Care Quality Management**
Explores the critical issues and systems for the evaluation and management of quality in health care delivery systems; emphasis is given to the determinants of quality of care in community and institutional settings, clinical quality evaluation, and quality improvement in health care organizations. Among the specific issues covered are quality standards used by regulators and accreditation agencies, methods for performance measurement and outcome research, and quality improvement utilizing total quality management concepts. **Prerequisites:** PBHL 5003: Introduction to Public Health; PBHL 5123: The Health Care System.

**PBHL 5563: Health Care Marketing**
Application of the marketing framework to health care organizations and public health agencies; applicable market research techniques; design, development of health care organization marketing plan. Topics include assessing and understanding health consumer behavior, market segmentation and targeting, medical staff
relations, forecasting service demand, new product development, product pricing and distribution, advertising and public relations, analysis of competitive environment, and strategy formulation.

PBHL 5573: Ambulatory Care Administration
Organization and administration of ambulatory care delivery systems; emphasis on HMOs, medical group management, hospital-based ambulatory care systems, and health clinics. **Prerequisites:** PBHL 5143: Management of Health Care Organizations; or permission of instructor.

PBHL 5583: Hospital Administration
Hospital organization and management; emphasis on administration, medical staff, trustee relationships; provides an understanding of the diversity and complexity of the daily routine of a hospital administrator and clarifies the roles of various constituencies in hospital organizations. **Prerequisites:** PBHL 5143: Management of Health Care Organizations; or permission of instructor.

PBHL 5593: Managed Care
Study of the major organizational forms of managed care and the seven process components of managed care; examination of major policy and performance issues related to managed care systems. **Prerequisites:** PBHL 5143: Management of Health Care Organizations; or permission of instructor.

PBHL 5613: International Health
A methodology for comparative analysis of the organization and financing of international health care delivery systems; examines the health care delivery systems in at least 12 developed and developing countries using the comparative framework. **Prerequisite:** PBHL 5123: The Health Care System.

PBHL 5633: Long Term Care Administration
Organization and administration of long-term care delivery systems; emphasis on nursing home administration, home health programs, hospice management. **Prerequisites:** PBHL 5003: Introduction to Public Health; PBHL 5123: The Health Care System.

PBHL 5663: Community Planning and Development
Fundamentals of public health program planning and monitoring with emphasis on 1) Goal setting, strategy development, and applications in community settings and 2) proposal development for program funding; includes the use of existing information and collection of new information needed for effective planning and management with special emphasis on community diagnosis, need determination, and program environment assessment. **Prerequisites:** PBHL 5003: Introduction to Public Health; PBHL 5123: The Health Care System.

PBHL 5693: Nutrition Policy and Intervention Seminar
This course reviews food and nutrition policies and programs, their rationale and relation to public health. An overview of the scientific basis for nutrition policies is provided and the role of nutrition intervention in risk reduction and health promotion is examined. Nutrition related initiatives addressing national public health objectives are examined. **Prerequisite:** PBHL 5003: Introduction to Public Health.

PBHL 5723: Policy Analysis
Training in basic skills necessary to design, test, implement, manage, present, and critique policy analysis in the health care sector. Fundamentals of policy research design, and linkage between theory and operation. Various research techniques examined; case studies and analyses of secondary data. Emphasis on choosing appropriate analytical strategies for particular policy issues. Includes data analysis using computers and critical evaluation of technical policy literature. Special topics in econometrics also addressed. Original policy analytic paper
PBHL 5733: Introduction to Rural Health Policy
Provides an overview of rural communities, rural health needs and disparities, and rural health delivery systems; covers federal, state, and local health policies that differentially effect rural areas. Current and emerging policy issues are analyzed.

PBHL 5743: Public Health Communication Theory and Application
Basic principles of interpersonal, organizational, and mass communication in the context of public health are examined. Learner-oriented, experiential methods are used to develop skills and knowledge for practical applications such as making effective presentations of scientific information to professional and lay audiences, managing work teams and community groups, and dealing successfully with the media in educational and crisis situations.

PBHL 5843: Racial and Ethnic Health Disparities: Theory, Experience, and Elimination
This elective course explores racial and ethnic health disparities in the United States. Students will examine the literature on health and health care disparities and issues of measurement; the historical and social structural determinants pertinent to the etiology of disparities; the role of genomics; and policy and programmatic strategies for reducing disparities. Instructors will use a human rights framework that attends to the role of power, as an organizing theme. This course uses traditional approaches to learning (such as didactic lectures, assigned readings, analysis, and discussion) combined with personal and group experimental learning. Students will be required to participate in service learning activities which will include preparation, reflection and practice components. Therefore students will spend time both in class with instructors and in the community with community based partners.
Fay W. Boozman College of Public Health  
Health Policy & Management Track*  
*Must use for students who enter track Fall 2006 or later

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Core/Selectives</th>
<th>Fulfilled</th>
<th>Grade Earned</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>5003</td>
<td>Intro to Public Health</td>
<td>CORE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5013</td>
<td>Biostatistics I</td>
<td>CORE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5173</td>
<td>Epidemiology I</td>
<td>CORE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5133</td>
<td>Intro to Health Behavior &amp; Health Edn</td>
<td>CORE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5113</td>
<td>Environmental and Occupational Health</td>
<td>CORE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5123</td>
<td>The Health Care System</td>
<td>CORE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5273</td>
<td>Intro to Health Economics</td>
<td>SPECIALTY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5283</td>
<td>Public Health Law and Ethics</td>
<td>SPECIALTY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5363</td>
<td>Intro to Health Policy</td>
<td>SPECIALTY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5143</td>
<td>Management of Healthcare Organizations</td>
<td>SELECTIVES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5163</td>
<td>Intro to Health Systems Financial Management</td>
<td>SELECTIVES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5243</td>
<td>Health Systems Strategic Planning</td>
<td>SELECTIVES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5713</td>
<td>Evaluation of Public Health Programs</td>
<td>SELECTIVES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5843</td>
<td>Racial-Ethnic Health</td>
<td>SELECTIVES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>___________</td>
<td>Preceptorship (Preceptor &amp; Faculty Advisor)</td>
<td>PRECEPTORSHIP</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>___________</td>
<td>Integration Project (IPAC Members)</td>
<td>IPAC Members</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL:** 42 credit hours
HEALTH SERVICES ADMINISTRATION

THE FACULTY AND THEIR EXPERTISE:

Andreas Muller, PhD, Professor, Vice Chair of Academic Affairs and Program Director of the Health Service Administration Masters Program, Behavioral and socio-economic determinants of health, evaluation research; quasi-experimental designs, cost effectiveness analysis; injury control cost benefit; risk analysis

PROFESSORS

John Baker, PhD, Administration of health facilities; managed care and health policy

John B. Wayne, PhD, Public health outcomes evaluation; policy analysis; health services research

ASSOCIATE PROFESSOR

Ruth Raines-Eudy, PhD, Rural health; regional disparities in health outcomes; public health policy

ASSISTANT PROFESSOR

Harold H. Simpson, J.D., Healthcare, corporate and administrative law

INSTRUCTORS

Paul Derrick, MBA, HCA, Human resources and healthcare administration

Joan T. Diehl, MHSA, MBA, Ambulatory care management

Stephen F. Foti, MS, FACHE, Hospital administration, strategic planning

Lee Frazier, MPH, MHA, Hospital administration

MASTER OF HEALTH SERVICES ADMINISTRATION

PROGRAM REQUIREMENTS

The Health Services Administration degree requires fifty-one (51) graduate semester credit hours. The overall curriculum model includes:

- **Required Core Courses:** 45 semester credit hours (including 3 semester credit hours of Health Administration Residency or Management Project and 3 semester credit hours of Management Capstone)

- **Electives:** 6 semester credit hours

The summer administrative residency involves up to three (3) months of paid, full-time work in a health institution or agency and provides practical experience with the theories, concepts, and administrative skills learned in the first academic year (twenty-four (24) semester credit hours). The management project requires analysis of an administrative problem defined by the chief executive officer of a health institution or agency. Both courses are typically taken during the summer. Full-time students usually enroll in the residency, and part-time students and students with extensive health systems work experience usually choose to do the management project. Although the degree requirements must be satisfied within six (6) consecutive calendar years from date of first enrollment, the program is designed for completion in two (2) years full time or three-and-one-half (3.5) years part time. An offer of acceptance is valid for a maximum of one calendar year from the admitted term of acceptance. Acceptance is defined as enrolling with the College. Graduates are encouraged to take advantage of post-degree administrative fellowships.

**Successful Completion of Courses.** Courses must be completed with a grade of “C” or better to be considered successfully completed. Only successfully completed courses can be counted toward degree requirements. When a listed requirement for enrollment in a course includes completion of a prerequisite course, the prerequisite course must also have been successfully completed. Students are to maintain a minimum cumulative grade point average of 3.00 on all courses. A student with a cumulative grade point below 3.0 will not be eligible for an externally sponsored placement.
Degree Application. For students wishing to graduate at the end of a semester or summer session, a fully completed degree application and graduation fee made payable to “UAMS COPH” must be submitted to the COPH Registrar by the last published official day of registration for that semester.

Campus Clearance. Completion of the campus clearance procedures as directed by the Office of the Associate Dean for Academic Affairs is required prior to the awarding of the degree.

MHSA REQUIRED CORE COURSES

PBHL 5013: Biostatistics I
Introductory topics in descriptive biostatistics and epidemiology, database principles, basic probability, diagnostic test statistics, tests of hypotheses, sample-size estimation, power of tests, frequency cross-tabulations, correlation, nonparametric tests, regression, randomization, multiple comparisons of means and analysis of variance for one- and two- factor experiments.

PBHL 5103: Introduction to Environmental/Occupational Health and Health Behavior/Health Education
The first half of this combined course presents an overview of the field of environmental and occupational health with specific emphasis on the healthcare environment, including basic qualitative assessment of relevant chemical, physical and biological hazards. The second half of the course is an introduction to health behavior and health education, theory, and practice; and includes discussion of ethical principles and the application of behavioral theory to critical issues in public health and to workplace wellness programs.

PBHL 5123: The Health Care System
Analysis of system-wide issues related to the delivery of health in the United States, including organizational arrangements, financing, health status issues, health insurance, health manpower, cost of health care, quality of health care, access and regulatory issues.

PBHL 5143: Management of Health Care Organizations
Analysis of administrative practices in health organizations, including governmental agencies, health care institutions, and community clinics, with emphasis on administrative structure, roles of professionals and staff, and the health policy applicable to each.

PBHL 5163: Introduction to Health Systems Financial Management
Basic accounting/financial principles and practices as applied to health institutions and agency administration; emphasis on budgeting, financial analysis, cost management, third-party reimbursement systems; working capital management; capital investment decisions, and management of financial risk.

PBHL 5173: Epidemiology I
An introduction to epidemiology and the basic principles and methods of epidemiological research and practice. Overview of the history and the theoretical basis of epidemiology; measures of morbidity, mortality, disease transmission and risk; major study designs; measures of association; bias, confounding and interaction; evaluation of screening tests; inference; casualty. Prerequisites: PBHL 5013: Biostatistics I; PBHL 5183: Health Statistics for Administrators; or permission of instructor.

PBHL 5243: Health System Strategic Planning
Covers the major types of health planning in the U.S. including related supply regulation. Strategic, business and market based planning are emphasized. Several exercises introduce students to relevant data sources and prepare them to develop a market based health services plan. Prerequisite: PBHL 5013: Biostatistics I.
PBHL 5253: Health Information Systems for Administrators
Course is designed to expose students to the purpose and value of health information systems. Various components of such systems, how such systems are designed and how information provided by such systems can assist day-to-day operations as well as strategic planning. Prerequisites: PBHL 5013: Biostatistics I; PBHL 5123: The Health Care System; or permission of instructor.

PBHL 5273: Health Economics
The course provides an overview of economic theory with health care applications. Economics is the study of optimal allocation of scarce resources. Health economics considers the allocation of health care resources to evaluate whether more efficient or equitable distributions can be achieved. Economics concepts and principles will be introduced, followed by the application of these principles to heath care, health management, and health policy. Prerequisites: PBHL 5013: Biostatistics I; PBHL 5123: The Health Care System; or permission of instructor.

PBHL 5293: Health Law
Basic principles and practices of law affecting the administration of health institutions and medical practice, with emphasis on the legal aspects of patient care and treatment, torts and contractual obligations, rights and obligations of governing boards, medical staff and employees, and labor law.

PBHL 5333: Advanced Health Systems Financial Management
The course is designed to present in-depth discussions on topics related to financial management in a health care setting. It focuses on the application of financial management principles and concepts to health care organizations. A broad range of issues will be discussed and evaluated with assignments to familiarize students with both theoretical concepts and practical application of financial management principles in the current operating environment. Computerized software packages will be utilized to emphasize the application of financial techniques to problems in health care management and/or health services delivery. Students should have a basic understanding of health care system, health care management, health care statistics and information systems, financial accounting and Excel. Prerequisites: PBHL 5143: Management of Health Care Organizations; PBHL 5163: Introduction to Health Systems Financial Management or permission of instructor.

PBHL 5343: Decision Analysis
Provides rational framework for decision-making in the delivery of health and public health services. Emphasizes basic modeling techniques and uses health care examples. Students become familiar with operations research techniques including inventory modeling, queuing, linear programming, computer simulation, PERT/CPM, network analysis, forecasting, and quality control. Students learn to use relevant software to solve health systems related decision making problems. Prerequisites: PBHL 5013: Biostatistics I; PBHL 5143: Management of Health Care Organizations; or permission of instructor.

PBHL 5353: Seminar in Human Resource Management
Variety of situations and techniques involved in the management of human resources in health care institutions, including ethics, recruitment, training and development, grievance procedures, wage and salary administration, affirmative action, labor unions, and professional credentials. Prerequisites: PBHL 5143: Management of Health Care Organizations; or permission of instructor.

MHSA REQUIRED HEALTH ADMINISTRATION RESIDENCY/MANAGEMENT PROJECT (3 hours) (included in the 45 hour core)

PBHL 5083: Health Administration Residency
A three-month administrative residency in a health institution or agency; work experience under a qualified health administrator with selected field projects and written reports.
PBHL 5093: Management Project
Administrative problem defined by a health institution or agency.

MHSA REQUIRED CAPSTONE (3 HOURS)
(included in the 45 hour core)

PBHL 5393: Management Capstone
Policy and decision making processes in health institutions and agencies, uses case studies of health institutions and agencies. Culminating experience typically completed in last semester of the student’s course of studies; or permission of instructor.

MHSA ELECTIVE COURSES (Select Two)
PBHL 5283: Public Health Law and Ethics
Introduction to the legal and ethical issues encountered in health policy and management. Course content includes: constitutional authority and limits on governmental intervention in public health (i.e., individual rights vs. society's rights); the functions of and interaction between courts, legislatures, regulators; the role of the courts in health policy and health care delivery; how to recognize legal issues and communicate with attorneys; how law will affect students as strategic thinkers in health care positions; how to apply basic tort and contract principles; and the process of public health regulation and potential legal barriers to public health strategies. Specific legal topics will vary, but will usually include: the nature and scope of public health authority; constitutional constraints on public health initiatives; liability; fraud and abuse; privacy and confidentiality; regulatory oversight of the health care system; legal requirements for access to health care; nondiscrimination; conflicts of interest; and a review of ethical and moral issues commonly faced in health care management. Prerequisite: PBHL 5123: The Health Care System.

PBHL 5303: Advanced Organizational Behavior and Leadership in Health Delivery Systems
This graduate course will explore the scientific study of the components of organizational behavior and leadership that help administrators of health systems maximize the performance of personnel in their organization. The framework of the course will examine the three core elements of organizational behavior including individual, group and organizational components. It will examine the common research methods in organizational behavior and current research findings. It will also explore leadership theories, research and current approached to leadership development that can be applied to health care systems. Prerequisite: Permission of instructor and DrPH Faculty Leadership Chair.

PBHL 5363: Introduction to Health Policy and Politics
Examines the nature of public policy making process within the various core functions of public health, and the influence of the political, bureaucratic, and social environment in which policy decisions are made. The consequences of health policy decisions and the key dimensions of current public health policies will also be examined. In addition to conceptual discussions of each of the above, the course includes evaluation of case studies of public health policy decisions and discussions with policy makers from multiple levels of government and multiple backgrounds.

PBHL 540V: Special Topics in Health Services Administration
Possible topics include healthcare leadership, reimbursement and insurance, computer proficiency in health services administration, rural health care systems, quality assurance systems, risk management, multi-institutions systems, and negotiations.
PBHL 5443: Women’s Health
Provides a broad overview of the health issues affecting women along with the programs and policies designed to address these issues, including family planning, prenatal care, and women’s health throughout the lifecycle. Topics in family planning and prenatal care will emphasize policies, systems of care, and outcomes of care. Life cycle issues will encompass the prevalence and prevention of chronic health conditions through interventions involving nutrition, physical activity, and access to preventive health screenings.

PBHL 5453: Children with Special Health Care Needs
Examines chronic and remediable health conditions in children that require specialized health services, along with the programs and policies designed to address these needs. Analyzes the systems of care available to these children and their families, and considers multidisciplinary approaches to care management. Students will observe and work directly with a team of CSHCN professionals and the children and families they serve.

PBHL 5463: Health Administration Leadership
This course will cover the key characteristics and behaviors of successful healthcare leaders such as: leadership styles, communication methodologies, motivational techniques; and personal growth dimensions. The course will also cover what successful leaders do, such as: create a strong corporate culture, manage change, inspire followers and build high performing healthcare delivery entities.

PBHL 5533: Health Care Quality Management
Explores the critical issues and systems for the evaluation and management of quality in health care delivery systems; emphasis is given to the determinants of quality of care in community and institutional settings, clinical quality evaluation, and quality improvement in health care organizations. Among the specific issues covered are quality standards used by regulators and accreditation agencies, methods for performance measurement and outcome research, and quality improvement utilizing total quality management concepts. 
Prerequisites: PBHL 5003: Introduction to Public Health; HSAD 5123: The Health Care System.

PBHL 5563: Health Care Marketing
Application of the marketing framework to health care organizations and public health agencies; applicable market research techniques; design, development of health care organization marketing plan. Topics include assessing and understanding health consumer behavior, market segmentation and targeting, medical staff relations, forecasting service demand, new product development, product pricing and distribution, advertising and public relations, analysis of competitive environment, and strategy formulation.

PBHL 5573: Ambulatory Care Administration
Organization and administration of ambulatory care delivery systems; emphasis on HMOs, medical group management, hospital-based ambulatory care systems, and health clinics. 
Prerequisites: PBHL 5143: Management of Health Care Organizations; or permission of instructor.

PBHL 5583: Hospital Administration
Hospital organization and management; emphasis on administration, medical staff, trustee relationships; provides an understanding of the diversity and complexity of the daily routine of a hospital administrator and clarifies the roles of various constituencies in hospital organizations. 
Prerequisites: PBHL 5143: Management of Health Care Organizations; or permission of instructor.

PBHL 5593: Managed Care
Study of the major organizational forms of managed care and the seven process components of managed care; examination of major policy and performance issues related to managed care systems. 
Prerequisites: PBHL 5143: Management of Health Care Organizations; or permission of instructor.

PBHL 5613: International Health
A methodology for comparative analysis of the organization and financing of international health care delivery systems; examines the health care delivery systems in at least 10 developed and developing countries using the
comparative framework; examines such systems in at least 10 developed and developing countries using the comparative framework. **Prerequisite:** PBHL 5123: The Health Care System.

**PBHL 5633: Long Term Care Administration**
Organization and administration of long-term care delivery systems; emphasis on nursing home administration, home health programs, hospice management. **Prerequisites:** PBHL 5003: Introduction to Public Health; PBHL 5123: The Health Care System.

**PBHL 5713: Evaluation of Public Health Programs**
Fundamentals of evaluation methods applied to public health programs, policies and other types of interventions. The course covers impact, outcome, process and participatory evaluation designs commonly used in the field of public health. Students will gain skills in framing evaluation questions and designing evaluation plans to answer those questions. In addition, students will gain skills needed to understand and critique published evaluation literature, and skills in measurement and data collection strategies.

**PBHL 5723: Policy Analysis**
Training in basic skills necessary to design, test, implement, manage, present, and critique policy analysis in the health care sector. Fundamentals of policy research design, and linkage between theory and operation. Various research techniques examined; case studies and analyses of secondary data. Emphasis on choosing appropriate analytical strategies for particular policy issues. Includes data analysis using computers and critical evaluation of technical policy literature. Special topics in econometrics also addressed. Original policy analytic paper required at end of sequence. **Prerequisites:** PBHL 5013 Biostatistics I; PBHL 5363: Introduction to Health Policy and Politics; or permission of instructor.

**HSAD 5733: Introduction to Rural Health Policy**
Provides an overview of rural communities, rural health needs and disparities, and rural health delivery systems. Covers federal, state, and local health policies that differentially effect rural areas. Current and emerging policy issues are analyzed.

**HSAD 5743: Public Health Communication Theory and Application**
Basic principles of interpersonal, organizational, and mass communication in the context of public health. Learner-oriented, experiential methods are used to develop skills and knowledge for such practical applications as making effective presentations of scientific information to professional and lay audiences, managing work teams and community groups, and dealing successfully with the media in educational and crisis situations.
MHSA Typical Course of Study by Academic Period

The Program is designed to serve both full and part-time students. To be considered a full-time student in our program, you must take 12 credit hours per semester. Most part-time students take 6 or 9 credit hours per semester. (Please note: Since our program requires 12 credit hours per semester to graduate in 2 years, we consider enrollment in 12 hours full-time for our specific program. Financial Aid considers enrollment in 9 credit hours as full-time.)

The recommended course sequences for part-time students are designed to maintain the developmental structure of the curriculum. For example, the basic financial management course is taken before the student enrolls in the advanced health systems financial management course. The health statistics course is taken before the epidemiology and decision analysis courses. Students can elect to increase or decrease the number of hours for which they enroll in each semester. The Program does not recommend enrolling for less than 6 credit hours during any semester.

The structure of course sequences for full-time and part-time students is defined on the following pages. The full-time program takes 2 years, the 9-hour sequence 3 years, and the 6-hour sequence about 4 years.

**FULL-TIME STUDENTS - 12 CREDIT HOUR SEQUENCE**

**Fall Year 1:**
- PBHL-5013: Biostatistics I
- PBHL-5123: The Health Care System
- PBHL-5143: Management of Health Care Organizations
- PBHL-5163: Introduction to Health Systems Financial Management

**Spring Year 1:**
- PBHL-5333: Advanced Health Systems Financial Management
- PBHL-5173: Epidemiology 1
- PBHL-5243: Health Systems Strategic Planning
- PBHL-5273: Health Economics

**Summer Year 1**
- PBHL-5083: Health Administration Residency OR PBHL-5093: Management Project

**Fall Year 2**
- PBHL-5253: Health Information Systems for Administrators
- PBHL -_____ Elective
- PBHL-5343: Decision Analysis
- PBHL-5353: Seminar in Human Resource Management

**Spring Year 2:**
- PBHL-5293: Health Law
- PBHL-5103: Introduction to Environmental/Occupational Health and Health Behavior/Health Education
- PBHL-5393: Management Capstone
- PBHL -_____ Elective
PART-TIME STUDENTS - 9 CREDIT HOUR SEQUENCE

Fall Year 1:
PBHL-5013: Biostatistics I
PBHL-5123: The Health Care System
PBHL-5163: Introduction to Health Systems Financial Management

Spring Year 1:
PBHL-5333: Advanced Health Systems Financial Management
PBHL-5143: Management of Health Care Organizations
PBHL-5273: Health Economics

Fall Year 2:
PBHL-5253: Health Information Systems for Administrators
PBHL-5343: Decision Analysis in Health Administration
PBHL-5353: Seminar in Human Resource Management

Spring Year 2:
PBHL-5153: Epidemiology I
PBHL-5243: Health Systems Strategic Planning
PBHL-5103: Introduction to Environmental/Occupational Health and Health Behavior/Education

Fall Year 3:
PBHL -_____ Elective
PBHL-5093: Management Project

Spring Year 3:
PBHL-5293: Health Law
PBHL -_____ Elective
PBHL-5393: Management Capstone

* This is a sample part-time course sequence. Enrollment in summer courses may reduce the time required to graduate, and other factors may require deviation from the sequences shown here.

PART-TIME STUDENTS - 6 CREDIT HOUR SEQUENCE

Fall Year 1:
PBHL-5013: Biostatistics I
PBHL-5123: The Health Care System

Spring Year 1:
PBHL-5143: Management of Health Care Organizations
PBHL-5273: Economics

Fall Year 2:
PBHL-5343: Decision Analysis
PBHL-5163: Introduction to Health Systems Financial Management

Spring Year 2:
PBHL-5333: Advanced Health Systems Financial Management
PBHL-7312: Epidemiology I
**Summer Year 2**
PBHL-5083: Health Administration Residency  **OR**  PBHL-5093: Management Project.

**Fall Year 3:**
PBHL-5253: Health Information Systems for Administrators
PBHL-_____ Elective

**Spring Year 3:**
PBHL-5243: Health Systems Strategic Planning
PBHL-5103: Introduction to Environmental/Occupational Health and Health Behavior/Health Education

**Fall Year 4:**
PBHL-_____ Elective
PBHL-5353: Seminar in Human Resource Management

**Spring Year 4:**
PBHL-5293: Health Law
PBHL-5393: Management Capstone

* This is a sample part-time course sequence. Enrollment in summer courses may reduce the time required to graduate, and other factors may require deviation from the sequence shown here.
ADVANCEMENT TO CANDIDACY
Master of Health Services Administration

Name:                        Student ID:                        Date:                        
Last                      First

Requirements for the MHSA degree are a minimum of 51 credit hours, which includes 45 hours of required core courses and 6 hours of electives.

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>Course name</th>
<th># Credits</th>
<th>SEMESTER</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>PBHL 5013</td>
<td>Biostat I</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5123</td>
<td>Health Care System</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5143</td>
<td>Mgmt of HC Org</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5163</td>
<td>Intro to Finance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5333</td>
<td>Adv. HC Finance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5173</td>
<td>Epidemiology I</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5243</td>
<td>Health Sys. Planning</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5273</td>
<td>Health Economics</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5083 or 5093</td>
<td>Residency /Mgmt Project</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5253</td>
<td>Health Info Systems</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5343</td>
<td>Decision Analysis</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5353</td>
<td>Seminar in HR Mgt.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5293</td>
<td>Health Law</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5103</td>
<td>Intro to Env./Occep. &amp; Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Behavior/Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Education</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBHL 5393</td>
<td>Mgmt. Capstone</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Sub Total __________

Electives

________________________________________________________________________

________________________________________________________________________

Sub Total __________

Total __________ GPA _______

Notes: (Advisors: Please reference any approved course substitutions here)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Advisor Signature:                        Date

Program Director Signature:                        Date
DOCTOR OF PUBLIC HEALTH IN PUBLIC HEALTH LEADERSHIP
PROGRAM REQUIREMENTS

Students in the DrPH in Public Health Leadership program are mid to upper-level practitioners in public health who desire more extensive training in the public health sciences, public health practice, and leadership skills necessary to respond to the rapidly shifting, sometimes unanticipated challenges of the public health and health care systems. The focus of the DrPH program is in developing public health leaders who can integrate public health science into public health practice, apply models and theories in public health to chronic and emerging issues in practice, and demonstrate leadership in working with public health teams. Upon completing the DrPH program in Public Health Leadership, students will be proficient in the following areas.

- Demonstrate a commitment to community-based public health principles, including the processes involved in engaging community partners in assessing needs, planning and implementing programs, and evaluating those programs.
- Anticipate and respond to the public health related needs of a community, population, or other stakeholder group by utilizing sound epidemiologic and statistical approaches to identifying, collecting, validating, and analyzing relevant data regarding health status, health risks and behaviors, environmental factors, health resources and policies that affect the community.
- Formulate and effectively communicate community health priorities based upon community data and established theories or models of health.
- Identify appropriate funding resources for public health programs, and describe approaches to successful grantsmanship.
- Serve as a mentor and leader to the public health workforce in developing, implementing, and evaluating public health programs and applying current public health science to practice.
- Demonstrate a commitment to ensuring cultural sensitivity and competence within oneself, the public health workforce, and community programs.
- Evaluate political and ethical aspects of public health practice, and contribute as a leader to political and ethical processes that support quality public health principles.
- Understand mechanisms to mobilize the broad public health community in response to unanticipated emerging public health disasters or crises.
- Apply systems level thinking to problems and issues in communities and organizations.

The DrPH degree program is designed to address the considerable need for the development of the public health leadership infrastructure in Arkansas. The curriculum for the DrPH includes coursework in public health sciences and public health practice as well as in leadership skill development. The DrPH program requires a minimum of sixty-one (61) semester credit hours and is offered on a part-time basis. The overall curriculum model includes:

- Public Health Sciences Core Courses 15 semester credit hours
- Public Health Practice Courses 15 semester credit hours
- Leadership Courses 15 semester credit hours
- Doctoral Practicum/Field Experience 6 semester credit hours
- Capstone Seminar 4 semester credit hours
- Capstone Project 6 - 12 semester credit hours
From initial enrollment and throughout the degree program, each student will work with the DrPH Faculty Leadership Chair and/or selected faculty advisor(s). The function of the DrPH Faculty Leadership Chair and/or selected faculty advisor(s) is to assist the student in selecting a course of study that will best serve her/his professional and academic goals, and to provide other needed professional and career-related advice.

As the DrPH program continues to develop, courses and course descriptions are subject to change. Students are encouraged to contact the DrPH Faculty Leadership Chair and/or selected faculty advisor(s) for updated information regarding current course offerings beyond those listed below.

The capstone sequence consists of 3 inter-related courses: the Doctoral Practicum, Doctoral Capstone Seminar, and Doctoral Capstone Project. The Doctoral Capstone Project should grow out of the coursework that precedes it, including the Doctoral Practicum. The Doctoral Capstone Project will be finalized during the Doctoral Capstone Seminar. Students are advised to begin thinking about their Doctoral Capstone Project early in their doctoral career so that they can choose coursework and field experiences that serve and facilitate its completion. A student may select among 3 major experiential tracks: community-based participatory public health; health policy change; management and administration; or a combination thereof and/or any other innovative leadership practicum approved of by the DrPH Faculty Leadership Chair and/or selected faculty advisor(s).

Enrollment in for the Doctoral Practicum and/or Doctoral Capstone hours must adhere to the following registration deadlines: the end of the business day on or before (5:00) PM December 10th for spring registration; the end of the business day on or before (5:00) PM May 10th for summer registration; the end of the business day on or before (5:00) PM July 10th for fall registration.

DrPH COURSE DESCRIPTIONS
1. Public Health Sciences Core (Students must complete all five.)

PBHL 9003: Biostatistics II
This course will cover experimental design and advanced linear methods of analysis; non-parametric analysis of variance, multiple regression and linear models, factorial analysis, repeated measures, and multiple covariates, logistic regression, and survival analysis will be covered. Prerequisites: PBHL 5013: Biostatistics I or its equivalent; Doctoral student standing in the UAMS Fay W. Boozman College of Public Health. Students who demonstrate proficiency in biostatistics beyond the level of this course will select, with assistance from the Chair of Biostatistics, another course in the department.

PBHL 9013: Epidemiology II
Includes an advanced review of epidemiological methods and issues; covers sampling and data collection strategies, study design concerns, including bias, confounding, stratification; students will gain practice in interpreting and reporting research results. Prerequisites: PBHL 5173: Epidemiology I or its equivalent; Doctoral student standing in the UAMS Fay W. Boozman College of Public Health. Students who demonstrate proficiency in epidemiology methods beyond the level of this course will select, with assistance from the Chair of Epidemiology, another course in the department.

PBHL 9023: Advanced Health Behavior Theory
This course will review the major theories of behavior change and explore the complex relationships between socio-demographic factors and theory constructs. Students will gain substantial experience in designing behavioral theory-based public health interventions. Prerequisites: PBHL 5133: Introduction to Health Behavior and Health Education or its equivalent; Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; or permission of instructor. PBHL 9033: Advanced Public Health Policy and Management
This course provides an advanced examination of issues related to the development, implementation, and impact of public policies and health system management strategies on population health. It will include an in-depth exploration of: (1) theories of policy development applied to health issues, including the often-competing influences of political, economic, and socio-cultural forces; (2) strategies for agenda-setting and policy formation in the health arena; (3) policy implementation and management approaches; (4) policy analysis methods and tools; and (5) policy and managerial decision-making strategies in health, including values-based and evidence-based perspectives; case studies of policy and managerial decisions made at national, state, and community levels will provide opportunities for in-depth discussion and analysis.  

**Prerequisites:** PBHL 5123: The Health Care System or its equivalent; Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; or permission of instructor.

**PBHL 9043: Environmental and Occupational Health Policy**

This course is designed to stimulate critical thinking about environmental and occupational health risk management, including their effectiveness, efficiency, and fairness; alternatives to traditional means of regulating and controlling environmental hazards will be explored, along with issues regarding environmental justice and ethics and the role of participation by affected groups of citizen and workers.  

**Prerequisites:**  
PBHL 5113/OEHM 5023: Environmental and Occupational Health or equivalent; Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; or permission of instructor.

### 2. Public Health Practice Courses

#### a. Required Practice Courses

**PBHL 9103: Community-Based Public Health Program Design/Evaluation (1)**  
**PBHL 9113: Community-Based Public Health Program Design/Evaluation (2)**

These courses are a two semester series integrating concepts of community-based program design and evaluation. This approach builds on the philosophy that evaluation should be considered simultaneously with program design. This first course focuses on concepts and theories, and the second, on application. The courses will be taught using an interdisciplinary approach with an emphasis on the community-based participatory model, although traditional and hybrid approaches will also be addressed. Students will learn about social and structural issues affecting both communities and the effectiveness of community-based public health programs. The role of the practitioner as a participant with communities in issue selection, data collection, and analysis will be examined to learn how to apply these concepts and methods to program design and implementation. A range of interventions, as well as the levels they target, will be described through illustrative case studies. Evaluation frameworks and logic models will be studied, and formative, process, impact, and outcome evaluation purposes and techniques will be compared. The role of both quantitative and qualitative methods will be explored. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; successful completion of three public health science core courses, including PBHL 9023: Advanced Health Behavior Theory or equivalent; PBHL 9473/5473: Health Services Research Methods or equivalent; or permission of instructor(s). Note: PBHL 9103: Community-Based Public Health Program Design/Evaluation (1) must be completed prior to registration for PBHL 9113: Community-Based Public Health Program Design/Evaluation (2).

**PBHL 9123: Grantsmanship and the Peer Review Process**

This course provides information and cultivates skills required to develop grant applications supporting health programs and prevention research. Relevant topics include: funding agencies and mechanisms; justifying proposals; rigorous assessment and intervention methods; and working on a research team. Students will gain experience in writing funding proposals and creating program budgets. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health science core courses; and PBHL 9473/5473: Health Services Research Methods; or permission of instructor.
PBHL 9473: Health Services Research Methods
This course provides an overview of study design and methods for health services research (HSR) applied to health policy and public health problems. It will include exploration of: (1) study design principles with emphasis on the non-experimental and quasi-experimental designs most often employed in health policy and services research; (2) methodological problems often encountered in applied health policy and services research; (3) the “toolbox” of quantitative methods most often used in health policy and services research; and (4) principles and strategies for interpreting study results and communicating them to diverse stakeholders in public health. The course will emphasize hands-on exercises in using HSR methods and case studies of published HSR studies, with a focus on health policy and public health topics. The course will focus on quantitative research methods grounded primarily in the disciplines of econometrics and statistics, while highlighting the many close connections to other methodological perspectives including epidemiology, sociology, demography, and political science. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; successful completion of three public health sciences core courses; or permission of instructor.

b. Practice Selectives
(Students must select one)

PBHL 9073: Applied Behavioral Research Methods
Applied, theory-based behavioral research methods for assessing and intervening with populations are a cornerstone of empirically-based multi-disciplinary health behavior interventions. This course will help the learner identify and develop the skills necessary to independently design, implement and critically evaluate empirically-based health behavior research. The course will focus on the role of theory, problem definition, and hypotheses generation in conducting primary, secondary or tertiary prevention intervention research; selection of appropriate research design, including the appropriate comparison groups; issues related to measurement of health behaviors; validity, reliability and generalization of various research designs; and critical review and interpretation of published health behavior research. **Prerequisite:** Doctoral student standing in the UAMS College of Public Health, and successful completion of PBHL 9023 (Advanced Health Behavior Theory), or by permission of instructor BEFORE THE FIRST DAY OF CLASS.

PBHL 9253: Faith-Based Health Promotion
This course will review the literature on religion and health, and faith-based health promotion. Students will explore the complex relationships between religion and health, and apply the literature on religion and health into the design of faith-based public health interventions. Students will gain experience in building upon the current religion and health literature, and in the design of public health interventions that are appropriate for a faith-based setting. **Prerequisites:** You must have doctoral student standing in the DrPH program in Public Health Leadership, and have successfully completed at least one graduate-level course in health behavior or health education to enroll in this course.

PBHL 9353: Health Disparities Research Social/Cultural Determinants of Health
The purpose of this course is to provide students with (1) an understanding of how social, economic, and health system characteristics interact in contributing to racial/ethnic, socioeconomic and gender disparities in health and health care, and (2) a toolkit of research methods and measures that can be used to identify, quantify, and understand disparities. Students will learn ways to achieve the appropriate application and practice of culturally competent behaviors as they relate to health care and public health programs and research. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health science core courses; or permission of instructor.
PBHL 9413: Tobacco Use and Cessation
This course provides in-depth exposure to research and theory addressing the determinants and consequences of tobacco use. Practical application of techniques to decrease tobacco use and reduce tobacco-related morbidity and mortality also is addressed. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health science core courses; or permission of instructor.

PBHL 9453: Women’s Health and Behavior
This class will analyze the major health problems of contemporary women, with an emphasis on health care in minority populations, the impact of the women’s health movement, and health promotion and disease prevention. Lecture and discussion will address common diseases and disorders of women and barriers to women’s health, with emphasis on current status and trends in the health of women. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health science core courses; or permission of instructor.

PBHL 950V: Special Topics in Public Health Practice
(Offered intermittently) Course offerings from visiting professors, experimental offerings of new courses, or in-depth examination of a current topic in public health practice; requires prior approval of faculty advisor, course instructor, and the DrPH Faculty Leadership Chair. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health science core courses; or permission of instructor.

PBHL 9563: Interdisciplinary Perspectives on Cancer Control
This course examines interdisciplinary perspectives on the etiology and prevention of cancer. Lecture and discussion will address the integration of epidemiological, behavioral, laboratory, and clinical findings. Topics addressed include: behavioral risk factors, interactions among behavioral and biological processes, and cancer prevention strategies. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health science core courses; or permission of instructor.

PBHL 960V: Directed Study in Public Health Practice.
Provides an opportunity for students to engage in the detailed study of a public health practice area that is relevant to their program of study, with the guidance of a faculty supervisor. A completed and signed directed study contract is required at the time of registration; requires prior approval of faculty advisor, course instructor, and the DrPH Faculty Leadership Chair. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health science core courses; or permission of instructor.

PBHL 9633: Understanding Tobacco Use and Obesity
Obesity and tobacco use are the leading causes of preventable death and disease and have broad and significant impacts on public health. This course will focus on understanding tobacco use and obesity, with consideration of the scope of the problem, causes and correlates, and best practices in prevention and control. The first half of the course will focus on tobacco use. The second half will focus on obesity. **Prerequisites:** Must have doctoral student standing in the DrPH Program in Public Health Leadership, and have successfully completed at least one graduate-level course in Health Behavior/Health Education to enroll in this course and/or must have doctoral student standing in the PhD Program in Health Promotion and Prevention Research, and have successfully completed at least one graduate-level course in Health Behavior/Health Education to enroll in this course.

PBHL 9663: Behavioral Aspects of HIV Infection
This course focuses on behavioral approaches to HIV prevention and the management of HIV-infected individuals, their caregivers, and families. Students will learn the biological basis of HIV infection, the
changing epidemiology of the epidemic, and the interactions among behavioral, biological, and social factors in disease transmission, progression, and treatment. Students will learn how to design a culturally-sensitive, theory-based behavioral intervention related to HIV prevention or management. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health science core courses; or permission of instructor.

### 3. Leadership Courses

#### a. Required Leadership Courses

**PBHL 9303: Advanced Organizational Behavior and Leadership in Health Delivery Systems**
This graduate course will explore the scientific study of the components of organizational behavior and leadership that help administrators of health systems maximize the performance of personnel in their organization. The framework of the course will examine the three core elements of organizational behavior including individual, group and organizational components. It will examine the common research methods in organizational behavior and current research findings. It will also explore leadership theories, research and current approaches to leadership development that can be applied to health care systems. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health sciences core courses; or permission of instructor.

**PBHL 9313: Communication for Public Health Leaders**
Theoretical overview of organizational communication; includes communication flow, networks, organizational relationships, groups, conflict, language. Special topics may include teams in organizations, diversity, organizational politics, leadership, and change. The focus is on applying organizational communication theories and concepts to understand others better and to control one’s own communication in organizations. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health sciences core courses; or permission of instructor.

**PBHL 9333: Management Skill Development**
This course is designed to introduce students to human resource management, information management and financial management concepts and skills needed by executives in public health organizations. Students will apply these skills in a variety of in-class activities and have the opportunity to learn from practicing executives. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health sciences core courses; or permission of instructor.

**PBHL 9723: Advanced Doctoral Leadership Strategies**
This course is designed to integrate health science, leadership principles and policy skills into a course that emphasizes practical application in the demonstration of mastered skills and abilities in a public health practice setting. The course will be taught in a seminar fashion with guest speakers that include senior level public health officials from the State Health Department. Students will have the opportunity to use knowledge and skills learned throughout the curriculum in class discussion, assignments and projects. Extensive reading and preparation outside of class hours will be expected and required for successful completion of this course. **Prerequisites:** This course is only open to public health leadership doctoral candidates that have completed all Science and required Practice courses; and completed at least two of the four required leadership courses. Completion of or enrollment in the third of the fourth required leadership courses is recommended.
b. Leadership Selectives

(Students must select one)

PBHL 9343: Legal/Legislative Issues in Public Health
This course surveys the field of health law and policy. The goal is to familiarize students with the key legal issues in health care today, including fraud and abuse, access to care, regulation of managed care, provider oversight, medical malpractice, antitrust law, privacy law, and the changes in the tort system. Review of legislative issues in public health facing Arkansas will be included. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; successful completion of three public health sciences core courses; or permission of instructor.

PBHL 9373: Effective Crisis Communication
Issues such as terrorism, public health crises, and corporate malfeasance have increased the importance of crisis communication. This course will: facilitate understanding of the critical role of communication on the onset and recovery of crisis; enhance the student’s effective crisis communication skills; promote understanding of the counter intuitive nature of crisis communication; utilize crisis communication theory and perspectives to argue for effectiveness and ineffectiveness in crisis communication; and assist interactions between students, researchers, and policy makers on effective crisis communication. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; successful completion of three public health sciences core courses; or permission of instructor.

PBHL 9383: Organizational Development in Public Health Settings
This course focuses on the challenges of managing complex public health care systems. Leadership skills necessary for effective management and support of individuals, units, and organizations will be emphasized. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; successful completion of three public health sciences core courses; or permission of instructor.

PBHL 970V: Special Topics in Public Health Leadership
(Offered intermittently) Course offerings from visiting professors, experimental offerings of new courses, or in-depth examination of a current topic in public health leadership; (requires prior approval of faculty advisor, course instructor, and the DrPH Faculty Leadership Chair). **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health science core courses; or permission of instructor.

PBHL 980V: Directed Study in Public Health Leadership
Provides an opportunity for students to engage in the detailed study of a public health leadership topic/experience that is relevant to their program of study, with the guidance of a faculty supervisor; a completed and signed directed study contract is required at the time of registration; requires prior approval of faculty advisor, course instructor, and the DrPH Faculty Leadership Chair. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health science core courses; or permission of instructor.

4. Doctoral Practicum

(Required Field Experience)

PBHL 997V: Doctoral Practicum
The Doctoral Practicum consists 270 hours of field experience under the joint direction of a COPH faculty member and a practicing professional with leadership experience in a public health institution. A written report specifying activities, potential products, and outcomes of the experience is required upon completion.
of the practicum. **Prerequisites:** Doctoral student standing in the UAMS Fay W. Boozman College of Public Health; completion of public health science core courses; completion of PBHL 9103: Community-Based Public Health Program Design/Evaluation (I) and (2); or permission of the DrPH Faculty Leadership Chair.

**5. Doctoral Capstone Seminar (Required)**

PBHL 998V: Doctoral Capstone Seminar
The Doctoral Capstone Seminar is designed to support the development of the capstone proposal for the Doctoral Capstone Project which should originate and evolve prior to and during participation in the Doctoral Practicum. Students will meet with selected faculty advisor(s) to collectively formulate an applied project focus or question and decide on appropriate methodologies and analysis strategies as well as the context in which the Doctoral Capstone Project will be documented. The student will present the proposal to the DrPH Faculty Leadership Chair and/or selected faculty and upon the conclusion of that first tiered review will then be required to make a public presentation of the proposal to the general faculty in the Fay W. Boozman College of Public Health for additional input and/or suggestions of application. At the conclusion of the open forum, the student in collaboration with the DrPH Faculty Leadership Chair and/or selected faculty advisor(s) will formally finalize the Doctoral Capstone Project proposal. **Prerequisites:** PBHL 997V: Doctoral Practicum and permission of the DrPH Faculty Leadership Chair.

**6. Doctoral Capstone Project (Required)**

PBHL 999V: Doctoral Capstone Project
The Doctoral Capstone Project is a culminating experience that requires the student to synthesize and integrate knowledge by applying learned theories and principles to an area of public health practice relevant to the health needs of Arkansans. A written product must be submitted and must take the form of a dissertation, "n" manuscript(s) that is/are suitable for publication in a national-level public health journal(s), a technical report with supplemental materials if applicable accompanied by a grant proposal, case study(ies) from initiation to completion/ethnography and/or other similar scholarly document approved of by the DrPH Faculty Leadership Chair and/or selected faculty advisor(s). The written product must be presented and successfully defended. **Prerequisites:** PBHL 997V: Doctoral Practicum; PBHL 998V: Doctoral Capstone Seminar and permission of the DrPH Faculty Leadership Chair.
INFORMATION FOR STUDENTS

CAMPUS RULES AND REGULATIONS

AUTOMOBILE REGISTRATION
All faculty, students and staff of UAMS who park on campus at any time are required to register their vehicles and display a parking decal. Requirements for registration are a completed registration form, a State Motor Vehicle Registration (pink slip) and payment of a fee. Enforcement of registration will begin September 1st, and any vehicle displaying an expired decal or not displaying any decal will be ticketed.

BUILDING USE
The University has a concern about improper use of the roofs of its buildings and their exterior sides. Such portions of buildings are not intended for general traffic. Personal injuries and damage to roofs and buildings may result from their unauthorized use.

The following regulations regarding such sites are to be enforced by University personnel having charge of a building or buildings, and by the security officers of the institution:

1. The areas described shall be accessible to University employees, such as Physical Plant personnel, having a need directly associated with their work on behalf of the University. They are to be accessible for members of the faculty and their students in connection with a regularly-scheduled curriculum course which requires such access (e.g., Astronomy class, Electrical Engineering Antennae Laboratory, etc.), but only after establishing with the Director of Physical Plant those areas which may be utilized without damage to roof or structure and in order that proper grounding of lightning hazards may be installed on any equipment erected.

2. Other than those University employees and students specified above, any other persons (including students, employees, or those not associated with the University) found in or on the areas described above shall be removed from there and arrested for trespassing and/or charged with violation of institutional regulations (subjected to University disciplinary proceedings). It is the duty of University employees to report such violators. Action should also be taken to secure again the points of access used by such violators.

3. Where there is legitimate need for non-University personnel (architects, independent contractors installing or repairing facilities, etc.) to be permitted access to the areas described, their requests should be referred to the Director of the Physical Plant. He shall supervise, and may condition, the access in order to protect the interests of the University in the event he grants the permission. Permission shall be granted subject to execution of the attached release form.

4. No rooftop machinery, equipment, antennae, greenhouses, rappelling anchors (temporary or permanent), or other property shall be installed on roofs or roof edges without express permission from the Director of Physical Plant for the particular campus.

5. Rappelling using University buildings is specifically prohibited.

6. Student handbooks shall contain a summary of this policy, as shall faculty and staff handbooks. University security officers shall enforce this policy.
UAMS CONFIDENTIALITY POLICY

SCOPE
UAMS physicians, faculty, employees, students, contract personnel, vendors, volunteers, and official visitors.

DEFINITIONS

Confidential Information includes information concerning UAMS research projects, confidential employee information, information concerning the UAMS research programs, proprietary information of UAMS, and sign-on and password codes for access to UAMS computer systems. Confidential information shall include Protected Health Information.

Protected Health Information (PHI) means information that is part of an individual's health information that identifies the individual or there is a reasonable basis to believe the information could be used to identify the individual, including demographic information, and that (i) relates to the past, present or future physical or mental health or condition of the individual; (ii) relates to the provision of health care services to the individual; or (iii) relates to the past, present, or future payment for the provision of health care services to an individual. This includes PHI which is recorded or transmitted in any form or medium (verbally, or in writing, or electronically). PHI excludes health information maintained in educational records covered by the federal Family Educational Rights Privacy Act and health information about UAMS employees maintained by UAMS in its role as an employer.

To access any other terms or definitions referenced in this policy:
http://hipaa.uams.edu/DEFINITIONS%20-%20HIPAA.pdf

POLICY

UAMS prohibits the unlawful or unauthorized access, use or disclosure of confidential and proprietary information obtained during the course of employment or other relationship with UAMS. As a condition of employment, continued employment or a relationship with UAMS, UAMS workforce shall be required to sign the UAMS Confidentiality Agreement approved by the UAMS Office of General Counsel. UAMS will provide training for each of its workforce members on the importance of maintaining confidentiality and the specific requirements of state and federal law, including the HIPAA Privacy Regulations and laws protecting the privacy of students and employees.

This policy applies to information maintained or transmitted in any form, including verbally, in writing, or in any electronic form.

PROCEDURES:

1. Confidentiality Agreement: As a condition of employment, continued employment, or a relationship with UAMS, UAMS will require such individuals to sign the UAMS Confidentiality Agreement approved by the UAMS Office of General Counsel. The Confidentiality Agreement shall include an agreement that the signing party will abide by the UAMS policies and procedures and with federal and state laws, governing the confidentiality and privacy of information.

   All new employees, students, or vendors requiring access to electronic Confidential Information (computer systems) must have a current Confidentiality Agreement on file in the IT Security Office. The UAMS IT Security Office will maintain signed Confidentiality Agreements and furnish a copy to the individual signing the agreement. It is the responsibility of the manager hiring individual vendors or consultants or receiving sales representatives or service technicians (who do not require electronic
access but who may have access to Confidential Information) to require execution of the appropriate confidentiality agreements approved by the UAMS Office of General Counsel and to send those documents to the UAMS IT Security Office.

2. **Restriction on Access, Use and Disclosure of Confidential Information:** UAMS limits and restricts access to Confidential Information and computer systems containing Confidential Information based upon the specific duties and functions of the individual seeking or requiring access. UAMS will restrict access to Confidential Information to the minimum necessary to perform individual job functions or duties. UAMS will further limit and control access to its computer systems with the use of sign-on and password codes issued by the IT Security Office to the individual user authorized to have such access.

Authorization to access, use or disclose Protected Health Information also is governed by the UAMS Use and Disclosure Policy.

UAMS will control and monitor access to Confidential Information through management oversight, identification and authentication procedures, and internal audits. UAMS managers and heads of departments will have the responsibility of educating their respective staff members about this Policy and the restrictions on the access, use and disclosure of Confidential Information, and will monitor compliance with this Policy.

3. **Sales Representatives and Service Technicians:** Must register in the appropriate area (Refer to UAMS Guidelines for Vendors and Sales Representatives Policy), sign and complete the Confidentiality Agreement prior to any exposure to UAMS Confidential Information.

4. **Media:** All contacts from the media regarding any Confidential Information must be referred to the UAMS Office of Communications and Marketing (501-686-8998 or pager 501-395-5989)

5. **Violation of Confidentiality Policy:** Individuals shall not access, use, or disclose Confidential Information in violation of the law or contrary to UAMS policies. Each individual allowed by UAMS to have access to Confidential Information must maintain and protect against the unauthorized access, use or disclosure of Confidential Information. Any access, use or disclosure of Confidential Information in any form – verbal, written, or electronic – which is inconsistent with or in violation of this Policy may result in disciplinary action, including but not limited to, immediate termination of employment, dismissal from an academic program, loss of privileges, or termination of relationship with UAMS.

All UAMS employees and others subject to this Policy must report any known or suspected incidents of access, use or disclosure of Confidential Information in violation of this Policy or in violation of the law.
CONFIDENTIALITY AGREEMENT

As a condition of my employment, continued employment or relationship with UAMS, I agree to abide by the requirements of the UAMS Confidentiality Policy and with federal and state laws governing confidentiality of a patient’s Protected Health Information, and I agree to the terms of this Confidentiality Agreement.

I understand and agree that if I access, use or disclose Confidential Information in any form – verbal, written, or electronic – in a manner that is inconsistent with or in violation of the Confidentiality Policy, UAMS may impose disciplinary action, including but not limited to, immediate termination of employment, dismissal from an academic program, loss of privileges, or termination of relationship with UAMS.

I understand that when I receive a sign-on code to access the UAMS Network and Systems, I have agreed to the following terms and conditions:

- The sign-on and password codes assigned to me are equivalent to my signature, and I will not share the passwords with anyone.
- I will be responsible for any use or misuse of my network or application system sign-on codes.
- I will not attempt to access information on the UAMS Network and Systems except to meet needs specific to my job or position at UAMS.

I acknowledge that I have read the terms of this Confidentiality Agreement, and that I have received a copy.

_________________________  SS# ________________________________
(Signature)

Print Full Name:____________________________________________________________

Date: ___________________________  Department: ______________________________

Witness at UAMS Orientation only, otherwise not required: ______________________________

Supervisor/Manager’s Signature: ___________________________  Date: ________________

(If Vendor, then Department Head Signature required)

Department Head Signature: ___________________________  Date: ________________

(Please return completed form to UAMS IT Security Office, #802)
DRUG FREE AWARENESS STATEMENT
The University of Arkansas for Medical Sciences supports the concept of a drug-free workplace, as enacted in
the federal Drug-Free Workplace Act of 1988 and the State of Arkansas Executive Order EO-89-2, issued

As a health care institution, employees who abuse drugs on the job pose an imminent danger to patients,
visitors, and others we serve. It is the policy of the State of Arkansas, and UAMS, that the unlawful
manufacture, distribution, dispensation, possession, or use of a controlled substance while on UAMS premises
or during the course of any University assignment is prohibited.

Any employee who illegally uses, gives, sells, or in any way transfers a controlled substance while on the job or
UAMS premises will be subject to disciplinary action up to and including termination. This includes
employees who report to work under the influence of drugs, if they are not able to perform their jobs in an
efficient and safe manner.

Employees who recognize their own disease state of addiction to alcohol and/or other drugs are encouraged
to seek assistance as specified in the UAMS Substance Abuse policy. Employees will not be disciplined for
seeking such help, although disciplinary procedures linked to performance criteria are still applicable.

GRIEVANCE PROCEDURES
It is the policy of UAMS that a student may have prompt resolution of her or his student grievances and that
this is accomplished under orderly procedures.

Definitions:
A "student" who may process a grievance under this procedure is defined to mean a currently enrolled student
of the University of Arkansas for Medical Sciences.

A "grievance" means a dispute concerning the status, rights, benefits, obligations and responsibilities of a
student, including the availability of services for that student, under established UAMS programs and activities
pursuant to regulations, policies and practices of the university. Not included are alleged violations of traffic
and parking regulations, Honor Codes, or issues for which other procedures exist.

There are two types of grievances. One type is classified as discriminatory (because of race, sex, age, color,
religion, national origin, disability or retaliation). Procedures for this type of grievance are contained on the
following pages under the heading of “Grievance Procedures Relating to Section 504, Title II, Title IX and
Other Discrimination Complaints Brought by Students at the University of Arkansas for Medical Sciences
(UAMS).” The other type is classified as nondiscriminatory (no alleged discrimination based on race, sex, age,
color, religion, national origin, disability or retaliation.). Policies pertaining to this type of grievance are listed
below under the sections titled “Appeals Committee” and “Procedures.” The section title “Definitions”
applies to both types of grievances.

A "decision" means a determination that the grievance issue or issues were, or were not, in violation of rights,
benefits, obligations and responsibilities of a student, including the availability of services for that student. An
analysis of the issues and the reasons for the determination shall be included in the decision.

Appeals Committee:
An appeals committee will include six faculty members drawn at random from a list of those full professors in
the college who do not serve as departmental chairs and shall exclude persons in academic departments, units
or student classes, where the issue arose.
Procedure:
Anyone (faculty, staff or student) having a complaint concerning terms and conditions of his status with UAMS may present this matter to and discuss it with the person in charge of that part of the University where the issue arises (e.g., Course Director, Department Chairman, Assistant Dean, Dormitory Director, etc.). Such presentation and discussion shall be entirely informal. The person in charge shall attempt to resolve the complaint. A complaint may, but need not, become a grievance.

Where the student's informal complaint is not satisfactorily resolved within five (5) working days following the date presented, the student has the right to reduce the complaint to writing as a grievance and to forward it to the Dean of the Fay W. Boozman College of Public Health. The Dean of the Fay W. Boozman College of Public Health will investigate the matter and if it is felt warranted will refer the matter to an Appeals Committee that will be appointed and charged by the Dean. The membership of the panel will conform to the description defined earlier in this document. The panel shall have access to witnesses and records, may take sworn testimony, and make a record by taping the hearing if the student or the person in charge where the issue arose so desires. Its charge is to develop all pertinent information through informal inquiry in which fair procedures are used. Its written recommendations to the Dean shall be received within ten (10) working days following receipt of the appeal. The decision of the Dean shall be made in writing, with copies to the student and the person in charge, within five (5) working days thereafter.

GRIEVANCE PROCEDURES RELATING TO SECTION 504, TITLE II, TITLE IX AND OTHER DISCRIMINATION COMPLAINTS BROUGHT BY STUDENTS AT THE UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES (UAMS)

I. PURPOSE AND SCOPE
   A. Policy Statement: UAMS prohibits discrimination on the basis of race, color, national origin, disability, sex, or age.
   B. Purpose: The purpose of this procedure is to provide the process for addressing student grievances alleging discrimination based on race, color, national origin, disability, sex or age.

II. DEFINITIONS
   A. Grievance: Grievance means a complaint of a student alleging any policy, procedure, or practice prohibited by Title VI of the Civil Rights Act of 1964 (Title VI), Title IX of the Education Amendments of 1972 (Title IX), the Age Discrimination Act of 1975, Section 504 of the Rehabilitation Act of 1973 (Section 504), and Title II of the Americans with Disabilities Act of 1990 (Title II), and their implementing regulations.
   B. Procedure: The steps set out in this procedure shall constitute the grievance procedure for discrimination complaints brought by students based on race, color, national origin, disability, sex, or age.
   D. UAMS: UAMS means any college, department, subunit, or program operated by the University of Arkansas for Medical Sciences. When used in this Agreement, the term “college” shall be deemed to include the Graduate School.
   E. Coordinator: The person serving as the designated Title IX and/or Section 504/Title Coordinator.
   F. Respondent: Respondent means a person alleged to be responsible for the violation alleged in a grievance. The term may be used to designate persons with direct responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the grievance.
G. Associate Dean Responsible for Student and Academic Affairs: Refers to the Associate or Assistant Dean in the college where the grievant is enrolled as a student

H. Dean: Refers to the Dean of the college where the grievant is enrolled as a student.

III. FILING OF GRIEVANCE

A. Eligibility for Filing: Any UAMS student may file a grievance alleging discrimination on the basis of race, color, national origin, disability, sex, or age.

B. Pre-Grievance Meeting: Prior to the filing of a written grievance, the grievant(s) should first consult with the appropriate Associate Dean responsible for student and academic affairs, who shall attempt to resolve the grievance informally by agreement between the grievant and the respondent alleged to be directly responsible for the possible violation, and/or persons with immediate supervisory authority related to the grievance.

If the matter cannot be resolved at this level, a written grievance should be submitted to the appropriate Associate Dean responsible for student and academic affairs for subsequent processing in accordance with the procedures for formal grievances outlined below.

C. Filing a Grievance: Grievances filed with the appropriate Associate Dean shall be in writing and shall provide the following information:
   - name and address of the grievant(s);
   - nature, date and description of alleged violation;
   - names(s) of persons responsible for the alleged violation;
   - requested relief for corrective action; and
   - any background information that the grievant believes to be relevant.

D. Time Limit for Grievance Filing: A grievance must be filed within twenty (20) calendar days of the occurrence of the alleged violation or within twenty (20) calendar days of the date the grievant became aware of the alleged violation. If the last day for filing a grievance falls on a Saturday, Sunday, or a day on which the University is closed for business, then the grievance may be filed on the first day following the Saturday, Sunday, or date when the University is closed.

E. Notification of Respondent(s): Immediately upon receipt of a formal grievance, the appropriate Associate Dean will give the respondent a copy of the grievance, and will direct the respondent to submit a written response to the charges within (10) calendar days. If the last day for filing a response falls on a Saturday, Sunday, or a day on which the University is closed for business, then the response may be filed on the first day following the Saturday, Sunday or date when the University is closed. The respondent will be specifically warned not to retaliate against the grievant in any way. Retaliation will subject the respondent to appropriate disciplinary action.

F. Response: The response should include any denial, in whole or in part, of the charges. Failure to respond may subject the respondent to disciplinary action by the Dean of the appropriate college or other appropriate UAMS official.

G. Notification of Appropriate Administration Officers: The appropriate Associate Dean will notify the appropriate administrative officers to whom the respondent reports of the existence of the complaint. However, all administrative officers will attempt to maintain the confidentiality of the information during the grievance process.

H. Role of the Associate Dean Responsible for Student and Academic Affairs in Discrimination Grievances Filed by Students: The appropriate Associate Dean responsible for student and academic affairs must conduct a preliminary investigation of the complaint, and take one of the following steps, within thirty (30) calendar days after its receipt:
   (1) dismiss the grievance on the grounds that the evidence submitted in support of the complaint or developed in the preliminary investigation does not warrant a detailed investigation or a formal hearing (for example: grievant failed to articulate that factual basis for his or her belief that discrimination occurred; the grievance is so weak, attenuated, or insubstantial that it is without merit or so replete with incoherent
statements that the grievance, as a whole, cannot be considered to be grounded in fact; the grievance anticipates discrimination that has not yet occurred); 

(2) refer the grievance to a hearing before the Grievance Panel; or

(3) allow the parties to sign a written statement resolving the grievance. It should be understood that without the approval in writing by the appropriate Associate Dean, any agreement between the parties does not preclude further action by the University against either party.

It is the responsibility of the Associate Dean responsible for student and academic affairs of each College to insure the effective implementation, maintenance, processing, record keeping, and notifications required by the grievance procedures.

If an appeal of a dismissal of a grievance is filed, (see Section I below) the Associate Dean will forward a copy of the investigative report and determination to the Dean. If the Associate Dean refers a grievance to a hearing before the Grievance Panel, the Associate Dean will forward a copy of the investigative report to the Panel.

I. Appeal of Grievance Dismissal: A student may appeal the dismissal of his/her grievance by submitting a written request for review with his/her Dean. The request for review must be submitted within five (5) calendar days of the receipt of the decision to dismiss. Upon receipt of an appeal of the dismissal of a grievance, the Dean shall carefully consider the relevant information contained in the appeal as well as the investigative report and determination of the Associate Dean, to ascertain that the evidence either submitted in support of the complaint or developed in the preliminary investigation did not warrant a detailed investigation or a formal hearing. The Dean will notify the student of her/his decision in writing within ten (10) calendar days of receipt of the request for review. The decision of the Dean will be final.

J. Notification of Dean: Upon receipt of a formal grievance from a student, the appropriate Associate Dean shall send a copy of the grievance to the Dean of the appropriate College. The Associate Dean or his/her designated representative shall be notified of any hearing and shall be required to attend all student grievance hearings pertaining to alleged discrimination on the basis of race, color, national origin, disability, sex, or age to serve as a University resource person. This individual shall not have a vote as the hearing, nor be present during deliberations of the Grievance Panel.

IV. PREHEARING PROCEDURES

A. Selection of Grievance Panel: When a grievance is referred to the Grievance Panel, the appropriate Associate Dean shall forward a copy of his/her investigative report to a six member Grievance Panel. The Grievance Panel shall be selected as follows: A Grievance Committee will be appointed by each College Dean, consisting of nine (9) faculty and nine (9) students. For every hearing held under this procedure, the person filing the grievance and the appropriate Associate Dean or designee jointly will meet within ten (10) calendar days after the decision to refer the grievance to the Grievance Panel, and review the members of the Grievance Committee, removing from consideration any member who may with reason be considered inappropriate for the hearing (e.g., a faculty member directly involved in the issue being grieved should not sit on the Panel for that grievance). The names of the remaining members will then be written on tabs of paper, folded, placed into separate contained for faculty and students, and randomized by mixing. The grievant will draw three names from each container. The first six names will constitute the Grievance Panel, which shall be composed of three faculty and three students. The remaining names shall be drawn alternatively from each container until all names are drawn in order to develop a list of alternate members. Should a Panel member be removed for any reason during the process, the member shall be replaced by an alternate having the same status (faculty or student).

B. Scheduling of Hearing of Grievance: Hearing before the Grievance Panel will be conducted no sooner than ten (10) calendar days and not later than twenty (20) calendar days after the selection of the Grievance Panel. The date of the hearing must be adhered to except for
unusual circumstances that must be reported in writing as soon as possible to the appropriate Associate Dean. The hearing shall be conducted in accordance with the procedure set forth in Section V, A through G of this procedure.

C. **Representation:** The grievant and the respondent have the right to be assisted by no more than two representatives, including attorneys, at any point during the initiation, filing, processing, or hearing of the formal grievance; however, no representative may examine witnesses or otherwise actively participate in a hearing. The Panel may also be assisted and advised by an attorney or other representative at its discretion.

D. **Evidence:** The grievant and respondent shall provide the appropriate Associate Dean with all documents to be used and relied on at the hearing, and with the name, address and telephone number of their representative(s) and witnesses no later than seven (7) calendar days prior to the date of the hearing. There will be a simultaneous exchange of this information between the parties, which will be facilitated by the Associate Dean five (5) calendar days before the date of the hearing.

V. **HEARING PROCEDURES**

A. **Record of Hearing:** The hearing will be recorded by recording devices supplied by UAMS. These recordings shall be maintained for a period of three years after resolution of the grievance. The grievant or respondent may obtain a copy of the tapes from any recorded hearing, at the requesting party’s expense. The deliberations of the Grievance Panel will not be recorded.

B. **Counsel:** The grievant and respondent shall have the right to advice of counsel of his/her choice; however, counsel may not examine witnesses or otherwise actively participate in any hearing.

C. **Private Hearing:** The hearing shall be conducted in private. Witnesses shall not be present during the testimony of any party or other witness. Witnesses shall be admitted for testimony only and then asked to leave. The parties may hear and question all witnesses testifying before the Grievance Panel.

D. **Presentation of Case:** The grievant and respondent shall be afforded reasonable opportunity for oral opening statements and closing arguments and/or presentation of witnesses and pertinent documentary evidence, including sworn, written statements.

E. **Grievance Panel Rights:** The Grievance Panel shall have the right to question any and all witnesses, to examine documentary evidence presented, and to summon other witnesses or review other documentation as the Panel deems necessary.

F. **Grievance Panel Deliberation:** After the hearing is concluded, the Grievance Panel shall convene to deliberate in closed session and arrive at a majority recommendation.

G. **Transmittal of the Recommendation:** Within five (5) calendar days after the hearing is concluded, the Grievance Panel shall transmit a written copy of its recommendation to the appropriate Associate Dean responsible for student and academic affairs, who will then mail, by certified mail, return receipt requested, a copy of the written document to the grievant and respondent at addressed previously provided by the grievant and the respondent.

H. **Appeal of Recommendation of the Grievance Panel:** If no appeal is received by the appropriate Associate Dean within seven (7) calendar days of receipt of the recommendation by the grievant and the respondent, any recommendations by the Grievance Panel shall be forwarded to the appropriate Dean for consideration. The Dean may accept the Grievance Panel recommendation, reverse it, or refer the grievance back to the Panel for reconsideration. If the last day for filing an appeal falls on a Saturday, Sunday, or a day on which the University is closed for business, then the appeal may be filed on the first day following the Saturday, Sunday or date when the University is closed. If the grievant or respondent wishes to appeal the recommendation of the Grievance Panel, the respondent and/or grievant shall, within seven (7) calendar days of the receipt of the
recommendation, appeal the grievance recommendation to the Dean through the Associate Dean. The appeal shall be in writing.
If an appeal is submitted, it will be transmitted to the appropriate Dean. The Dean shall review the appeal and notify the parties of his/her determination within ten (10) calendar days from the date of his/her receipt of the appeal. The decision of the Dean is final and may not be appealed further.
The Dean’s review is the final institutional step in matters of discrimination grievances. However, nothing precludes the grievance or respondent from filing a complaint with any external agency that handles discrimination complaints.

VI. OTHER
A. Grievances Involving a Grievant and Respondent from Different Units of UAMS: Whenever a grievance is instituted by a student grievant in one college against a respondent in another college or unit, the grievance shall proceed through the Associate Dean, Dean and Grievance Committee from the college in which the student is enrolled.
B. Maintenance of Written Grievance Records: Records shall be kept of each grievance process. These records shall be confidential to the extent allowed by law, and shall include, at minimum: the written grievance complaint filed by the grievance, the written response filed by the respondent, the investigative report of the Associate Dean, the recording and documents of the hearing, the written recommendation of the Grievance Panel, the results of any appeal, the decision of the Dean, and any other material designated by the Associate Dean responsible for Student and Academic Affairs. A file of these records shall be maintained in the Office of the Associate Dean responsible for Student and Academic Affairs for each college. For purposes of the dissemination of grievance precedents, separate records may be created and kept which indicate only the subject matter of each grievance, the resolution of each grievance, and the date of the resolution. These records shall not refer to any specific individuals and they may be open to the public in accordance with the Arkansas Freedom of Information Act or pertinent Federal laws.
C. Retaliation: No person shall be subjected to retaliation for having utilized or having assisted other in the utilization of the grievance procedure.

HANDBOOKS OF OTHER COLLEGES
The handbooks of other UAMS colleges and schools may publish information about the Fay W. Boozman College of Public Health programs relating to their course of study. This is provided as an information service only and in no way replaces or supersedes the UAMS Fay W. Boozman College of Public Health Student Handbook.

HAZING PROHIBITION
GENERAL ASSEMBLY OF THE STATE OF ARKANSAS ACT 75 of 1983

SECTION 1. No student of any school, college, university or other educational institution in Arkansas shall engage in what is commonly known and recognized as hazing, or encourage, aid or assist any other student in the commission of the offense.

SECTION 2. Hazing is defined as follows: (1) Any willful act on or off any school, college, university or other educational institution in Arkansas by one student alone or acting with others, directed against any other student in the purpose of intimidating the student attacked by threatening such student with social or other ostracism, or of submitting such student to ignominy, shame or disgrace among his fellow students, and acts calculated to produce such results; or
1) The playing of abusive or truculent tricks on or off any school, college, university or other educational institution in Arkansas by one student alone or acting with others, upon a student to frighten or scare him; or

2) Any willful act on or off any school, college, university or other educational institution in Arkansas by one student alone or acting with others, directed against any other student done for the purpose of humbling the pride, stifling the ambition, or impairing the courage of the student attacked, or to discourage any such student from remaining in such school, college, university, or other educational institution or reasonably to cause him to leave the institution rather than submit to such acts; or

3) Any willful act on or off any school, college, university or other educational institution in Arkansas by one student alone or acting with others, in striking, beating, bruising or maiming; or seriously offering, threatening, or attempting to strike, beat, bruise or maim, or to do or seriously offer, threaten, or attempt to do physical violence to any student of any such educational institution or any assault upon any such students made for the purpose of committing any of the acts, or producing any of the results, to such student as defined in this Section.

4) The term hazing as defined in this Section does not include customary athletic events or similar contests or competitions, and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization.

SECTION 3. No person shall knowingly permit, encourage, aid or assist any person in committing the offense of hazing, or willfully acquiesce in the commission of such offense, or fail to report promptly his knowledge or any reasonable information within his knowledge of the presence and practice of hazing in this State to an appropriate administrative official of the school, college, university or other educational institution in Arkansas. Any act of omission or commission shall be deemed hazing under the provisions of this Section.

SECTION 4. The offense of hazing is a Class B misdemeanor.

SECTION 5. Upon conviction of any student of the offense of hazing, he shall, in addition to any punishment imposed by the court, be expelled from the school, college, university, or other educational institution he is attending.

HIPAA
The UAMS workforce and students will abide by the Health Insurance Portability and Accountability Act of 1996, also known as HIPAA, and will conduct themselves in accordance with the UAMS policies and procedures relating to the HIPAA Privacy Regulations. Any known or suspected violations of the HIPAA Privacy Regulations must be reported.

UAMS workforce who report in good faith such violations or suspected violations shall not be subjected to retaliation or harassment as a result of their report.

Violations of this policy, including failure to report, may be grounds for sanctions ranging from disciplinary to termination.

HIV/AIDS POLICY
Introduction
The Policy Guidelines herein are of a generic nature and deal with students who are infected with the Human Immunodeficiency Virus (HIV). They apply to all students enrolled in programs at UAMS. Due to differences in the various educational programs, individual UAMS colleges or programs may have specific rules and/or
guidelines that are modifications of those in the generic policy. The specific policies of the various colleges will, however, be consistent in their intent with the guidelines noted herein. Many reference sources were consulted in the preparation of this document (the major ones noted herein), and in all cases the proposed guidelines are consistent with those of The University Hospital of Arkansas Policy and Procedures Manual.

Admission and Retention
Admissions: The HIV status of an applicant should not enter into the application process. It should also not be determined in the admissions physical examination nor should routine serological assays be performed to determine the HIV status of applicants. Applicants applying for health care programs should, however, be informed that certain diseases may necessitate either a modification of their programs, or in the extreme, may necessitate their dismissal from a program if they cannot perform procedures and/or tasks that are considered essential to their educational experience.

Retention: If it is determined that a student is sero-positive for HIV and/or is clinically manifesting AIDS, that student should receive counseling, both as to their own health care and their interaction with others, especially patients. Students should be seen by a physician(s) relative to treatment and disease management and by a designated faculty member in their respective programs. The function of the designated faculty member is to counsel the student as to whether their program of education should be modified, or in the extreme, whether the student should be dismissed from a program because of their inability to perform procedures and/or tasks crucial to their educational program. Also, the health risks to the student must be considered because of the enhanced susceptibility of individuals to infectious disease. For this reason, and to protect our patients from HIV exposure, the faculty advisor must work closely with the student's physician in order to determine whether the condition of a student warrants program modification. HIV sero-positive students should be cognizant of the fact that they pose a very low but potential risk to patients in the performance of invasive procedures and that they should seek advice as to protocols that will limit the likelihood of HIV transmission. These protocols are defined in The University Hospital of Arkansas Policy and Procedures Manual. The student should be cognizant that HIV sero-positivity alone may mitigate against performance of certain procedures. The confidentiality of this process is to be maintained in accordance with The University Hospital of Arkansas Policy and Procedures Manual.

Since programs within the UAMS system differ relative to curriculum, it is recognized that differences will exist as to the need for program modification or dismissal from a program. The key points as to whether a student's program should be modified or whether the student should be dismissed include the ability of the student to perform tasks and/or procedures essential to their educational experience and the health risks that are imposed for the student should they continue in their program. At all times, the health management of the student and the health of our patients are of paramount importance.

Counseling
Students who are HIV sero-positive (symptomatic or asymptomatic) shall be counseled relative to their own health, and how their health status will impact on their performance as students at UAMS. Each affected student shall be counseled by the Medical Director of Student/Employee Health or a designated medical faculty member, his/her personal physician if he/she has one, and the dean or his/her designee of the student's college concerning the appropriate safeguards and behavior expected. The student will be counseled on his/her future plans relative to education, which may include withdrawal from their program if essential degree requirements cannot be met. Counseled students will sign a document attesting to the fact that they received counseling.

Counseling of the student concerning his/her continued academic endeavors will follow the policy outlined in the University Hospital of Arkansas Policy and Procedures Manual, including the confidentiality statement.
Housing
Data accrued over the last twenty (20) years clearly indicate that transmission of HIV from an infected to an uninfected non-sex partner as a function of co-habitation is extremely unlikely. This being the case, housing assignments involving HIV sero-positive students shall be handled in the same manner as for sero-negative students. The question of a roommate's right to know the HIV serological status of his/her roommate may occur. Release of information dealing with the HIV serologic status of students to other students is forbidden because disclosure of such information would breach the confidentiality rights of the student. Should a student become aware that his/her roommate is HIV sero-positive, the student may request a room assignment change. It is recommended that such requests be granted if appropriate housing can be provided. In any case, all students should observe universal precautions for body fluids at all times. The question of sexual activity in the student housing facility is also a point of concern. All students are required to attend, as part of their orientation program, a seminar on AIDS (please see, AIDS Education below). This seminar will deal with the many facets of AIDS including the mechanisms of transmission of HIV, as well as, ways that students can protect themselves from being infected with HIV, both in terms of their profession and in terms of their sexuality.

Classroom and Extracurricular Activities
The extent to which HIV sero-positive students can participate in classroom and extracurricular activities is defined by the same parameters as for continuation of employment of Hospital employees; see University Hospital of Arkansas Policy and Procedures Manual. The key question is that of potential exposure to HIV-contaminated body fluids. Student classroom activities that involve potential exposure of students and faculty to HIV-contaminated body fluids should probably not be carried out if there is a strong likelihood that exposure to HIV will occur; however, in the event that it becomes necessary that a student perform invasive procedures on patients that are HIV sero-positive, the faculty member in charge must determine a priori that the student has the skills necessary to ensure that he/she is not exposed to HIV as a result of a compromise in the procedure or protocol being used. The question of potential exposure of patients to HIV as a result of interaction with an HIV sero-positive student is discussed in the University Hospital of Arkansas Policy and Procedures Manual.

HIV sero-positive students should be counseled concerning their participation in extra-curricular activities that by their very nature involve trauma and potential injury leading to bleeding. All students should be advised as to the precautions that they should take in the treatment of cases of trauma. This information should be provided as part of the student orientation program.

NON-DISCRIMINATION POLICY
The University of Arkansas for Medical Sciences abhors and condemns all forms of bigotry and racism. Such behavior is a violation of an individual's human rights and is also unlawful. UAMS will comply with and enforce Titles VI and VII of the Civil Rights Act of 1964 (as amended), Executive Order 11246, Title IX of the Educational Amendments of 1972, the Rehabilitation Act of 1973 (Sections 503 and 504), the Age Discrimination in Employment Act, the Americans With Disabilities Act of 1991, U.S. Federal Court Decree in the Adams Cases of 1973 and Acts 99 and 962 of the Arkansas General Assembly. UAMS shall recruit, retain, promote and graduate students without regard to race, color, gender, age, sexual orientation, religion, national origin or disability status. Specifically, UAMS will not discriminate on the basis of race, color, gender, age, sexual orientation, religion, national origin or disability status as a criterion in deciding against any individual in matters of admission, placement, transfer, hiring, dismissal, compensation, fringe benefits, training, tuition assistance, and other personnel or educationally-related actions. Therefore, the policy of UAMS is that members of the University community neither commit nor condone acts of bigotry, racism, or discrimination. Actions on the part of any employee or official of the University contrary to this policy will be addressed promptly and appropriately, according to current UAMS disciplinary procedures. The Office of Human Relations acts on a campus-wide basis for all students, faculty, and employees regarding such matters.
and within each college or school, there is an associate or assistant dean designated to assist students of that college in utilizing a special grievance procedure.

Any student who alleges the existence of any policy, procedure, or practice prohibited by Title VI of the Civil Rights Act of 1964 (Title VI), Title IX of the Educational Amendments of 1972 (Title IX), the Age Discrimination Act of 1975, Section 504 of the Rehabilitation Act of 1973 (Section 504) and Title II of the Americans with Disabilities Act of 1990 (Title II), and their implementing regulations should contact the Associate Dean for Academic Affairs. Copies of the procedure for addressing such grievances are available from the Fay W. Boozman College of Public Health Office of Student Services and are included in this Handbook.

POLICY STATEMENT ON STUDENTS WITH DISABILITIES

The UAMS Fay W. Boozman College of Public Health (COPH) embraces the philosophy of inclusion and strives to reflect diversity in its staff, faculty and student body. Consistent with this philosophy is the belief that students who have disabilities are entitled to equal access and a friendly environment for learning within the College. This policy statement outlines the procedure to be followed by the Fay W. Boozman College of Public Health in order to assist disabled public health students with meeting their career goals thru professional education and training. This policy is a supplement to the UAMS Grievance Policy Related to Discrimination Complaints adopted by the College and contained in the Student Handbook. It is not intended to supplant that policy, and where any conflicts might be deemed to exist, the UAMS Grievance Policy shall be controlling.

Statement on Accommodation

It is the policy of the UAMS Fay W. Boozman College of Public Health to provide appropriate accommodations to a student with a documented disability in order for the student to be accorded equal access to or participation in the services, programs, and activities of the College.

Responsibility of Student

If the student intends to seek accommodation for the disabling condition in the class, it is the responsibility of the student to report and to provide documentation that supports the need for an accommodation of the disability to the faculty member at the beginning of the semester. This may be accomplished in one of two ways: a) the student may make an appointment to meet privately with the faculty member; or b) the student may request a meeting with the Assistant Dean for MPH Programs. This meeting must be requested by the student no later than within fourteen (14) calendar days of the first meeting of the class. Students with a known disability who determine after the beginning of the semester to seek accommodation for class work must immediately notify in writing the faculty member and the Assistant Dean for MPH Programs of this decision. The student must request a meeting with the faculty member or the Assistant Dean for MPH Programs for further assistance in the development of an appropriate accommodation plan. Any student who develops a previously unknown disability during the semester must obtain documentation of the disability and, as soon as practical, notify in writing the faculty member and the Assistant Dean for MPH Programs of the decision to seek accommodation. That student must then schedule an appointment with the Assistant Dean for MPH Programs for assistance in the development of an appropriate accommodation plan.

Confidentiality

A student seeking accommodation is entitled to confidentiality concerning her/his disability. Under most circumstances, the faculty member and/or Assistant Dean for MPH Programs will respect the student’s right to confidentiality and will not mention the request to other students, staff or faculty unless the student has specifically indicated otherwise. However, the Assistant Dean for MPH Programs is authorized to use discretion during unusual circumstances in disclosing information to others on a need-to-know basis for the protection and safety of faculty and students.
Role of Faculty

At the first class meeting of each class in each semester, the faculty member shall announce to all students in attendance the following:

It is the policy of the UAMS Fay W. Boozman College of Public Health to accommodate students with disabilities pursuant to federal law, state law, and the University’s commitment to equal educational opportunities. Any student with a documented disability who needs accommodation should request to meet with me or the Assistant Dean for MPH Programs no later than within the next fourteen (14) calendar days to develop an accommodation plan. Any student with a documented disability, who determines later in the semester to seek accommodation, should refer to the procedures outlined in the college catalog. Failure to follow these procedures may be construed as a waiver of your rights under the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

In addition, all course syllabi will contain the following statement:

Students with a Disability: It is the policy of the UAMS Fay W. Boozman College of Public Health to accommodate students with disabilities pursuant to federal law, state law, and the University’s commitment to equal educational opportunities. Any student with a documented disability who needs accommodation should request to meet with the course instructor or the Assistant Dean for MPH Programs no later than within the first fourteen (14) calendar days following the first class meeting to develop an accommodation plan. Any student with a documented disability who determines later in the semester to seek accommodation or who develops a disability during the semester should refer to the procedures outlined in the college catalog. Failure to follow these procedures may be construed as a waiver of your rights under the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Faculty members are required by federal law to provide reasonable accommodations when requested. The goal of the accommodation plan is not to change the requirements of any course but to enable the individual with a disability to meet the requirements of each course in a way that is not discriminatory based on disability. In the event an instructor believes a student request is unreasonable, the Assistant Dean for MPH Programs will assist the instructor and student in establishing reasonable accommodations. If an agreement still cannot be reached, the Assistant Dean for MPH Programs will contact the Dean of the Fay W. Boozman College of Public Health to assist in resolution of the issue. Such assistance shall not be considered a violation of student confidentiality.

Faculty should prepare and retain a written record of the meeting with the student seeking accommodation and the accommodation plan that is agreed to and signed by both the student and the faculty member. During the semester, the faculty member should undertake a periodic review of the accommodation plan to determine its adequacy. The student should feel free to request additional appointments with the faculty or the Assistant Dean for MPH Programs if the student believes the accommodation plan needs revision.

Responsibility of the Assistant Dean for MPH Programs

The implementation of this policy and appropriate faculty development shall be the responsibility of the Assistant Dean for MPH Programs of the UAMS Fay W. Boozman College of Public Health.

REQUIRED IMMUNIZATIONS

The Arkansas State Health Department by law requires that all students enrolled in the University of Arkansas System present documentation of receiving the MMR vaccination; and UAMS further requires that all students have an annual TB screening (refer to policy number HR 3.03). Therefore, all students currently
admitted to or enrolled in the Fay W. Boozman college of Public Health are required to have a current TB screening and provide documentation of a MMR vaccination.

The TB screening and MMR vaccination are provided at no cost to UAMS students. If you choose to receive the TB screening and/or MMR vaccination outside of the UAMS Employee and Student Health Services, you are to provide a copy of your immunization record to the Family Medical Center's Employee Health/Student Preventive Health Services.

A student who does not comply with the policy can be administratively withdrawn from classes.

SEXUAL HARASSMENT POLICY
The University of Arkansas for Medical Sciences (UAMS) is committed to its mission of providing an academic and employment environment that fosters excellence. Sexual harassment violates the trust and respect essential to the preservation of such an environment, and threatens the education, careers, and well being of its community members. University members have the right to work and study in an environment free of harassment. This right is protected by Title VII of the 1964 Civil Rights Act for employees and Title IX of the Educational Amendments of 1972 for students, which view sexual harassment as a form of sexual discrimination. For these reasons, harassment of any kind will not be tolerated at UAMS. In both obvious and subtle ways, the very possibility of sexual harassment is destructive to individual students, faculty, staff, and the UAMS community as a whole.

Sexual harassment is particularly serious when it threatens relationships between teacher and student, or supervisor and subordinate, because it unfairly exploits the power inherent in these relationships. When, through fear of reprisal, a student or employee submits or is pressured to submit, to unwanted sexual attention, the ability of UAMS to carry out its mission is undermined. UAMS strongly encourages all UAMS community members to report incidents of sexual harassment. To that end, reporting and investigating procedures are supportive of and sensitive to the alleged victim. At the same time, they adequately safeguard the rights of the alleged offender.

Policy
The University of Arkansas for Medical Sciences opposes all forms of sexual harassment, whether subtle or direct, and is committed to the thorough, timely and confidential investigation, in a fair and impartial manner, of all complaints from its students or employees. UAMS shall establish an independent Resource Panel for the purpose of providing counseling assistance for individuals who believe they have been victims of sexual harassment. Additionally, members of the panel may be called upon to investigate complaints of sexual harassment and provide the Assistant Vice Chancellor for Human Services with a written report of their findings. The Chancellor shall appoint a Resource Panel made up of twelve individuals nominated by the Heads of each UAMS Division. The Panel's membership shall reflect the diversity of the campus, and shall be divided into three groups of four members, with each group serving one, two, and three year terms, respectively. After the initial period, members shall be appointed to serve three-year terms. The Panel members shall be trained in issues relating to sexual harassment, as well as in the proper manner of investigating complaints, and shall be certified as to completion of such training by the Assistant Vice Chancellor for Human Services. The Assistant Vice Chancellor for Human Services shall select individuals from the panel to conduct an investigation when a complaint of sexual harassment is received.

All individuals who believe that they have been sexually harassed are encouraged to notify their immediate supervisor, department head, or one of the resource persons from the independent Resource Panel appointed by the Chancellor. Names and contact numbers of panel members shall be published in the UAMS Administrative Guide as part of this policy. All individuals accused of sexual harassment shall be given the opportunity to respond to the complaints prior to any employment decisions. All records of sexual harassment complaints, whether filed by employees or students, shall be maintained in confidential files by the
Office of Human Resources. Employees and students who are found guilty of sexual harassment are subject to disciplinary action in accordance with UAMS policies.

Definitions
Sexual harassment of employees and students is defined as any unwelcome sexual advance, request for sexual favors, or other physical or verbal behavior of a sexual nature either in or out of the workplace when:

1. Submission to or rejection of the conduct is made either explicitly or implicitly a term or condition of employment or status in a course, program, or activity;
2. Submission to or rejection of the conduct is used as a basis for an employment or educational decision affecting an individual; or
3. Such behavior unreasonably interferes with an individual's work or educational performance, or creates an intimidating, hostile, or offensive environment for work or learning.

Incidents that fall within the above defined criteria may occur between individuals of different sex -- male against female, or female against male -- or, between individuals of the same sex. Additionally, incidents may occur between supervisor and employee, faculty member and student, or between fellow-employees and fellow-students; they may also take place between employees and campus visitors and between employees and those who do business with UAMS.

Examples
The perception of what constitutes sexual harassment may vary from individual to individual; what is offensive to one person may be less so to another. Nevertheless, in both instances, complaints may arise alleging sexual harassment. The following examples are intended as illustrations only; they do not cover all possible situations. Some may be isolated and inadvertent offenses while others may be blatant and serious.

1. Isolated and Inadvertent Offenses
   a) One-time or occasional comments of a sexual nature, or sexually explicit statements -- often unintentional, the perpetrator failing to realize that his/her actions discomfort or humiliate an individual or individuals (e.g., off-color statements, questions, jokes, or anecdotes);
   b) Spontaneous suggestive whistling, catcalls, or other gestures that call attention to one's sexuality;
   c) Body language, such as repeated staring, may be interpreted as pressure for sexual attention.

2. Blatant and Serious Offenses
   a) Physical assault;
   b) Repeated and/or intentional behavior that constitutes a pattern where actions seriously discomfort or humiliate an individual (e.g., off-color statements, questions, jokes, or anecdotes) when the perpetrator has been warned previously;
   c) Persistent, unwelcome flirtations, and outright advances and/or propositions of a sexual nature;
   d) Unwelcome remarks or actions of a sexual nature about an individual's body or clothing;
   e) Unnecessary touching, such as patting, pinching, hugging, or repeated brushing against an individual's body;
   f) Suggestions that submission to or rejection of sexual advances will influence decisions regarding such matters as an individual's employment, salary, academic standing, work assignments or status, grades, award of financial aid, or letters of recommendation;
   g) Unwarranted displays of sexually suggestive objects or pictures;
   h) Unwelcome exposure to sexually explicit music, letters, or written notes;
   i) Descriptions of sexual activity or speculations about previous sexual experiences;
Special Circumstances
There are special circumstances when a staff member of an academic medical center may be at risk of being sexually harassed by individuals who are not employed by the institution. This might include employees of those who do business with UAMS. Investigative steps should be taken as outlined in this policy and appropriate warnings should be made if the action is found to have occurred. If such is the case, and the inappropriate behavior does not cease, UAMS shall take suitable action.

Consensual Relationships
Consenting amorous relationships between faculty members and students or between supervisors and employees are of particular concern to UAMS and are strongly discouraged. The relationship between faculty member and student or supervisor and employee should be one of trust and mutual respect, thus fostering an atmosphere of professionalism. Faculty members exercise power over students, as do supervisors over employees, whether in evaluations, recommendations, study, duties, grades, assignments, or other benefits. This differential in power increases the opportunity for abuse of power, thus endangering the professional environment. In addition, faculty or supervisors who have chosen to enter consensual relationships with subordinates should be aware of the possible difficulty in defending a future sexual harassment charge on the grounds of mutual consent.

Procedure (Informal Complaints)
UAMS recognizes that it is advantageous, where possible, to resolve complaints informally. The informal process is intended as a means of addressing misunderstandings between individuals that have resulted in a complaint of sexual harassment. Employees with complaints are encouraged to notify their immediate supervisor, department head, or one of the resource persons from the independent Resource Panel. Students should report incidents of sexual harassment to the appropriate College's Student Affairs Office. Some complaints may be addressed informally by speaking directly with the accused to make them aware that the conduct is perceived as unwelcome. The informal process may also include referral of either or both parties in the complaint to confidential counseling through UAMS' Employee Assistance Program (EAP). The complainant or administrator may elect to refer the complaint into the formal campus procedure at any time during the process, as they deem necessary to resolve the complaint in an appropriate and timely manner.

Procedure (Formal Complaints)
Where the informal process fails to resolve the complaint, or in instances where the alleged harassment is blatant, the University's formal complaint process will be used. The Director of Employee Relations in the Office of Human Resources or the University's Director of Human Relations may assist the complainant in preparing their complaint in writing, as necessary. The complaint will be directed to the Assistant Vice Chancellor for Human Services. Upon receipt of the written complaint, the Assistant Vice Chancellor for Human Services will notify the appropriate Dean, Vice Chancellor, or Executive Director, and appoint two members of the Resource Panel to investigate the facts of the complaint.

The assigned resource persons will interview the complainant to review facts presented in their complaint, and to determine any additional information pertinent to evaluating the complaint. The resource persons will also interview the accused, and present them with a written copy of the complaint. Each party will be asked to identify other individuals who may have direct pertinent knowledge relating to the complaint. The accused will also be given the opportunity to respond in writing to the complaint prior to completion of the investigation. The resource persons will attempt to interview all individuals identified by either party. Every effort will be made to ensure a thorough and timely investigation of the complaint.

Following completion of the investigation of the complaint, the resource persons will meet with the Assistant Vice Chancellor for Human Services and the appropriate division Dean, Vice Chancellor, or Executive Director to present the facts. A written report, outlining data collected in the interview process, will be presented at that time. The Dean, Vice Chancellor, or Executive Director will be responsible for the timely
disposition of the complaint. The Assistant Vice Chancellor for Human Services will be available to consult
with the division head regarding policy issues relating to the disposition of the complaint.

Employees may appeal any employment decision through the campus grievance procedure. Students who are
found guilty of sexual harassment may appeal the decision, and any subsequent action taken, through the
grievance procedure of their respective college. Individuals found to have intentionally filed false complaints
of sexual harassment will be subject to disciplinary action in accordance with UAMS' policies on
employee/student conduct. Complainants may not appeal administrative decisions regarding sexual
harassment complaints through the UAMS grievance processes. Any specific questions regarding the process
for making a complaint may be directed to the Office of Human Resources ext. 6-5300, or the Office of
Human Relations ext. 6-5945.

Education
The aim of education on sexual harassment is not just to end specific harassment but also to help create a
positive climate for working and learning within the UAMS community. The presentation of information
develops awareness and acceptance of major differences among the members of this community. Therefore,
this policy on sexual harassment shall be disseminated to all individuals associated in any way with the
University of Arkansas for Medical Sciences. This shall include all full and part-time employees and students,
as well as all businesses and their representatives who are involved with UAMS.

An educational program will be developed through the Office of Human Resources and presented to all
current members of the UAMS community. This program shall be mandatory for all, and documentation of
attendance will be placed in each member's file. This same program will be incorporated into the existing
orientation programs for new employees and students. Each UAMS division director (Vice Chancellors,
Deans, and Executive Directors) will be responsible for disseminating this educational program to his or her
respective organizations.

SMOKE FREE CAMPUS POLICY
The UAMS policy is to provide a totally smoke-free work environment. This policy applies to all persons,
including employees, faculty, students, patients, visitors, contractors, subcontractors, and others in UAMS
buildings, parking lots and ramps.

SOLICITATION
Individual students and/or student groups are not allowed to use UAMS facilities for the solicitation of
political party membership, for the support or opposition of a political candidate, for the raising of money for
projects not connected with a University activity, or for the conduct of private business.

STUDENT COMPUTER AND E-MAIL RESOURCES
A. Network access - Access to the UAMS network, including access to the Internet via the UAMS network,
on-line reference and information resources provided through the UAMS Library, and other UAMS
computing resources is, generally speaking, restricted to persons having a UAMS network account, i.e. a
UAMS network domain logon id and password. All active UAMS students receive UAMS network
accounts. Information about network accounts is provided to new students during the registration or
orientation sessions.
Everyone granted access to the UAMS network must review and sign the UAMS Confidentiality
Agreement (http://intranet.uams.edu/tools.htm and click on the “Confidentiality Agreement” link under
“Information Technology”). This requirement will also be dealt with during registration or orientation.
Your UAMS network account is to be used only by you. Do not share your UAMS network logon
identification and password. This is one of the provisions of the Confidentiality Agreement.
B. Network access passwords
• Passwords for UAMS network accounts are case sensitive and must be a minimum of 8 characters long. They can be up to 240 characters long.
• Passwords must include 3 of the following: upper case letter, lower case letter, number, and/or a symbol, e.g. #4Gh1bcd or jOke51mn.
• Passwords should not be overtly based on personal information such as family members' or pets' names, birth dates, or similar information.
• Network passwords can include spaces. A good way to define an effective password is to use a nonsensical phrase such as “The sky is blue and orange but never on Sunday.”
• Your UAMS network account password expires every 120 days. As the expiration of your password approaches you will receive warnings when you log onto the UAMS network. You can change your password at that time. You can also change your password at any time by clicking on "Reset Your UAMS Domain Password" at http://webmail.uams.edu/.
• Sharing your logon information or using someone else's logon information to gain access to the UAMS network or information systems violates UAMS policy and the UAMS Confidentiality Agreement.
• Change your password if you suspect any problems. If you suspect someone else has used your account notify the IT Security Department at 501-686-6207.

C. Acceptable Use Guidelines for student use of UAMS network and computer resources

The UAMS network, computer labs, and other computing resources support the teaching, research, clinical care, and service missions of UAMS. Faculty, staff, and students are encouraged to use these resources as tools for work, learning, communication, and research. It must be recognized, however, that these resources serve a large number of users for a variety of purposes. The following guidelines describe acceptable and unacceptable uses of these resources. They are intended to foster use of these resources which is consistent with their intended purposes and which is responsible, appropriate, efficient, and in accord with legal and ethical standards.

Appropriate and acceptable uses include:
- Use for UAMS course assignments or any project assigned by a UAMS faculty member.
- Use to facilitate UAMS research projects or other UAMS work-related projects.
- Communication with faculty, staff, and students at UAMS to share information.
- Communication with faculty, staff, and students at other universities for the purpose of exchanging educational or general information.
- Use of Internet access for personal information research and personal communication with others at UAMS and elsewhere is acceptable if such use is not excessive, does not interfere with use of resources for education or research, and does not violate any other acceptable use provisions or UAMS policies.

Unacceptable uses include but are not limited to:
- Use of Internet access or other resources for mass transfers of personal files or other materials or for any other personal purpose which consumes a large amount of network bandwidth or other network or computing resources is unacceptable.
- Unauthorized use of these resources by non-UAMS personnel.
- Use for any purpose that violates U.S. or state laws, including copyright laws. (See the Guidelines for UAMS Faculty, Staff, and Students Using Copyrighted Materials at http://www.library.uams.edu/policy/copyguide.aspx.)
- Use which violates any other applicable UAMS policy.
- Downloading information from Internet sites to be used in committing a crime or which can result in harm to others.
- Use for any commercial enterprise or for outside employment.
- Creation or propagation of computer viruses.
- Unauthorized entry into other computers or information systems.
- Use in a manner that interferes with or disrupts other users, services, or equipment.
Use of these resources for course assignments, education, research, and UAMS work-related projects has precedence over all other uses. Additional rules governing their use may apply in particular facilities.

D. As a member of the UAMS community you are also obligated to observe all UAMS policies relating to the use of network and computer resources. Consult the UAMS Administrative Guide at http://www.uams.edu/AdminGuide/index.html to review UAMS policies. See in particular...

Confidentiality Policy http://www.uams.edu/AdminGuide/PDFs/3.1.15.pdf
Email Access and Usage http://www.uams.edu/adminguide/Win07112.html
Use of Computer Resources http://www.uams.edu/AdminGuide/Win07201.html
Access to Internet http://www.uams.edu/AdminGuide/Win07211.html
UAMS Wiki and Blog http://www.uams.edu/AdminGuide/PDFs/7.02.02.pdf
Information Security & Password Mgt http://www.uams.edu/AdminGuide/PDFs/hipaa_7.3.08.pdf

E. Revocation of access - Violation of the Acceptable Use Guidelines or other UAMS policies may result in loss of your privileges to use the UAMS network and computing resources and/or disciplinary action by your department or college.

F. Internet access - Access to the Internet is provided through the UAMS network. Other than in particular cases, such as the public access PC’s in the UAMS Library or guest access through the UAMS wireless network, you must log onto the UAMS network using your own UAMS network account in order to gain access to the Internet. Moreover, further restrictions may be enforced in clinical work areas or other areas in which more stringent security requirements apply.

G. Email - All students receive UAMS email accounts. You will receive information about your email account during the registration or orientation process. Email services for UAMS students, faculty, and staff are provided through Microsoft Exchange and Outlook. You can access your email account via the web at http://webmail.uams.edu/ using an up-to-date Web browser such as those listed on http://webmail.uams.edu/Download.htm. This requires that you have an active UAMS network logon id and password. See http://www.uams.edu/email/outlook2003/ for more information.

H. Access to clinical information systems is only available after appropriate training. Logon ids and passwords for access to clinical information systems will be made available to students when training has been completed.

I. Technical Support - For resolution of issues related to your UAMS network or email accounts, access to clinical information systems, and computer security provisions contact the UAMS Technical Support Center at 686-8555 or helpdesk/techsupportcenter@uams.edu. Technical Support Center staff will answer your questions or direct your call or request to the appropriate support personnel.

J. Computer labs - The principal computer facilities available to all UAMS students are the public computer access areas in the UAMS Library (1st, 2nd, and 3rd floors) and the Library Learning Resource Center (LRC) computer labs (3rd and 5th floors of the Library). The public access computers in the Library provide access to the Library catalog, on-line resources, the Internet, and Microsoft Office applications. In addition to these services a wide variety of computer-based educational resources and other software are available in the LRC computer labs. Library computer facilities available after work hours are equipped with security provisions including card-swipe door access devices, door alarms, and monitored security cameras. See the Library section of the handbook for more information.

K. Computer classrooms - UAMS educational facilities include several computer classrooms used for scheduled computer-based classes and exams. These computer classrooms are located on the 8th floor of the Ed 2 building. They are equipped with security provisions including card-swipe door access devices, door alarms, and monitored security cameras. Use of these facilities is scheduled through the Office of Academic Services and is ordinarily restricted to UAMS curricular activities or other UAMS sponsored educational programs.

L. Confidential Information – Confidential Information including ePHI must never be stored on personal devices or media (laptop, thumb drive, CD or DVD).
STUDENT CONDUCT
A student seeking a professional degree is considered to be a mature adult whose attitude, conduct, and morals are compatible with the functions and missions of UAMS as an educational institution. Each student is expected to comply with requests of University officials in the performance of their duties; to obey the laws of the city, state, and nation; and to refrain from conduct that would demean the ethics and integrity of the Fay W. Boozman College of Public Health. Unsatisfactory conduct may result in dismissal from the program.

STUDENT HOUSING
UAMS is pleased to announce that a new student/guest residence facility will soon replace the Jeff Banks Student Union and Residence Hall which were imploded in February 2006. The new multi-story residence hall is currently under construction and will be completed in fall 2006. The UAMS Residence Hall is designed to accommodate both single and married students. Studios and apartments are available to singles or married couples. Duplex residence hall rooms are available to same sex occupants only.

The new facility is a unique hybrid of a University-style residence hall and apartment dwelling. Because UAMS is a state sponsored institution, many state government laws apply to the residence hall that would not apply to a private apartment building (such as the no smoking rule). The Residence Hall cannot accept children or pets due to facility limitations.

Information concerning student housing and current costs may be obtained by visiting the housing website at http://www.uams.edu/studentlife/ or writing the Student Activities and Housing Office, University of Arkansas for Medical Sciences, 4301 West Markham Street, # 536, Little Rock, AR 72205. The phone number is (501) 686-5850.

STUDENT INSURANCE
All full-time students enrolled at the University of Arkansas for Medical Sciences are required by University of Arkansas Board policy (Policy 1260.1) to have health insurance coverage at all times. The responsibility for obtaining health insurance coverage rests with the student. Students must confirm coverage under an existing plan of insurance prior to registration or, if they do not have any existing insurance, obtain such coverage. Students are urged to investigate and find the policy best suited to their particular needs.

A Student Injury and Sickness plan offered by Student Resources will be available on site at registration. The summary of its coverage, eligibility requirements, and instructions for enrollment of students and their eligible dependents is detailed in the Student Resources brochure or available online at www.studentresources.com.

Students should read the Student Resources Insurance brochure carefully and compare coverage and cost with any existing or contemplated coverage. If covered under an HMO type plan, there may be severe limitations on benefits for expenses incurred outside of the plan’s service area. Students should check to see that they have not become ineligible for coverage under another plan due to age limitations for dependents. Students are advised to carefully review current policy’s exclusions and limitations.

To apply for coverage with Student Resources, students may choose one of three options:

Enroll at registration, enroll online at www.studentresources.com, or complete an enrollment form.

Students should follow these instructions if choosing to apply by filling out an enrollment form:
1. Obtain a Student Resources Insurance brochure from the Student Activities and Housing Office.
2. Complete both sides of the enrollment form and sign at the bottom.
3. Make checks payable to Student Insurance for the correct premium amount, or fill out the Charge Card Authorization Section of the Enrollment Form.
4. Detach and retain Temporary Identification Card for records,
5. Return the payment and enrollment form to Student Insurance in the return envelope provided.

Students are urged to make a decision early since the insurance cannot become effective until the enrollment form and premium are received. Please call Student Insurance toll-free at 1-800-767-0700, or access their site at www.studentresources.com for more information. Email inquiries may be submitted to info@student-resources.com.

All full-time students are required to sign a “Statement of Health Insurance Coverage” at the time of registration. Registration is not complete until this statement, which affirms that the student has insurance, is on file with the COPH Student Services Office. If any false information is provided on this form, the student may be subject to immediate dismissal from UAMS.

IN ORDER TO COMPLETE REGISTRATION, THE ABOVE REQUIREMENT MUST BE MET.

If insurance is allowed to lapse after registration, the University will assume no responsibility for expenses incurred for health care services rendered to the student or her/his dependents.

Certain programs may require malpractice/liability insurance of students taking clinical classes.

**SUBSTANCE ABUSE POLICY**

It is the goal of UAMS to provide the highest quality health care, education and services available. To achieve this goal it is important that administrators, faculty, staff, and students be able to fulfill their respective roles without the impairment produced by intoxication or addiction to alcohol or other drugs.

The unlawful manufacture, distribution, dispensation, sale, possession or use of any controlled substance (as defined in the UAMS Drug-Free Workplace Policy) by any employee or student of UAMS while on University property or on a University affiliated assignment will not be tolerated. Consumption of alcohol on University property will not be tolerated, except within approved areas by individuals over the ages of 21 years. It is the policy of UAMS to provide a drug-free workplace. To support our goal of a drug-free environment, the UAMS drug testing program has been established and consists of (1) pre-employment drug testing, (2) for cause drug testing, and (3) random drug testing.

No employee or student of UAMS may report for their assignments and/or classes impaired by the use of alcohol or controlled substances. Nothing in this policy will preclude the medical or research use of alcohol or controlled substances. Violators of this policy will be disciplined up to and including termination.

It is the underlying philosophy of the UAMS that addiction to alcohol and/or other drugs represents a disease state, and treatment of such problems is a legitimate part of medical practice. Employees or students with an addiction to drugs or alcohol are encouraged to seek help through the UAMS Employee Assistance Program (EAP) or Student/Employee Health Service. Individuals who seek help through the UAMS EAP or Student/Employee Health Service will not be punished for seeking such help. However, appropriate disciplinary procedures linked to performance criteria are not precluded by this policy.
ACADEMIC & STUDENT SUPPORT INFORMATION

ACADEMIC PROBATION/DISMISSAL

A Fay W. Boozman College of Public Health student will be dismissed from further study at any time if her/his performance is determined to be unsatisfactory by either the program faculty or the Dean of the Fay W. Boozman College of Public Health. A determination of unsatisfactory performance may be based on academic dishonesty, an Honor Code violation, and/or failure to maintain a specified cumulative grade-point average. Policies regarding academic dishonesty and other Honor Code violations are described in the Fay W. Boozman College of Public Health Honor Code.

DrPH, MPH, MHSA or Certificate students who earn less than a 3.00 cumulative grade-point average (GPA - rounded to the nearest 1/100th point) on nine (9) or more semester credit hours of course work applicable to their degree program, the student will be placed on academic probation. Students placed on academic probation must achieve a cumulative GPA of 3.00 or higher upon or before the successful completion of the next nine (9) semester credit hours. The next nine (9) semester credit hours may be completed in one or more semesters. Upon achievement of a cumulative GPA of 3.00 or higher, the student will be removed from academic probation.

Dismissal from the College will occur if the student's cumulative GPA is not raised to 3.00 at the end of the semester in which the student completes the final hour of the next nine (9) semester credit hours of course work approved by the student's program. If, at the time a student is initially placed on academic probation, it is mathematically impossible for the student to raise her/his cumulative GPA to 3.00 at the end of a semester in which he or she completes the final hour of the next nine (9) semester credit hours of course work, the student will be immediately dismissed from the College.

The department faculty of any specialty area or program may establish and state in writing requirements for continuation in that program so long as such are not inconsistent with the requirements set forth above.

Students academically dismissed are NOT eligible to regain student status within the Fay W. Boozman College of Public Health.

ACADEMIC PROGRESSION

As a general rule, good academic progress for a student taking coursework can be defined as completing six credit hours or more of coursework within an academic year. Full and part-time master's and post-baccalaureate certificate students are expected to complete all degree program requirements within six years. Doctoral students are expected to complete all degree program requirements within ten years.

Students who have not successfully completed at least one course within three (3) consecutive semesters will lose their active student status. Before being allowed to register again, these students must contact the Office of Student Services to request reinstatement.

Students who have not completed a minimum of six (6) credit hours during a period of two academic years will be withdrawn from the College of Public Health and must complete an application for readmission before being allowed to continue their studies.

Combined degree seeking students (MA/MPH, MD/MPH, JD/MPH, MPS/MPH, and PharmD/MPH) will remain in 'active' status with the College of Public Health for the entire six year period allowed for master's students to complete degree requirements.
**ADDING/DROPING COURSES**

Class days start on the date listed on the academic calendar as the date the semester begins. For the purposes of dropping classes, the number of class days specified refers to the number of calendar days following the day on which classes started (exclusive of weekends and holidays) **regardless of how many, if any, class sessions in a particular course were held.**

Students must pay a late fee in order to register after formal registration closes. Students who do not register on the published day of registration have **five (5) class days** after that date to complete the registration process when accompanied by the late fee. Students will not be allowed to register after that date unless permission is granted by the Associate Dean for Academic Affairs of the Fay W. Boozman College of Public Health. This applies to all students regardless of student status, date of first class meeting or class location. (For the purpose of late registration, the number of class days specified above refers to the number of calendar days following the days on which formal registration closes regardless of how many, if any, class sessions in a particular course were held.)

A course may be dropped during the first 20 calendar days of a fall or spring semester without having the withdrawal shown on the official record. After the first 20 calendar days, and before the last 20 calendar days of a fall or spring semester, a student may drop a course, but a mark of "W", indicating withdrawal, will be recorded. A student may not drop a course during the last 20 calendar days of a fall or spring semester.

A course may be dropped during the first ten (10) calendar days of a summer session without having the withdrawal shown on the official record. After the first ten (10) calendar days and before the last ten (10) calendar days of a summer session, a student may drop a course, but a mark of "W" indicating withdrawal, will be recorded. A student may not drop a course during the last ten (10) calendar days of a summer session.

**Dropping Weekend Courses**

A weekend course may be dropped at the end of the first class meeting but a mark of "W" indicating withdrawal will be recorded unless the first class meeting occurs within the first 20 calendar days of a fall or spring semester and/or the first 10 calendar days of a summer session.

**NOTE:** Once a student has completed on-line registration, he or she **must** complete and provide to the Registrar a COPH **Add/Drop Form** in order to officially drop a course; otherwise, the course will remain on the transcript. This form is available on the COPH website at [www.uams.edu/coph](http://www.uams.edu/coph). Refunds will **NOT** be given for dropped courses unless the course is dropped before the **REFUND** deadline as defined by the COPH Academic Calendar available at [www.uams.edu/coph/students](http://www.uams.edu/coph/students).

**ADMINISTRATIVE REQUIREMENTS FOR GRADUATION**

Application for graduation must be made to the COPH Registrar and fees paid prior to the last official date of registration for the semester in which degree requirements will be completed and graduation affected. If a student fails to complete the degree, the student must contact the COPH Registrar (501-526-6747) concerning renewal of the application or withdrawal from the College. Clearance is required from certain UAMS offices (library, parking, etc.) before a student may receive her/his degree.

**ATTENDANCE**

Students are expected to be diligent in the pursuit of their studies and in their class attendance. Students have the responsibility of making arrangements satisfactory to the instructor regarding all absences. Such arrangements should be made prior to the absence, if possible. Policies of making up work missed as a result of absence are at the discretion of the instructor and students should verify the policies of their instructors at the beginning of each semester.
AUDITING A COURSE
When a student takes a course for audit, s/he must register, pay the appropriate fees, and be admitted to class on a space available basis. Instructors will notify students of the requirements for receiving the mark of “AU” for audited courses. If the student is not satisfying the requirements specified by the instructor, the instructor or Dean may drop a student from the course being audited. The student will be notified if this action is taken.

The cost for auditing is the same as taking classes for semester credit. The last day to change from audit to credit is the fifth (5th) calendar day of classes. Changing credit to audit must be done during the first one-half of the course.

The only successful grade or mark which may be given is “AU” and no course credit will be awarded. Courses completed with grades of “AU” are not counted towards completion of degree requirements.

CONVOCATION CEREMONY
The Fay W. Boozman College of Public Health sponsors a Convocation ceremony for the graduates of all College programs. This ceremony is scheduled on the morning of Commencement in May each year and all graduates are encouraged to attend. Numerous awards are presented to students and faculty by peers, as well as awards to faculty by students.

CORRECTION OF STUDENT AND ALUMNI BASIC INFORMATION/USE OF ALIASES
Whenever any basic information in a student or alumni file, such as a name or address, becomes outdated, written notice should be filed with the COPH Registrar. Students and alumni should provide the Office of Student Services with any and all names as they may appear on transcripts from undergraduate schools.

DEGREE REQUIREMENTS
Listed below are the requirements of the UAMS Fay W. Boozman College of Public Health for the awarding of the Post-Baccalaureate Certificate, Master of Public Health, Master of Health Services Administration and Doctor of Public Health degrees.

Time Frame for Completion of Degree
All requirements for a post-baccalaureate certificate, MHSA or MPH degree must be satisfied within six (6) consecutive calendar years from the first registration (whether as a degree candidate or non-degree student) with the Fay W. Boozman College of Public Health. An offer of acceptance is valid for a maximum of one calendar year from the admitted term of acceptance. Acceptance is defined as enrolling with the COPH.

Grade Point Average and Semester Credit Hours
Eighteen (18) semester credit hours and a minimum cumulative grade point of 3.00 on all courses are required for the post-baccalaureate certificate in public health. A minimum of forty-two (42) semester credit hours and a minimum cumulative grade point of 3.00 on all courses are required for the MPH degree. A minimum of fifty-one (51) semester credit hours and a minimum cumulative grade point of 3.00 on all courses are required for the MHSA degree. A minimum of sixty-one (61) semester credit hours and a minimum cumulative grade point of 3.00 on all courses are required for the DrPH.

To receive a degree, a candidate must present a minimum cumulative grade-point average of 3.00 on all courses required for the degree. Failing to earn such an average on the minimum number of hours, the student is permitted to present up to six additional hours in order to accumulate a grade-point average of 3.00; but in no case shall a student receive a degree who is obliged to offer more than six
additional hours of semester credit beyond the minimum. In the computation of grade point, all
courses pursued at this institution for semester credit that are part of the degree program (including
any repeated courses) and the capstone coursework (preceptorship and integration project) shall be
considered. A student who repeats a course in an endeavor to raise his grade must count the
repetition toward the maximum of six additional hours. Individual departments may not have higher
grade standards.

**Successful Completion of Individual Courses**
Courses must be completed with a grade of “C” or above to be considered successfully completed.
Only courses that are successfully completed will be used to count towards degree requirements.
When a listed requirement for enrollment in a course includes completion of a prerequisite course, the
prerequisite course must have been completed successfully.

**Degree Application**
For students wishing to graduate at the end of a semester, a fully completed degree application must
be submitted to the Office of the Registrar by the last official day of registration for that semester.

**Campus Clearance**
Completion of the campus clearance procedures as directed by the Office of the Associate Dean for
Academic Affairs is required prior to the awarding of the degree.

Degree programs that are overseen through the Graduate School are subject to the rules and regulations of
the UAMS Graduate School. Specific information may be found on their website at
http://www.uams.edu/gradschool/.

**ELECTRONIC COMMUNICATION WITH STUDENTS**
The student’s UAMS e-mail account is the mode of communication that the College of Public
Health will use to communicate with students. It is the responsibility of the student to check her/his
UAMS e-mail account regularly for official COPH information.

All students receive UAMS e-mail accounts. Students receive information about e-mail accounts during
registration and orientation. The UAMS e-mail system may be used through a standard Web browser or
through client software that can be installed on personal computers. This software is free and is available for
PC's and Macs. Visit [http://webmail.uams.edu/](http://webmail.uams.edu/) for more information about UAMS e-mail. Please contact
the UAMS Information Technology (IT) Support Center at (501) 686-8555 with questions about UAMS
exchange e-mail

In order to receive the maximum benefit from classroom instruction and community involvement, students
attending classes in the Fay W. Boozman College of Public Health are expected to have access to a computer
with internet access. In order to assist with this expectation, the COPH maintains two computer classrooms
for COPH students in rooms 1230 and 1250 of the COPH Building. These computers are available for
student use during the following hours (when not in use for classes which INCLUDES SOME SATURDAYS
and SUNDAY AFTERNOONS or other official COPH activities or on UAMS holidays): Monday through
Thursday 7:30a.m. – Midnight; Friday 7:30a.m. – 6:00p.m.; Saturday 9:00a.m. – 6:00p.m.; Sunday 2:00p.m. -
Midnight. Also, UAMS educational facilities include several computer classrooms used for scheduled
computer-based classes and exams. These computer classrooms are located on the 8th floor of the Ed II
building - rooms 8/105, Lab 8A, and Lab 8B. They are equipped with security provisions including card-swipe
door access devices, door alarms, and monitored security cameras. Use of these facilities is scheduled through
the Office of Academic Services and is ordinarily restricted to UAMS curricular activities or other UAMS
sponsored educational programs.
FEES

Please refer to the COPH website at www.uams.edu/coph/students/fees.asp for current tuition and fee costs

Tuition and fees are waived at UAMS for dependents of Arkansas citizens who have been declared prisoners of war or killed or missing in action. Once a person qualifies as a dependent there shall be no situation, such as the return of the parent or the reported death of the parent, which will remove the dependent from the provisions or benefits of the act waiving tuition.

Full-time graduate students enrolled in the Graduate School, College of Medicine, College of Nursing, College of Pharmacy or College of Health Related Professions at the University of Arkansas for Medical Sciences may enroll in courses offered by the Fay W. Boozman College of Public Health without paying tuition. Other fees, however, may apply.

Students whose tuition is to be paid from sources other than personal funds must provide appropriate documentation to the UAMS Office of Student Financial Services (501-686-6128). Students who are on assistantships must contact their advisors regarding obtaining prior approval for tuition payment. Students whose tuition is to be paid by the department must present a memorandum for payment of tuition.

Full-time employees of the University must present a fully executed Employee Tuition Discount Form prior to the last official day of registration for each semester in order to receive the employee discount. These forms may be obtained from the Office of Human Resources, or by following this link to our webpage http://www.uams.edu/coph/students/ then looking under ‘forms’ for Employee Tuition Discount. The completed form must be presented prior to the close of registration in order to receive the Employee Discount.

Criminal background checks and drug test fees may also be required when necessary.

Official policies of the University of Arkansas Board of Trustees provide the basis for classifying students as either “in-state” (resident) or “out-of-state” (non-resident) for the purpose of paying student fees. Out-of-state (non-resident) students who question their residency classification are encouraged to contact the Office of the UAMS Vice Chancellor for Academic Affairs and Research Administration, 1/101 Administration Area, 501-686-5689, www.uams.edu/academicaffairs/, for more information about residence classification review procedures.

Late Registration Fee
The COPH is authorized to collect a late registration fee from students who fail to register and pay all fees prior to the close of COPH registration each semester. Please see our website for current fee information: www.uams.edu/coph/students/fees.asp

Refund of Fees Policy
Payment by Check: If Student Financial Services receives an authorized refund request, the refund will not be processed until 30 days from the date the check was deposited.

Payment by Credit Card: If Student Financial Services receives an authorized refund request; the refund will be processed within 24 hours provided the student furnishes his/her credit card information.

All other forms of payment: If Student Financial Services receives an authorized refund request; the refund will be processed within 24 hours.
Definition of Class Days
Class days start on the date listed on the academic calendar as the date the semester begins. For the purposes of dropping classes, the number of class days specified above refers to the number of calendar days following the day on which classes started (exclusive of weekends and holidays) regardless of how many, if any, class sessions in a particular course were held.

Fall or Spring Semesters Withdrawals
Any student who officially withdraws from the University of Arkansas for Medical Sciences during a FALL OR SPRING SEMESTER shall be entitled to a refund as follows:
Registration, Tuition and Fees
* Up to and including five (5) class days: 100%
* From the sixth (6th) class day through the tenth (10th) class day: 50%
* From the eleventh (11th) class day and after: No Refund

Any student who drops one or more courses during a FALL OR SPRING SEMESTER shall be entitled to individual course refunds as follows:
Registration, Tuition and Fees
* Up to and including five (5) class days: 100%
* From the sixth (6th) class day and after: No Refund

Summer Session Withdrawals
Any student who officially withdraws from the University of Arkansas for Medical Sciences during a SUMMER SEMESTER shall be entitled to a refund as follows:
Registration, Tuition and Fees
* Prior to start of classes: 100%
* Up to and including three (3) class days: 100%
* From the fourth (4th) through the sixth (6th) class day: 50%
* From the seventh (7th) and after: No Refund

Any student who drops one or more classes and continues to be enrolled in the University during a SUMMER SESSION shall be entitled to a refund as follows:
Registration, Tuition and Fees (8-9 week sessions)
* Prior to start of classes: 100%
* Up to and including three (3) class days: 100%
* The fourth (4th) class day and after: No Refund

Weekend Class Withdrawals (3 weekend sessions)
Any student who registers for a weekend course and decides to drop the course shall be entitled to a refund as follows:
Registration, Tuition and Fees
* Prior to start of semester classes: 100%
* The end of the first (1st) class meeting of the weekend class: 100%
* The second (2nd) day/class meeting and after: No Refund

Student Clinic Fee
All full-time COPH UAMS students will be charged a Student Clinic Fee for the Fall and Spring semesters. There is no Student Clinic Fee charge for the Summer Session.

This fee goes toward the operation of a student health clinic, which is located at 6th Street and Jack Stephens Drive behind the Family Medical Center, across from the Jones Eye Institute. The health
Student Health Fee
All COPH UAMS students whose permanent address is Little Rock, Arkansas, or within the surrounding 35-mile metropolitan area, will be charged a Student Health Fee for the Fall and Spring semesters. There is no Student Health Fee charge for the Summer Session.

Student Technology Fee
All COPH UAMS full-time and part-time students in all programs will be charged a Student Technology Fee each fall and spring semester. There is no Student Technology Fee for the summer session.

FINANCIAL ASSISTANCE
Travel Funds to Attend National Meetings
Limited travel funds are available for a representative from the COPH Student Council to attend the annual meeting of the American Public Health Association. In addition, the College anticipates that as it develops and expands its resources, faculty within the College may pay a portion of the out-of-pocket costs associated with traveling to scientific meetings at which students are presenting their work (contingent upon the availability of faculty 116 account funds).

Research Assistantships
Several faculty members in the COPH have active research programs. These programs may, at various times, include opportunities for students to work as paid research assistants on specific projects. The duration of assistantships, assigned work duties, and pay scales may vary, depending on the regulations of the funding agency supporting the research and the needs of the research project and principal investigator. Students interested in research assistantships should contact her/his specialty track department chair or the Associate Dean for Academic Affairs for more information about active research projects offering assistantships within her/his area of interest.

Federal Financial Aid
Information on other financial aid can be obtained in the UAMS Student Financial Services Office by calling (501) 686-5451. Students may also visit the UAMS financial aid website at www.uams.edu/studentfinancialservices/. In order to receive financial aid, students must be fully admitted to a degree program of the Fay W. Boozman College of Public Health.

U.S. Department of Veterans Affairs
UAMS is an approved institution for veterans’ beneficiaries training. Veterans of recent military service and the dependents of certain other veterans may be entitled to educational assistance payments from the Department of Veterans Affairs.

Veterans of recent military service, widows, or children of veterans who lost their lives in service or who are now totally disabled as a result of service must contact the nearest Department of Veterans Affairs Regional Office as far in advance of the enrollment date as possible for assistance in securing Veterans Administration benefits.
GRADES AND MARKS

Final grades for courses are “A”, “B”, “C”, “D” and “F”. (No semester credit is earned for courses in which a grade of “F” is recorded.) A final grade of “F” shall be assigned to a student who is failing on the basis of work completed but who has not completed all requirements. The instructor may change an “F” so assigned to a passing grade if warranted by satisfactory completion of all requirements.

A mark of “I” (incomplete) may be assigned to a student who has not completed all course requirements if the work completed is of passing quality. An “I” so assigned may be changed to a grade provided all course requirements have been completed within a maximum of twelve (12) weeks from the beginning of the next semester of the student’s enrollment after receiving the “I” or at the discretion of the instructor, whichever comes first. If the instructor does not report a grade within the twelve-week period, the “I” shall be changed to an “F”. An agreement between student and instructor that defines a date by which the grade of “I” must be resolved shall supersede this twelve-week deadline. Violation of such an agreement may result in a change of grade of “I” to “F” before the twelve-week deadline has passed, based on the dates agreed to by the student and instructor for completion of incomplete work. When the mark of “I” is changed to a final grade, this shall become the grade for the semester in which the course was originally taken.

A mark of “AU” (Audit) is given to a student who officially registers and successfully completes a course for audit purposes (see Auditing a Course). If an instructor does not wish to award an “AU” to a student who enrolled for audit, the following procedure will be followed:

a. If the student had no other obligation than to attend lectures, a notation will be made that the course was “Not Completed.”

b. If the student and instructor had agreed on certain obligations to be fulfilled by the student, the instructor shall write a letter indicating the nature of the arrangements and stating that the student did not complete the obligations. A notation will be made on the Academic Transcript stating, “See letter in file.”

A mark of “CR” (Credit) is given for a course in which the University allows semester credit toward a degree, but for which no grade points are earned. A mark of “CR” indicates that the student registered for the capstone course (preceptorship and integration project) or doctoral dissertation. The mark “CR” is not normally awarded for post-baccalaureate courses but may be granted for independent academic activities. When capstone courses or thesis are completed, although a student may have registered for more than the maximum hours of semester credit hours required, a pass/fail grade is assigned for required semester credit hours only.

For courses designated to be graded on a Pass/Fail basis, “Pass” is given for a course for which a student did work of a passing quality. The grade of “Pass” allows semester credit toward a degree but no grade points are earned. A grade of “Fail” indicates the student did not do work of passing quality, and no semester credit or grade points are awarded. The Fay W. Boozman College of Public Health allows a maximum of three (3) semester credit hours of “Pass/Fail” course work, excluding capstone coursework (preceptorship and integration project), to count towards the minimum course requirements of an MPH degree.

A mixing of course letter grades and the mark “CR”, “Pass”, or “Fail” is not permitted in post-baccalaureate courses and is not to be so reported on the Official Final Grade Report. If a letter grade is reported for any student on the Final Grade Report, then all students listed on that report must receive a letter grade (A, B, C, D, or F) or a mark of “I”. A change of grade (from “CR”, “Pass”, or “Fail” to a letter grade) is not permitted for courses in which “CR”, “Pass”, or “Fail” marks are reported.

A mark of “In Progress” indicates that the student is currently enrolled in coursework for the semester. The mark “In Progress” gives neither semester credit nor grade points toward a degree. When the course(s) are completed, a grade is assigned for required semester credit hours only.
A mark of “S” (Satisfactory) is assigned in courses such as special problems and research when a final grade is inappropriate. The mark “S” is not assigned to courses or work for which semester credit is given (and thus no grade points are earned for such work). If semester credit is awarded upon the completion of such work, a grade or mark may be assigned at that time and, if a grade is assigned, grade points will be earned.

A mark of “W” (Withdrawal) will be given for courses from which a student withdraws after the first twenty (20) class days and before the last twenty (20) class days of the semester or after the first ten (10) class days and before the last ten (10) class days of the summer session. (Class days start and end on the date listed on the academic calendar as the date the semester begins or ends. For purpose of dropping classes, the number of class days specified above refers to the number of calendar days following the day on which classes started or preceding the number of calendar days on which classes end (exclusive of weekends and holidays) regardless of how many, if any, class sessions in a particular course were held.)

For numerical evaluation of grades, “A” is assigned four (4) points for each semester credit hour of that grade; “B” three (3) points; “C” two (2) points; “D” one (1) point, and “F” zero (0) points.

**GRADES AND TRANSCRIPTS WITHHELD**
Grades and transcripts will be withheld and registration refused to any students who fail to return laboratory, library or other university property entrusted to their care; who fail to comply with rules governing the audit of student organization accounts; who have failed to pay any fees, tuition, room and board charges, fines or other charges assessed by UAMS; or who have failed to properly submit all required forms to the COPH Office of Student Services.

**GRADUATION (ADMINISTRATIVE REQUIREMENTS)**
Application for graduation must be made to the COPH Registrar and fees paid prior to the last official date of registration for the semester in which degree requirements will be completed and graduation affected. If a student fails to complete the degree, the student must contact the COPH Registrar (501-526-6747) concerning renewal of the application or withdrawal from the College. Clearance is required from certain UAMS offices (library, parking, etc.) before a student may receive her/his degree.

**Honor Graduates**
The Fay W. Boozman College of Public Health recognizes students who graduate with an overall GPA of 3.85 as ‘honor graduates’.
Honors for "commencement participation" (and printing in commencement and convocation programs) are determined at the end of the semester prior to graduation.
Honors for "transcript entry" are determined at the end of the final semester. Grades earned for the graduating term **will** affect honors. Your final honors will be determined after final grades are audited.
GPA's are not rounded up (Example: A GPA of 3.849 is not rounded to 3.85).

**HOLIDAYS FOR STUDENTS**
- Labor Day (first Monday in September)
- Thanksgiving and following Friday
- New Year's Day
- President's Day (3rd Monday in February)
- *Independence Day
- *Veteran's Day (Nov. 11)
- *Christmas Vacation
- Martin Luther King’s birthday (3rd Monday in January)
- *Memorial Day (last Monday in May)
*When these holidays fall on Saturday, the preceding Friday is observed as the holiday. When the holiday falls on Sunday, the following Monday is observed. When Christmas Eve falls on Sunday, the preceding Friday is observed. When Christmas Day falls on Saturday, the following Monday is observed. In addition to the above, unscheduled holidays as declared by the Governor of Arkansas are observed.

**HONOR CODE FOR FAY W. BOOZMAN COLLEGE OF PUBLIC HEALTH**

*Code of Professional Conduct*

University of Arkansas for Medical Sciences Fay W. Boozman College of Public Health

All academic work in the University of Arkansas for Medical Sciences Fay W. Boozman College of Public Health (COPH) will be conducted under the honor system. COPH students are expected to demonstrate appreciation of the trust placed in them by conscientiously adhering to the principles of the Code of Professional Conduct.

The Code of Professional Conduct applies to all activities and all behaviors that pertain to the academic work of COPH students. All academic assignments, research work and all examinations are encompassed as is the professional character and conduct of students in the COPH.

The COPH Constitution of the Honor Council and Code of Academic Integrity may be found in its entirety at [http://www.uams.edu/coph/students/honorcouncil.asp](http://www.uams.edu/coph/students/honorcouncil.asp).

**Fay W. Boozman College of Public Health Code of Academic Integrity**

All academic work at the Fay W. Boozman College of Public Health shall be conducted with academic integrity. Students, faculty, and staff share the responsibility to preserve high standards of personal and professional honesty. As members of the academic community we will not:

1. give or receive aid in quizzes, examinations, or class assignments intended for individual completion;
2. plagiarize any source;
3. falsify research data;
4. fail to comply with the terms or conditions of a Reconciliation Plan developed by the Honor Council or with the final decision of the Appeals Panel.

As members of the academic community we will do our share to uphold the principles of the Code of Academic Integrity and to see that others in our community of scholars maintain our shared Code of Academic Integrity.

**Principles of the Ethical Practice of Public Health, Version 2.2, pg.4**

© 2002 Public Health Leadership Society

1. Public health should address principally the fundamental causes of disease and requirements for health, aiming to prevent adverse health

2. Public health should achieve community health in a way that respects the rights of individuals in the community.

3. Public health policies, programs, and priorities should be developed and evaluated through processes that ensure an opportunity for input from community members.
4. Public health should advocate and work for the empowerment of disenfranchised community members, aiming to ensure that the basic resources and conditions necessary for health are accessible to all.

5. Public health should seek the information needed to implement effective policies and programs that protect and promote health.

6. Public health institutions should provide communities with the information they have that is needed for decisions on policies or programs and should obtain the community’s consent for their implementation.

7. Public health institutions should act in a timely manner on the information they have within the resources and the mandate given to them by the public.

8. Public health programs and policies should incorporate a variety of approaches that anticipate and respect diverse values, beliefs, and cultures in the community.

9. Public health programs and policies should be implemented in a manner that most enhances the physical and social environment.

10. Public health institutions should protect the confidentiality of information that can bring harm to an individual or community if made public. Exceptions must be justified on the basis of the high likelihood of significant harm to the individual or others.

11. Public health institutions should ensure the professional competence of their employees.

12. Public health institutions and their employees should engage in collaborations and affiliations in ways that build the public’s trust and the institution’s effectiveness.

**INCLEMENT WEATHER POLICY**

If the University of Arkansas for Medical Sciences (UAMS) implements its inclement weather policy, the following radio and television stations will broadcast the announcement: KARN-AM 920, KURB-FM 98.5, KARK Channel 4, KATV Channel 7, or KTHV Channel 11. UAMS website will also broadcast the policy.

By virtue of the mission of UAMS, the campus never closes. However, UAMS recognizes inclement weather may result in hazardous road conditions preventing students from safely traveling to class. Thus, when the inclement weather policy is in effect, all classroom activities will be cancelled for the remainder of that day.

You must exercise judgment with regard to the inclement weather policy. If the inclement weather policy has NOT been announced yet, and you believe it would be dangerous for you to travel to school, please stay home. Under these circumstances, however, you must make every effort to contact your instructor and explain your situation. You must then work with the course faculty to make up what you miss.

**LEARNER ASSISTANCE PROGRAM**

The Office of Educational Development (OED) Learner Assistance Program provides three types of academic support for students: 1) large group sessions on study, learning and test-taking, conducted by OED faculty; 2) assistance to individual students in reviewing study and learning skills, and 3) small group sessions conducted by peer tutors.

Large group sessions may be scheduled at the beginning of the academic year or semester. These sessions can be in the form of a short presentation at orientation or longer ‘workshop’ type sessions designed in conjunction with course faculty. Individual sessions are available to any UAMS student interested in
improving his/her learning skills. “A” students find these types of sessions useful in helping them make better use of their study time and increase retention. These sessions are helpful to other students in improving their grades. To arrange either group or individual assistance, call (501) 686-5720.

A peer-tutorial program staffed by graduate and advanced undergraduate students who are interested in assisting other students is available in some pre-clinical courses. OED tries to locate tutors for courses that historically represent a major departure from preprofessional courses in terms of either amount or type of content or type of testing. The number of peer tutors varies from year to year depending on student interest in and willingness to tutor. Therefore tutoring in a course is generally available only after the first series of major exams and to students with an unsatisfactory grade (D or F).

Tutorial sessions are not ‘rehashes’ of lectures. Peer tutors help students develop learning skills specific to the demands of a particular course. Tutors prepare for a session by developing (or using instructor-developed) questions designed to check students’ understanding of major concepts.

**LEAVE OF ABSENCE**

On recommendation of the student's advisor and the Director of Student Services, a student may take a leave of absence for reasons of 1) military service, 2) family care, 3) serious illness or 4) another reason deemed adequate for interrupting graduate studies. Financial obligations to the University for past periods of matriculation are not waived by a leave of absence. Furthermore, a leave of absence does not extend the time limits allowed for completion of degree. Students on F-1 or J-1 visas are not eligible for a leave of absence.

To take a leave of absence a student must meet with the Director of Student Services to discuss the request and then submit a letter stating the reasons for the leave and leave time needed. After consultation with the student's advisor, the Director of Student Services will notify the student of action regarding the request.

At least 30 days prior to the conclusion of a leave of absence, a student must submit a letter to the Director of Student Services stating his/her intent to be reinstated or the desire to renew the leave. If reinstatement is requested, any financial liabilities and other conditions of reinstatement must be completed. The conditions of reinstatement are determined at the beginning of the leave of absence by the College of Public Health.

A student who neither applies for reinstatement nor requests renewal of the leave of absence will be withdrawn from the rosters of the College of Public Health.

**LIBRARY AT UAMS**

http://www.library.uams.edu

501-686-6734 Reference  
501-686-5980 Circulation  
501-686-6752 Learning Resource Center

Facebook: http://www.facebook.com/uamslibrary  
Twitter: https://twitter.com/uamslibrary

The information resources and services of the UAMS Library are designed to meet the education, research, patient care, and service missions of UAMS.
Hours
http://www.library.uams.edu/AboutLib/hours.aspx

- Monday through Thursday: 7:30 a.m. to 10:00 p.m.
- Friday: 7:30 a.m. to 6:00 p.m.
- Saturday: 9:00 a.m. to 6:00 p.m.
- Sunday: 2:00 p.m. to 10:00 p.m.

Reference Services are available Monday through Friday 7:30 a.m. to 6:00 p.m.
Historical Research Center is available Monday through Friday 8 a.m. to 4:30 p.m.

Special hours during holidays will be posted in advance in the Library and on the library web site. The Learning Resource Center (LRC) may be open fewer hours when classes are not in session.

Book drops are located on the west side of the Education II south lobby and on the NE end of Education II for returns 24/7.

After Hours Library Access (24 hours/7 days a week)
The Library has two after hours study areas. The after hours area located on the 1st floor includes an open area for quiet group study, over 20 computers, a silent room for individual study, and a lounge with vending machines and is available to students and residents. The X-Lab, located on the 5th floor, is a computer area accessible after hours from the north hallway on the 5th floor of Education II building and is available to students only.

Both 24/7 areas are secured by a card-swipe access control device and require a current student or resident UAMS ID badge to gain entrance. Both 24/7 areas are monitored with security cameras and provide emergency phones. The Library is not staffed during the after hours periods.

Computing Access in the Library
Computers with Internet, email, and Microsoft Office programs accessible with a current UAMS user/domain account and password are located on every floor of the Library.

Wireless Access in the Library
Wireless connectivity is available throughout the Library for laptops, PDAs, and cell phones. Wireless enabled devices can connect to the Internet via the UAMS wireless network by entering an email address and signing on as ‘Guest’. If students need wireless access to a UAMS network or the Intranet, they must contact the HELP desk (501) 686-8555 to configure their wireless-enabled devices. All computers in the Library are covered by the Acceptable Use Guidelines - Student Use of UAMS Network and Computer Resources.

Remote Access to Library Resources and Services
UAMS students can use their UAMS user/domain account and password to gain remote web access to most electronic reference sources: research databases, clinical resources, electronic books, and electronic journals. Remote web access is available to the Library Catalog, Interlibrary Loan services, My Account circulation services, and course electronic reserves materials. Many LRC educational materials can be accessed remotely through a Citrix connection (see LRC below).

Circulation: Loan Periods & Late Fees & Renewals
http://www.library.uams.edu/services/circulation.aspx

Students must present a current UAMS student ID badge to check out library materials.
Standard Loan Periods:

**Reserve Items** (print) may be checked out for two hours for use in the Library. **Books** may be checked out (up to 10 books) for two weeks. A book may be renewed two times after the original due date unless another patron has requested the material by placing a hold on the item. **AVs and CD-ROMs** may be checked out for three working days unless restricted. **Reference materials, Core books, journals, and abstracts/indexes** may not be checked out.

Renewals may be requested through the self-renewal feature on the library web page or by phoning the Circulation Desk.

Fines for overdue books are $1.00 per day per book with a maximum fine of $100.00 per item. Courtesy notices are sent through e-mail three days prior to the due date. Renewals may be requested by replying to the courtesy notice, phoning the Circulation Desk (686-5980) during operating hours, or through the online self-renewal feature on the Library web page. If items are not returned, four notices are sent. The first notice is sent via e-mail the day after the book is due. Two other notices follow that initial notification at weekly intervals. The final notice is a bill for the replacement cost as well as a $15.00 non-refundable billing fee and a $15.00 processing charge for each item still outstanding. Overdue fines will continue to accrue at $1.00 per day on billed items until the maximum fine of $100.00 is reached. Borrowing privileges are suspended and will not be reinstated until 1) the materials are returned and the fines and fees are paid or 2) in the case of lost materials, replacement costs, fees and outstanding fines for the materials are paid.

All students are responsible for paying any outstanding fines or invoices before they are cleared by the Library for graduation from their program.

**Course Reserves**

[http://eres.uams.edu/eres/default.aspx](http://eres.uams.edu/eres/default.aspx)

eReserves are digital materials, such as images, PowerPoint presentations, and documents which are placed on reserve for students and are available via eReserves on the library website. These materials are password protected to restrict access only to students enrolled in the courses.

Print reserve materials that instructors select to support lectures and class assignments are housed behind the Circulation Desk. Items may be checked out for two hours but must be used in the Library.

**Reference Resources and Services**

[http://www.library.uams.edu/services/refdesk.aspx](http://www.library.uams.edu/services/refdesk.aspx)

Reference Services staff are available on the 1st floor Monday through Friday 7:30am - 6pm. Services include basic and advanced reference assistance. Instruction for using the library catalog, electronic resources, electronic journals, and other research sources is available for faculty, staff, student groups, or individual students. Instruction can be tailored to meet specific research needs, including both print and electronic resources. For reference services, resources, or instruction opportunities please visit the Reference Department, call 686-6734, or use the ‘Ask a Question’ link on the library website to send an email message to a reference librarian.

The reference collection of non-circulating materials is housed on the 1st floor of the Library. Ask at the Reference Office or Circulation Desk for help in locating items or information. The Robert Watson Room houses older reference materials such as earlier editions of directories, drug reference materials, biographies, and statistical documents.
The Core Collection is a small collection of non-circulating, heavily used basic materials, primarily recent textbooks covering all areas of the health sciences. The collection is located on the 1st floor close to the Circulation Desk, and is used as a quick reference source. Circulating copies of many of these books can be found in the book collection on the 3rd floor.

Mobile Devices & Services
The UAMS Library is committed to integrating the latest mobile technology into medical sciences education and library services. The Library provides mobile versions of several popular resources, including DynaMed, Clin-eguide and RefWorks. Lexi-Comp is also available for Pharmacy students through the College of Pharmacy Dean’s Office. Group and individual training for mobile resources and devices is available from experienced Library staff. With the development of the Library Mobile Initiatives Team, students now participate in developing new ways of incorporating mobile technology into education.

For technical assistance with mobile devices, contact the Library Learning Resources Center at 501-686-6752, email librarylrcref@uams.edu, or visit the LRC on the 5th floor of the Education II building. For instruction and use of mobile databases and services, contact the Reference Department: phone 501-686-6734, email libraryreferencedesk@uams.edu, Twitter https://twitter.com/uamslibrary, Facebook http://www.facebook.com, or visit the Reference Department in the Library on the 1st floor of the Education II building.

Learning Resource Center (LRC)
http://www.library.uams.edu/lrc/

The LRC is located on the 3rd and 5th floors of the Library where students will find computer labs and audiovisual materials and equipment. Although the LRC is generally open all the hours the Library is open, the LRC may be open shorter hours when classes are not in session.

LRC Computer Labs: LRC computers are available on both the 5th floor and the 3rd floor of the Library, with the largest concentration being on the 5th floor. The LRC also manages the X-Lab, which is a 24/7 computer area accessible from the north hallway on the 5th floor. The X-Lab is restricted to students via badge card reader.
LRC student computer labs provide access to a wide variety of computer-based educational resources to support the different disciplines of study as well as Microsoft Office applications, the Internet, and the Library’s electronic resources. Some programs available on CD-ROM may be checked out and some of the programs are available over the Internet (using Citrix) from locations off-campus. Check with the LRC staff for availability.

In addition to the above mentioned resources, the 5th floor area contains two computers that provide scanning and image manipulation programs to assist students in preparing presentations. These computers also provide students with mobile device synch stations. Assistance is available from 8:00am - 5:00pm Monday, Tuesday, Wednesday, and Friday. As with the rest of the Library, there is a 10¢ charge for printing from the computers in the LRC.

LRC Audiovisuals: Audiovisual materials and equipment are available for student use in the LRC at the north end of the 3rd floor of the Library. The audiovisual collection includes slide sets, videotapes, DVDs, and models. Audiovisual materials not on reserve for classes, or restricted by licensing agreements, are available for 3-day checkout. The LRC does not lend equipment to students.

LRC Webpage: The LRC webpage contains information about services and resources of importance to all students, including a list of many Web-based educational programs. From the webpage, students can also search a database of available programs by title or topic.
Library Catalog  
http://www.libcatalog.uams.edu/search

Online catalog records for all the books, audiovisuals, journal titles, and computer-based instruction programs the Library owns are included in the library catalog, as well as records for books owned by some departmental libraries and the libraries at Arkansas Children's Hospital and the AHEC libraries. The catalog may be searched on computers in the Library or remotely through the library web site.

Electronic Resources  http://www.library.uams.edu/resources/eresources.aspx  
Electronic Journals  http://www.library.uams.edu/resources/journals.aspx

The library web site provides access to bibliographic databases (such as Evidence-Based Medicine Reviews, Health & Psychosocial Instruments, International Pharmaceutical Abstracts, PsycInfo and MEDLINE); clinical reference tools (such as Lexi-Comp, StatRef!, Harrison's Online, DynaMed, UptoDate, and Clin-eguide); electronic books (including a variety of medical specialty textbooks); and more than 4,000 electronic journals. Most of these resources are available both on and off campus. From off campus, students will be asked to enter their user/domain account and password before accessing some resources.

Interlibrary Loans/Document Delivery  http://www.library.uams.edu/ill.aspx

Interlibrary Loan is a service through which materials not available in the UAMS Library may be obtained from other libraries. Interlibrary Loan requests must be submitted through the ILLiad section of the library web site. ILLiad requires a one-time registration. There is a $5.00 fee per item for all interlibrary loans filled. If the lender charges for the interlibrary loan, the Library will absorb up to $30.00 of that cost. However, all costs above the $30.00 cap will be the responsibility of the requestor.

Electronic Document Delivery, e/DD, is a service for pulling, scanning, and electronically delivery of materials held in the UAMS collection. Fees for e/DD vary based on the number of pages in the document.

For more information on both services, please call 686-6742 between the hours of 7:30 a.m. and 5:00 p.m. Monday through Friday.

Historical Research Center (HRC)  http://www.library.uams.edu/HRC/hrc.aspx

The Historical Research Center Office is located on the 2nd floor of the Library, room 2/112.

The History of Medicine Collection contains works pertaining to the general history of medicine and is located on the 2nd floor in the Historical Research Center. The Archives Collection, also located in the Historical Research Center, contains materials documenting the history of UAMS and the health sciences in Arkansas. Historical research tools, such as earlier drug reference books, directories, biographical information, statistical materials, and health sciences dictionaries, are housed in the Robert Watson History of Medicine Room, room 1/112 on the 1st floor.

Photocopiers, Printing from Computers, & Copy Cards  http://www.library.uams.edu/services/copiers.aspx
Photocopiers are available on the 1st floor of the Library and can be purchased with coins, dollar bills, or copy cards (vendaCards). A copy card is required for printing from computers, and may be purchased at the Circulation Desk with a check, credit card, cash, or interdepartmental transfer. The minimum price for a copy card is $1.00 purchased at the Circulation Desk or $5.00 from the vending machine. Each card may be revalued in any amount at the Circulation Desk.

B/W photocopies or computer printing = 10¢ per page.
Color photocopies or computer printing = 20¢ per page.

**Group Study Rooms**
The UAMS Library has seven group study rooms available, three on 2nd floor and four on 3rd floor. These rooms may not be reserved but are available on a first-come-first-served basis, and are intended for use by groups of 2 or more persons. Markers for the white boards in the rooms are available for checkout at the Circulation Desk. Two additional group rooms on the 3rd floor have audiovisual and computer equipment for use by small groups of students.

**Individual Testing/Study Rooms**
In the northeast corner of the 3rd floor, there are three small individual testing/study rooms. Each contains a networked computer. Individual testing with the LRC is the priority use of these rooms and the entire area will be closed during these times. When the rooms are not being used for testing, they are available for general individual studying. When using these rooms, please do not move any equipment.

**Food and Drink in the Library**
[http://www.library.uams.edu/policy/general.aspx](http://www.library.uams.edu/policy/general.aspx)

The Library allows foods and covered drinks (including cans and bottles) in the Library. An area on the 1st floor is a mini lounge with vending machines for coffee, bottled drinks, and snacks. ‘Big time’ eating should take place in the lounge area; however, food may be eaten throughout the Library in study rooms, carrels, and other tables. The Library provides large waste baskets and recycling bins. Please note: **Eating is not allowed at the computer workstations!**

It is up to individuals to take care of their trash and to help keep the library environment clean, sanitary, and pleasant. The library staff asks that students remember to leave an area in good condition. Cleaning kits are located on each floor near the printers. Please let library staff know if a spill needs additional attention! We think we can do our part to provide a nice environment if you’ll help us by taking care of the Library with us.

The Library will not use the PA system to announce deliveries, and delivery people will not be allowed to enter the Library. People placing orders must arrange for delivery and pickup in the lobby.

**Personal Property and Lost and Found**
‘Lost and Found’ items are held at the Circulation Desk. Do NOT leave personal belongings unattended. The Library has no facilities for secure storage of personal property of library users, and will not under any circumstances take responsibility for such property. Items left unattended for a significant length of time will be collected at the Circulation Desk.

**Cell Phone Use**
The Library is committed to providing an environment that is conducive to study. When you enter the Library please turn your cell phone ringer and/or your pager off or set to a non-audible signal. Be considerate of those studying around you and keep your conversation short and your voice lowered when using a cell phone. If you need to have an extended conversation (more than 1-2 minutes), please go outside the Library.
or move to an unoccupied study room or the snack room. Please refrain for all conversations in the ‘Silent Room’.

If you wish to report an inappropriate cell phone use, contact a library staff member at the Circulation Desk or the Reference Office.

**MILITARY DUTY POLICY**

Students enrolled in the Fay W. Boozman College of Public Health who are members of the National Guard or reserve units and are called to active military duty as a result of activation may elect one of the following options:

1. The student can officially withdraw from the semester in which the student is currently enrolled and receive a full refund of all tuition and non-consumable fees for the term involved. A copy of the activation orders must be attached to the official withdrawal for the student to receive the full tuition and fee adjustment and refund. Students electing this option will receive a grade of “W” for the courses in which they were enrolled.

2. The student can arrange for a mark of “Incomplete” for each class for which he or she is enrolled, provided the work to date is of passing quality. In order to receive a mark of “Incomplete” in any course, the student must obtain agreement from the instructor of the course. After the mark of “I” is awarded, the provisions to the mark of “I” in the Grades and Marks portion of this handbook are applicable.

3. An instructor who believes a sufficient portion of a course has been completed may assign an appropriate final grade in that course at the time the student leaves.

There are no set “mandates” for what a faculty member must do to assist a student through the process; however, the campus has historically been very respectful of the student in the role of activation. Individual Deans may work with faculty members during this process in order to ensure proper procedures are followed.

Students, as soon as orders are received, are able to take advantage of the policies listed above, within reason, no matter the exact deployment date (even if the deployment date is after the semester has ended) so that personal issues may be resolved before the actual date of deployment. The letter to the Treasurer requesting a refund for courses, should the student choose this option, should articulate the approval for refund as the call to active military duty.

**NON-DEGREE SEEKING STUDENTS**

Individuals may be granted permission, at the discretion of the instructor and/or department, to enroll in classes as non-degree seeking students. Formal admission to the Fay W. Boozman College of Public Health PBC, MPH, MHSA, or DrPH programs is not required; however, students in this category must complete a non-degree seeking application to the College in each semester for which they are seeking non-degree status and are subject to the provisions of the section in the UAMS Fay W. Boozman College of Public Health Course Catalog titled “Non-Degree Seeking Students.”

Non-degree seeking students generally will be allowed to enroll in courses on a space available basis once all degree seeking students have been placed on the class roster. It is important to note that in some instances, courses will be over-enrolled with degree candidates, and when this occurs, no non-degree seeking students will be able to enroll. The application fee will not be refunded.
A student who has not been accepted in a program of study leading to a specific COPH certificate or degree may take no more than twelve (12) semester hours of COPH coursework that can be counted toward the requirements for a COPH certificate or degree.

At the time of acceptance into a COPH certificate or degree program, the Academic Standards Committee will recommend to the Fay W. Boozman College of Public Health which courses previously taken, if any, are to be accepted in the certificate or degree program.

To convert one’s status from non-degree seeking to degree seeking, a student must complete an application to the desired degree program by submitting all of the required documentation by the appropriate deadline in order to be reviewed by the Fay W. Boozman College of Public Health Admissions Committee.

Non-degree seeking students are subject to all other regulations, policies, and procedures stated in the Fay W. Boozman College of Public Health Student Handbook and Fay W. Boozman College of Public Health Catalog.

PLAGIARISM
Plagiarism includes (but is not limited to) adopting or appropriating for one’s own use and/or incorporating in one’s own work, without acknowledgement, passages, parts of passages, tables, photographs, models, figures, and illustrations from the writings or works of others; thus presenting such as a product of one’s own mind.
Any student who plagiarizes may be subject to any or all of the following sanctions: receiving a zero on the written work, receiving a reduced grade for the course in which the plagiarism occurred, being suspended from registering for one or more semester(s), being required to enroll in a short course on graduate level writing, being required to comply with any other appropriate remedy as proposed by the COPH Honor Council, and/or being dismissed from the Fay W. Boozman College of Public Health. Plagiarism is a violation of the COPH Code of Professional Conduct.

PRINCIPLES OF ETHICAL PRACTICE IN PUBLIC HEALTH

13. Public health should address principally the fundamental causes of disease and requirements for health, aiming to prevent adverse health

14. Public health should achieve community health in a way that respects the rights of individuals in the community.

15. Public health policies, programs, and priorities should be developed and evaluated through processes that ensure an opportunity for input from community members.

16. Public health should advocate and work for the empowerment of disenfranchised community members, aiming to ensure that the basic resources and conditions necessary for health are accessible to all.

17. Public health should seek the information needed to implement effective policies and programs that protect and promote health.

18. Public health institutions should provide communities with the information they have that is needed for decisions on policies or programs and should obtain the community’s consent for their implementation.
19. Public health institutions should act in a timely manner on the information they have within the resources and the mandate given to them by the public.

20. Public health programs and policies should incorporate a variety of approaches that anticipate and respect diverse values, beliefs, and cultures in the community.

21. Public health programs and policies should be implemented in a manner that most enhances the physical and social environment.

22. Public health institutions should protect the confidentiality of information that can bring harm to an individual or community if made public. Exceptions must be justified on the basis of the high likelihood of significant harm to the individual or others.

23. Public health institutions should ensure the professional competence of their employees.

24. Public health institutions and their employees should engage in collaborations and affiliations in ways that build the public’s trust and the institution’s effectiveness.

REFUND OF FEES POLICY

Please refer to the COPH website at www.uams.edu/coph/students/fees.asp for current tuition and fee costs

Payment by Check: If Student Financial Services receives an authorized refund request, the refund will not be processed until 30 days from the date the check was deposited.

Payment by Credit Card: If Student Financial Services receives an authorized refund request, the refund will be processed within 24 hours provided the student furnishes his/her credit card information.

All other forms of payment: If Student Financial Services receives an authorized refund request, the refund will be processed within 14 hours.

Definition of Class Days

Class days start on the date listed on the academic calendar as the date the semester begins. For the purposes of dropping classes, the number of class days specified above refers to the number of calendar days following the day on which classes started (exclusive of weekends and holidays) regardless of how many, if any, class sessions in a particular course were held.

Fall or Spring Semesters Withdrawals

Any student who officially withdraws from the University of Arkansas for Medical Sciences during a FALL OR SPRING SEMESTER shall be entitled to a refund as follows:

Registration, Tuition and Fees
* Up to and including five (5) class days: 100%
* From the sixth (6th) class day through the tenth (10th) class day: 50%
* From the eleventh (11th) class day and after: No Refund

Any student who drops one or more courses during a FALL OR SPRING SEMESTER shall be entitled to individual course refunds as follows:

Registration, Tuition and Fees
*Up to and including five (5) class days: 100%
*From the sixth (6th) class day and after: No Refund

Summer Session Withdrawals
Any student who officially withdraws from the University of Arkansas for Medical Sciences during a SUMMER SEMESTER shall be entitled to a refund as follows:

Registration, Tuition and Fees
*Prior to start of classes: 100%
*Up to and including three (3) class days: 100%
*From the fourth (4th) through the sixth (6th) class day: 50%
*From the seventh (7th) and after: No Refund

Any student who drops one or more classes and continues to be enrolled in the University during a SUMMER SESSION shall be entitled to a refund as follows:

Registration, Tuition and Fees (8-9 week sessions)
*Prior to start of classes: 100%
*Up to and including three (3) class days: 100%
*The fourth (4th) class day and after: No Refund

Weekend Class Withdrawals (3 weekend sessions)
Any student who registers for a weekend course and decides to drop the course shall be entitled to a refund as follows:

Registration, Tuition and Fees
*Prior to start of semester classes: 100%
*The end of the first (1st) class meeting of the weekend class: 100%
*The second (2nd) day/class meeting and after: No Refund

REGISTRATION
Instructions on how to register and pay for fees are provided to ALL students via e-mail when course listings are posted to the COPH website.

Students may register for a maximum of fifteen (15) semester credit hours in fall and spring semesters, and a maximum of nine (9) semester credit hours in summer sessions.

Adding/Dropping Courses
Class days start on the date listed on the academic calendar as the date the semester begins. For the purposes of dropping classes, the number of class days specified refers to the number of calendar days following the day on which classes started (exclusive of weekends and holidays) regardless of how many, if any, class sessions in a particular course were held.

Students must pay a late fee in order to register after formal registration closes. Students who do not register on the published day of registration have five (5) class days after that date to complete the registration process when accompanied by the late fee. Students will not be allowed to register after that date unless permission is granted by the Associate Dean for Academic Affairs of the Fay W. Boozman College of Public Health. This applies to all students regardless of student status, date of first class meeting or class location. (For the purpose of late registration, the number of class days specified above refers to the number of calendar days following the days on which formal registration closes regardless of how many, if any, class sessions in a particular course were held.)

A course may be dropped during the first 20 calendar days of a fall or spring semester without having the withdrawal shown on the official record. After the first 20 calendar days, and before the last 20 calendar days of a fall or spring semester, a student may drop a course, but a mark of "W", indicating withdrawal,
will be recorded. A student may not drop a course during the last 20 calendar days of a fall or spring semester.

A course may be dropped during the first ten (10) calendar days of a summer session without having the withdrawal shown on the official record. After the first ten (10) calendar days and before the last ten (10) calendar days of a summer session, a student may drop a course, but a mark of "W" indicating withdrawal, will be recorded. A student may not drop a course during the last ten (10) calendar days of a summer session.

**Dropping Weekend Courses**

A weekend course may be dropped at the end of the first class meeting but a mark of "W" indicating withdrawal will be recorded unless the first class meeting occurs within the first 20 calendar days of a fall or spring semester and/or the first 10 calendar days of a summer session.

**NOTE**: Once a student has completed on-line registration, he or she must complete and provide to the Registrar a COPH Add/Drop Form in order to officially drop a course; otherwise, the course will remain on the transcript. This form is available on the COPH website at [www.uams.edu/coph](http://www.uams.edu/coph). Refunds will NOT be given for dropped courses unless the course is dropped before the REFUND deadline as defined by the COPH Academic Calendar available at [www.uams.edu/coph/students](http://www.uams.edu/coph/students).

**RESIDENT STATUS FOR TUITION AND FEES PURPOSES**

Official policies of the University Of Arkansas Board Of Trustees provide the basis for classifying students as either “in-state” (resident) or “out-of-state” (non-resident) for the purpose of paying student fees.

In general, a student must be a bonafide domiciliary of Arkansas for at least six (6) consecutive months prior to registration to be classified as an “in-state” student. Out-of-state (non-resident) students who question their residency classification are encouraged to contact the Office of the UAMS Vice Chancellor for Academic Affairs and Research Administration, 1/101 Administration Area, 501-686-5689, [www.uams.edu/academicaffairs/](http://www.uams.edu/academicaffairs/), for more information about residence classification review procedures.

The Vice Chancellor for Academic Affairs and Research Administration determines residency matters arising on the UAMS campus. All pertinent factors indicative of a student’s state of mind regarding domicile will be considered in determining residency. Students who question their residency classification are encouraged to contact the Vice Chancellor for Academic Affairs and Research Administration.

**Non-Citizen Status**: Students who are not U.S. Citizens must have on file at all times in the Fay W. Boozman College of Public Health Office of Student Services current documentation of an appropriate status with the U. S. Citizenship and Immigration Services (USCIS). It is the responsibility of the student to notify the COPH of any changes in status. Individuals who are out of status with the Immigration and Naturalization Service (INS) will be denied admission, and admitted individuals who become out of status during a period of enrollment will be denied student status for that period of enrollment and will be denied future enrollment.

**STUDENT ORGANIZATIONS/INVOLVEMENT**

**Arkansas Public Health Association**

The Arkansas Public Health Association (APHA) is an organization to which any individual may belong. The Arkansas Public Health Association is a private, non-profit organization of health professionals and others interested in public health who aspire to exercise leadership in protecting and promoting personal and environmental health. Visit [http://www.arkpublichealth.org/](http://www.arkpublichealth.org/) for more information.
**APHA Student Assembly**
The APHA Student Assembly (APHA-SA) is the nation's largest student-led organization dedicated to furthering the development of students, the next generation of professionals in public health and health-related disciplines. APHA-SA represents and serves students of public health and other health-related disciplines by connecting individuals who are interested in working together on public health and student-related issues.

**COPH Honor Council**
The mission of the UAMS College of Public Health Honor Council is to promote, encourage, and ensure compliance with the standards of the [Code of Academic Integrity](#). The election of representatives from the COPH student body to the Honor Council is held in the spring term of each year with the term of service beginning the following fall term. The Associate Dean for Academic Affairs assists the Council in conducting the election.

The five student representatives serve two-year terms with two or three representatives rotating off the Council each year. One of the two student alternates is also elected from the student body each year. The Dean appoints one of two faculty representatives to the Honor Council each spring. Each faculty representative serves a two-year term.

The Honor Council meets at least once a year to orientate new members. The Council meets as needed throughout the year.

**COPH Student Council**
The mission of the UAMS College of Public Health Student Council is to advance the interests of enrolled students in the COPH, to serve as an exemplar of public health values and principles, to assist in the development of policies for students, to determine ways to communicate policies to students, to select representatives to appropriate College committees, and to assist in planning student affairs.

**Delta Omega Honorary Society in Public Health**
Delta Omega is the honorary society for graduate studies in public health. The society was founded in 1924 by John Hopkins School of Public Health. There are currently 48 chapters throughout the United States and Puerto Rico. On December 20, 2005 the Fay W. Boozman College of Public Health fulfilled the requirements to be granted as a national chapter designated Beta Delta.

Delta Omega is governed by a [Delta Omega constitution and by-laws](#) and also a [governance manual](#). The governing body is the National Council, which is composed of elected officers and representatives of each chapter. The council meets annually, usually held in conjunction with the Annual Meeting of the American Public Health Association.

Each chapter conducts the principal Delta Omega activities. The chapters elect new members each year from four groups:
1. students who are candidates for a graduate degree in public health,
2. faculty members at the school of public health, and
3. alumni actively engaged in public health work
4. honorary members possessing exceptional qualifications

Election from all three groups is based on outstanding performance--scholarship in students, teaching and research in faculty members, and community service in alumni.
Election to membership in Delta Omega is intended, not only to recognize merit, but also, to encourage further excellence in, and devotion to, public health work.

Since Delta Omega's establishment in 1924, the meaning and scope of public health has broadened tremendously. While it is still seriously concerned with problems of environmental sanitation and communicable disease control, public health action has come to embrace all aspects of health and disease in populations. These include the planning, organization, and support of health promotion, disease prevention, and medical care. Basic to modern public health are the social sciences as well as the natural sciences--both in the United States and internationally.

Membership in Delta Omega reflects the dedication of an individual to quality in the field of public health and to protection and advancement of the health of all people. Candidates to be tapped into the Beta Delta chapter are selected by faculty members of the Delta Omega Selection Committee chaired by the Associate Dean for Academic Affairs.

**MHSA Graduate Student Association**
The MHSA student association provides an opportunity for student leadership and representation. The association elects officers each year and coordinates a series of student meetings, educational events and a community service project.

**MHSA Student Network – American College of Medical Practice Executives**
In 2002, the program became a charter member of the Student Network program of the American College of Medical Practice Executive/Medical Group Management Association. The members of the Network elect officers each year and work with the other student associations to coordinate education meetings and activities with the Arkansas Medical Group Management Association.

**UAMS Assembly**
The UAMS Assembly has two deliberating bodies, the Academic Senate and the House of Delegates, composed of faculty, students, and staff. The assembly determines and submits guidelines and policies for campus affairs to the Chancellor.

**UAMS Student Government**
Students in good standing in one of the five UAMS colleges and Graduate school may participate in the Associated Student Government. The ASG is responsible for publishing the UAMS yearbook, "Caduceus,” scheduling social events, and negotiating the student health insurance policy.

**STUDENT RECORDS/FERPA**
Federal regulations and University of Arkansas policy require an annual notice informing students of their rights regarding personally-identifiable records. Questions concerning this policy should be directed to the Director of Student Services.

**STUDENT RIGHTS UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**
The Family Educational Rights and Privacy Act (FERPA, 20 U.S.C. § 1232g) and University of Arkansas policy require an annual notice that informs students of their rights regarding education records. A student at UAMS has the following rights with regard to his/her education records:

1. The right to inspect and review the student’s education records, with some exceptions under the Act, within 45 days of the day the University receives a request for access.

   - Students should submit to the appropriate official written requests that identify the record(s) they
wish to inspect. The appendix to University-wide Administrative Memorandum 515.1 provides a list of the types and locations of education records, the custodian of those records, and copying fees for each individual campus. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to seek amendment of the student’s education records that the student believes to be inaccurate, misleading, or otherwise in violation of the student’s privacy rights.

   - Students may ask the University to amend a record that they believe is inaccurate, misleading or otherwise in violation of the student’s privacy rights. Students should submit to the appropriate University official a written request that clearly identifies the part of the record they want changed and specifying why it is inaccurate, misleading, or in violation of the student’s privacy rights. A sample from which may be used in making this request is contained in the appendix to University-wide Administrative Memorandum 515.1.

   - If the University decides not to amend the record as requested by the student, the University will inform the student of the decision and of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedure will be provided to the student when notified of the right to a hearing and is also contained in University-wide Administrative Memorandum 515.1.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent FERPA authorizes disclosure without consent.

   - One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic, or research role, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has outsourced institutional services or functions (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

   - A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

   - The University forwards education records to other agencies or institutions that have requested the records and in which the student seeks or intends to enroll or is already enrolled so long as the disclosure is for purposes related to the student’s enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

   Family Policy Compliance Office
   US Department of Education
   400 Maryland Avenue, SW
   Washington, DC 20202-4605
5. The right to withhold consent of disclosure of directory information. This information will be subject to public disclosure unless the student informs the Registrar in writing by one week following registration that the student does not want any or all of directory information disclosed.

- Directory information includes, but is not limited to, the student's name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; grade level; enrollment status (e.g., undergraduate or graduate, full-time or part-time); dates of attendance; participation in officially recognized activities and sports; weight and height of members of athletic teams; degrees, honors and awards received; and the most recent educational agency or institution attended.

- Directory information also includes a student ID number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only by the authorized user.

- Directory information does not include a student's social security number.

**FAY W. BOOZMAN COLLEGE OF PUBLIC HEALTH STUDENT RECORDS POLICY**

The specific policy for student inspection of their personally identifiable records in the Fay W. Boozman College of Public Health is as follows.

1. Academic records directly related to and personally-identifiable with students are maintained in the Office of Student Services. These records include transcripts, grade records, records of academic progress and records of achievement.

2. Maintenance of the educational records is a responsibility of the Registrar under the authority of the Dean of the Fay W. Boozman College of Public Health. The Dean, Associate Deans, and administrative staff have access to these records for administrative purposes.

3. Students may examine their academic records by requesting an appointment with the Office of Student Services. The appointment will be set at a mutually convenient time within two (2) weeks of the date of the request.

4. Students may challenge the content of their records by submitting a request for review to the Dean of the Fay W. Boozman College of Public Health. The request must designate the part of the record(s) to be challenged and the reason(s) for the challenge.

5. Upon receipt of a request by a student for amendment of the records, the Dean or her/his designee will review the requested amendment along with supportive information furnished by the student. The student will be notified of the decision as well as subsequent rights of the student should the request for amendment be denied. This decision will be conveyed to the student within two (2) weeks.

6. Copies of a student’s Fay W. Boozman College of Public Health transcript will be provided only at the written request of a student and at a minimal charge.

7. Disclosure of personally identifiable information will comply with the federal and university policies described above.

**TRANSCRIPTS**

The Registrar of the Fay W. Boozman College of Public Health in the Office of Student Services is responsible for providing official transcripts. The first copy is free; subsequent copies cost extra.
Grades and transcripts will be withheld and registration refused to any students who fail to return laboratory, library, or other university property entrusted to their care; who fail to comply with rules governing the audit of student organization accounts; who have failed to pay any fees, tuition, room and board charges, fines or other charges assessed by UAMS; or who have failed to properly submit all required forms to the Office of Student Services.

**TRANSFER CREDITS**
The UAMS COPH will permit a student to transfer six (6) hours of semester credit from other programs, subject to approval by the COPH Academic Standards Committee. Students wishing to transfer semester credit hours must contact the Office of the Associate Dean for Academic Affairs for more information. Courses to be transferred must meet the following criteria:

- passed with a grade of “B” or better
- completed within the five (5) years immediately preceding the application deadline of the requested semester for admission
- was not used to meet the minimum degree requirements for another degree program
- course content and syllabus demonstrates significant relevance to public health

**TRANSFERRING FROM POST – BACcalaUREATE CERTIFICATE IN PUBLIC HEALTH TO MPH STATUS**

**Option 1**
A student may petition the Associate Dean for Academic Affairs to change status from Post Baccalaureate Certificate in Public Health-seeking to MPH-seeking. The student must have successfully completed a minimum of twelve (12) hours of core courses with a minimum of six (6) of those hours being some combination of Biostatistics I, Epidemiology I, or Environmental and Occupational Health, and have a minimum grade point average (GPA) across all completed core courses of 3.30. Only core courses will be used in determining whether the petitioner has achieved the minimum grade point average. If the student has completed all six (6) core courses and the GPA is less than 3.30, the student will not be granted a change in status. However, the student may apply for MPH status under item 2.

**Option 2**
If a student has a GPA less than 3.30 across all six (6) core courses and still wishes to continue for a MPH, such student is required to apply to the MPH program and undergo an Admissions Committee review. Such student will be expected to submit all required materials for admissions review for the MPH program, including standardized test scores. Some items such as official transcripts and external reference forms utilized during the student’s Certificate application process may be eligible to be included in the MPH application process. Contact the admissions office in Student Services for more information. Such student will be reviewed by the Admissions Committee using the same policies and procedures for all other applicants to COPH programs.

Certificate-seeking students who matriculate by petitioning for the MPH program may receive the post-baccalaureate certificate while working towards the MPH.

Certificate-seeking and MPH-seeking students are permitted to take a maximum of nine (9) semester credit hours of non-core (i.e. generalist track, specialty track, or electives) courses until they have successfully completed all six (6) core courses. Certificate-seeking students may not take more than nine (9) semester credit hours of non-core courses.
TRANSFERRING FROM NON-DEGREE TO DEGREE SEEKING STATUS
To convert one’s status from non-degree seeking to degree seeking, a student must complete an application to the desired degree program by submitting all of the required documentation by the appropriate deadline in order to be reviewed by the COPH Admissions Committee.

A student who has not been accepted into a program of study leading to a specific COPH certificate or degree may take no more than twelve (12) semester credit hours of COPH coursework that can be counted toward the requirements for a COPH certificate or degree. At the time of acceptance into a COPH certificate or degree program, the Academic Standards Committee will recommend to the Fay W. Boozman College of Public Health which previously taken courses, if any, are to be accepted in the certificate or degree program.

TUITION DISCOUNTS
The Fay W. Boozman College of Public Health allows a 70% discount for full-time employees of the University who present a fully executed Employee Discount Form prior to the last official day of registration. These forms may be obtained from the Office of Human Resources. The completed form must be presented prior to the close of registration in order to receive the Employee Discount.

TUITION WAIVERS
Tuition and fees are waived at UAMS for dependents of Arkansas citizens who have been declared prisoners of war or killed or missing in action. Once a person qualifies as a dependent there shall be no situation such as the return of the parent or the reported death of the parent that will remove the dependent from the provisions or benefits of the act waiving tuition.

All general student fee charges at UAMS are waived for students sixty (60) years of age or older on a space available basis in existing classes. Students, sixty (60) years and older, whose tuition is waived are not entitled to any university services or benefits, other than classroom instruction. These students are not entitled to student health services, reduced student rates to university events or similar services and/or benefits, including the acquisition of a degree/certificate, for which paying students are eligible. These students must meet admission and academic standards and are subject to probation, suspension, and dismissal policies applicable to other students. and show proper proof of age may have the general registration fee waived. This waiver is limited to credit courses and the admission and enrollment under these conditions is open only on “a space available” basis in existing classes.

WITHDRAWING FROM SCHOOL
Students must submit an official letter of voluntary withdrawal to the College in order to withdraw from the Fay W. Boozman College of Public Health. The letter must be addressed to the Registrar and copied to the Associate Dean for Academic Affairs. If enrolled at the time of withdrawal, the student is required to complete the “Add/Drop Form” available on the COPH website. Explanation(s) or reason(s) for withdrawal from the College are not required.

A student who withdraws from school must re-apply for admission to continue her/his studies with the Fay W. Boozman College of Public Health. Only students who have an accepted letter of voluntary withdrawal on file and who were in good academic standing at the time of withdrawal will be considered for re-admission by the College.
STUDENT RESOURCES

BOOKSTORE AT UAMS
The UAMS Bookstore serves in providing books, supplies, medical equipment, and any other items necessary to meet the needs of all UAMS students, faculty and staff. Our goal is to provide excellent customer service with the highest urgency, efficiency, and professionalism.

In addition to textbooks and medical equipment, the Bookstore offers a large selection of reference books apparel, accessories, and gift items with the UAMS logo as well as a large selection of Arkansas Razorback merchandise. We also carry a wide range of convenience items such as candy, cold beverages, over-the-counter medications, stamps, and the Arkansas Democrat-Gazette.

Unable to find what you are looking for? No need to worry. The friendly Bookstore staff is happy to accommodate special order requests for any title that is not in stock (including general interest books).

Need an energy boost before class? Stop by the Choco-Latte Café’, and try one of our fabulous, flavored coffee drinks or indulge in our homemade fudge. Hot chocolate, smoothies and lemonade are also available. There is truly something for everyone, so please come see us. The Choco-Latte Café is open from 8:00 a.m. - 4:00 p.m., Monday – Friday.

The Bookstore has six convenient, thirty-minute parking spaces reserved for our customers.

The UAMS Bookstore is located at 200 Hooper Drive across from the College of Public Health and is open 8:00 a.m. – 4:30 p.m. Monday – Friday. The Bookstore accepts cash, personal checks with proper I.D., Visa, MasterCard, American Express, and Discover.

Telephone: (501) 686-6160
Fax: (501) 686-7209
Email: uamsbookstore@uams.edu

CAFETERIA AND CAMPUS FOOD SERVICES
UAMS has a number of options available for those looking for a place to eat during the day or at night. The food services listed below are open to all visitors. The following credit cards are accepted in the Cafeteria, Lobby Café, Doc Java and Snack Cart: Visa, MasterCard, Discover, American Express

Cafeteria
It's the place to eat! Located on the ground floor of the main hospital, the cafeteria features:
- Grill area serving hamburgers and grilled sandwiches
- Personal pan pizzas
- A baked potato station
- A Healthy and Hot entrée section
- A full salad bar

Desserts including pies, cakes, candy bar, ice cream bars and ice cream by the pint are present near the cashier area. A variety of beverages are also available in bottles or a fountain machine.

Cafeteria Hours -- Monday - Friday
Breakfast 6:30 a.m. - 9:30 a.m.
Lunch 10:45 a.m. - 2:00 p.m.
Grill 10:45 a.m. - 3:30 p.m., 4:30 - 7:30 p.m.
Dinner 4:30 p.m. - 7:30 p.m.
Lobby Café
Conveniently located in the hospital lobby, the Lobby Café offers a wide range of menu options. The menu ranges from coffee, soft drinks and juices to sandwiches, salads, pastries, fruits and other snacks. The Café, open 24 hours a day, 7 days a week, includes seating for 60 and is located close to the visitor elevator, giving quick access to family members who need something to munch on.

Doc Java
Jump start your day! Located on the first floor of the central building, the Doc Java offers bagels and breakfast breads in the morning and sandwiches and salads during lunchtime. Coffee is not just a beverage here - there are syrups to accent that cup of coffee or you can have a shot of espresso. Cookies, pies and cakes are always available for those with a sweet tooth.

Doc Java is open Monday through Friday from 6:30 a.m. to 4:00 p.m.

Snack Cart
On the go? Where to go? The Snack Cart, located in the foyer of the Outpatient Center, services the Winthrop P. Rockefeller Cancer Institute, the Outpatient Center and the Jones Eye Institute. Bagels, danish and whole fruit are available during the morning while hot soup, grab-n-go sandwiches and salads are available during lunchtime. Assorted beverages are on hand for the thirsty.

The Snack Cart is open Monday through Friday from 7:30 a.m. to 1:00 p.m.

Canteen
Late night visitor? The UAMS Medical Center Canteen is located on the ground floor of the main hospital. It is open 24 hours a day for your convenience when our other venues have closed. The vending machines offer a variety of soups, sandwiches, chips, snacks, candy bars, assorted soft drinks, bottled water and hot coffee.

Boulevard Bread
This breakfast and lunch bar is located on the first floor of the College of Public Health. Enter the building on Campus Drive near Markham Street. Boulevard Bread is open Monday through Friday from 7:00 a.m. to 3:00 p.m.

Outpatient Center
The Outpatient Center cafeteria is open Monday through Friday from 7:00 a.m. to 3:30 p.m. It offers a wide variety of breakfast menu items as well as hot sandwiches at lunch. Many items are available for a lunch on-the-go.
CONFIDENTIALITY AGREEMENT

I, the undersigned, acknowledge that I received a copy of and read the UAMS Confidentiality Policy.

As a condition of my employment, continued employment or relations with UAMS, I agree to abide by the requirements of the UAMS Confidentiality Policy and with federal and state laws governing confidentiality of a patient’s Protected Health Information, and I agree to the terms of this Confidentiality Agreement.

I understand and agree that if I access, use or disclose Confidential Information in any form – verbal, written, or electronic – in a manner that is inconsistent with or in violation of the Confidentiality Policy, UAMS may impose disciplinary action, including but not limited to, immediate termination of employment, dismissal from an academic program, loss of privileges, or termination of relationship with UAMS.

I understand that when I receive a sign-on code to access the UAMS Network and Systems, I have agreed to the following terms and conditions:

• The sign-on and password codes assigned to me are equivalent to my signature, and I will not share the passwords with anyone.
• I will be responsible for any use or misuse of my network or application system sign-on codes.
• I will not attempt to access information on the UAMS Network and Systems except to meet needs specific to my job or position at UAMS.

I acknowledge that I have read the terms of this Confidentiality Agreement, and that I have received a copy.

Signed: ______________________________ Last 4 digits of SSN_______________

Print Full Name: ______________________________________________________

Date: ____________________ College:____________________________________

CREATIVE SERVICES
Creative Services is nonprofit. They only charge back what is necessary to pay for the services provided. They provide a full range of production and support services to all UAMS faculty, staff, and students in the print, graphic, photographic, and digital media, including motion media (television). Professional media specialists are available to assist students with a wide variety of support and production functions, for both academic and personal needs. Representative services include:

Graphic Design and Medical Illustration Services
Design and production of scientific and general-purpose posters, typesetting services, slide presentation planning and design, anatomical and technical drawing.

Photographic Services
Photography of lab set-ups, 35mm slides, sale and processing of 35 mm black and white and color slide films, application and ID photos (can be made quickly from digital ID badge photo on file), publication quality photo prints.
Printing Services
Offset printing and high-speed duplication of documents and publications of all descriptions (within normal restrictions of copyright law, hard cover binding of multi-page documents.

Television Services
Production of television programs and features (including animation), video and audiotape duplication.

Digital Imaging Services
Production of color copies (including two-sided color copies), high-resolution 35 mm computer-generated slides, PowerPoint presentation materials, web design, and large full color poster prints. As with most Creative Services functions and services, digital imaging work is tailored to the specialized needs of scientific presentation and publication such as labeling gels, figures for publications prints, etc.

Training
Creative Services offers an extensive schedule of classes on various design and production topics that run the gamut of applications, tailored for biomedical sciences professionals. An assortment of technical publications on a wide variety of biomedical media topics is also available.

Creative Services personnel are available from 8:00 a.m. to 4:30 p.m. daily in the main offices on the B level of Education Two, and can be reached at 686-5570. For additional information about Medical Services functions or products and services, please visit http://creativeservices.uams.edu/default.asp.

CRIME STATISTICS
For current crime statistics, please refer to the UAMS Police Department website: www.uams.edu/police to view the annual security report.

EMERGENCY PHONE NUMBERS AT UAMS
FIRE ASSISTANCE - dial 686-5333
POLICE - dial 686-7777 (UAMS Police Department)
UNIVERSITY HOSPITAL EMERGENCY ROOM - dial 686-5835 or 686-6333
POISON CONTROL CENTER - dial 686-6477

EMERGENCY TELEPHONES
Emergency telephones have been installed on campus for immediate access to the Public Safety Office at any time of the day or night. Revolving blue lights mark the emergency phones. If you need help or want to report any unusual situation, open the phone box door and lift the receiver; a public safety dispatcher will answer.

HEALTH SERVICES
Employee Health/Student Preventative Health Services
The Arkansas Board of Trustees Policy 1260.1 requires all students enrolled in the Colleges of the University of Arkansas for Medical Sciences to be covered by hospitalization/surgical/medical insurance.

SEHS is located on the ground level of the Family Medical Center (FMC) at 6th and Jack Stephens Drive, across from the Jones Eye Institute Building. SEHS has a separate entrance at the back of the FMC adjacent to the parking lot.

SEHS provides the following services at no cost to the student:
- Establishment and maintenance of an immunization record
- Annual Tuberculosis screening
- Annual Influenza vaccine
- Completion of vaccine series initiated at pre-enrollment.

SEHS will also provide care of needle sticks and blood/body fluid exposures as well as infectious disease exposure management, all of which should be covered by your insurance. The main clinic is open from 8:00 AM to 4:30 PM, Monday through Friday. You may contact the clinic by calling (501) 686-6565. A satellite clinic is located on the 8th floor of the hospital, Room 8035 and that phone number is 686-8810. The satellite clinic is open 7:00 AM to 12:00 PM and 1:30 to 3:30 PM. Both locations are closed on holidays. An appointment is not necessary at either clinic for TB screening or vaccines.

Student Health Clinic
The Student Health Clinic, a part of SEHS, provides basic medical needs to all UAMS students. Students that subscribe to the Academic Health Plan will have their deductibles and co-pays waived. Those that are referred to the FMC clinic (which is housed on the 1st floor of the Family Medical Center) for lab or radiology services by the new Student Health Services clinic will also have their deductibles waived. Any non-referred visit to FMC will require co-payment at the time of visit. An appointment is necessary for students seeking routine medical care in the SEHS clinic. See website for details on covered services.

Please note that even though the SEHS (ground level) and FMC (1st floor) are housed within the Department of Family and Preventive Medicine building, they are not the same clinic. FMC does perform pre-enrollment student exams. To schedule an appointment you may call 686-6560.

Family Medical Center (FMC)
The FMC is located on the UAMS campus on the corner of 6th and Jack Stephens Drive. The FMC offers medical care to students and their families who choose one of the Family Practice Physicians as their Primary Care Physician (PCP). The FMC offers a full range of Primary Care including women’s health, newborn, pediatric, and adult care.

Appointments may be made by calling (501) 686-6560. When calling, please identify yourself as a UAMS student to receive preference in scheduling. Students are responsible for the co-payment at the time of check-in at the FMC clinic.

Call (501) 686-6560 and ask to speak with a manager if you have questions regarding service or billing.

Student Mental Health Services
The UAMS Student Wellness Program (SWP) is a preventative service created to provide short term, confidential assistance for students who are actively enrolled at UAMS (Little Rock Campus). The purpose of this service is to provide the necessary tools for students to achieve their fullest potential.

Students seek help for depression, anxiety, grief, relationship conflicts, academic difficulties, and numerous other issues interfering with their maximal functioning.

Seeking care through the service is absolutely confidential. The only exceptions to the strict code of confidentiality (as required by law) include homicidality (planning to kill someone else or being so severely impaired that someone else’s life is in jeopardy), suicidality (planning to kill self), and child
abuse. Record keeping is also strictly confidential within the student mental health clinic and does not go to the campus-wide UAMS medical record.

There is no financial cost to students for seeking care. The service is made possible through the support of the Chancellor of UAMS, the various Colleges, and a portion of the student health fee. A generic report is generated annually to justify continued funding for the service. This report includes the number of students who have utilized the service and describes the types of difficulties for which students sought help. This report contains NO identifying information and does NOT go into the academic record of students.

Students who utilize the service must pay with their most valuable commodity, their time. When an appointment is made, it must be kept. If a student changes his/her mind about coming (it takes a lot of courage to seek counseling) or discovers that a scheduling conflict, the student must cancel at least 24 hours before the scheduled appointment. By adhering to this code of conduct, the clinic is better able to handle the volume of students seeking care in a timely manner.

Referrals for Long Term Difficulties:
Students suffering from major mental illnesses and/or severe substance addiction requiring inpatient hospitalization and/or intensive long term care will be referred to their community mental health center, the Psychiatric Research Institute Adult Psychiatry Clinic, or to appropriate resources in the community depending upon the student’s wishes and resources. The cost for this level of care is the responsibility of the student.

Hours:
The Student Wellness Clinic is open from 7:30 a.m. - 4:00 p.m., Monday through Friday. Students are seen by appointment only. To schedule an appointment, telephone Ms. Meshelle Helms, (the program manager) at 501-686-8408. Ms. Helms treats private information with the utmost level of confidentiality. It will be important for her to fully understand the difficulty to allow her to triage urgent situations immediately and/or schedule each student with the most skilled clinician for his/her particular problem. In the rare event of an after hour emergency, call the emergency telephone number at 501-686-7000 and remain on the line to talk to an operator who will page the UAMS Department of Psychiatry resident on call. This resident will consult with his/her faculty backup as needed.

Location:
The Student Wellness Clinic is located at 201 Jack Stephen’s Drive (gray apartment building, first floor). Parking is available in front of the clinic in slips reserved for the “Student Wellness Clinic”. Unauthorized vehicles are towed to insure that students utilizing the service have a convenient site to park during their appointments.

Dental Hygiene Services
Dental hygiene services are available to UAMS students at a nominal fee. Services include teeth cleaning, diagnostic radiographs, and fluoride applications. The Dental Hygiene Clinic is located in room S1/23 of the Shorey Building. The clinical receptionist and working area entrance are just off the main hallway of the Ward Hospital Tower. For appointments, call 686-5733.

Pharmacy
Students receive discounts on prescriptions filled at the Ambulatory Care Center Pharmacy. Call 686-5530.
Psychiatric Services
Psychiatric consultation and therapy are available to UAMS students through the Student-Employee Health Service and the Department of Psychiatry. All services are strictly confidential. Call 686-5900.

Speech, Language, & Hearing
The CHRP cooperatively sponsors a clinic for clients with communicative disorders. Speech and hearing evaluation and therapy are available to students at reduced rates. The Speech, Language, and Hearing Clinic is located at the University of Arkansas at Little Rock. For information, call 569-3155.

Rape Crisis Hotline
If you are sexually assaulted, notify the police. Do not bathe, douche, brush your teeth, or change your clothes. Go to the nearest hospital emergency room to be examined to assess for injuries and to collect evidence for use in court by a physician or sexual assault nurse examiner who will appear in court, if needed. Fees for evidence collection will be paid directly to the hospital by the Attorney General's office as well as reimbursement for treatment of injuries.

Information about this service is available by calling the Attorney General's office at 682-3656.

Call Rape Crisis at 663-3334 or Family Service Agency Sexual Assault Center at 801-2700 for crisis services or for information on rape prevention and services available to rape victims.

ID BADGES
For those students attending classes on the UAMS campus, a picture identification card will be made at the time of orientation. Students who are unable to attend orientation are responsible for contacting Creative Services to schedule an appointment to have badges made prior to the first class day.

Students not attending classes on the UAMS campus but who wish to access the University Library or other UAMS resources should arrange at their convenience to have a picture identification card made in Education Building, room G102, Monday, between the hours of 3:00p.m. and 3:30p.m., and Tuesday, between the hours of 8:00am-8:30AM and 3:00p.m.-3:30p.m.

At subsequent yearly registrations, a new sticker will be applied to show that the student is currently registered and in good standing. **ID badges must be worn at all times while on campus.**

Replacement badges can be obtained by calling Creative Services at (501) 686-5570 and reporting a lost badge. ID badges entitle students to use the UAMS library, obtain tickets to University functions at student rates, and receive a discount in the Hospital Cafeteria or Gourmet Bean.

INCLEMENT WEATHER POLICY
If the University of Arkansas for Medical Sciences (UAMS) implements its inclement weather policy, the following radio and television stations will broadcast the announcement: KARN-AM 920, KURB-FM 98.5, KARK Channel 4, KATV Channel 7, or KTHV Channel 11. UAMS website will also broadcast the policy.

By virtue of the mission of UAMS, the campus never closes. However, UAMS recognizes inclement weather may result in hazardous road conditions preventing students from **SAFELY** traveling to class. Thus, when the inclement weather policy is in effect, all classroom activities will be cancelled for the remainder of that day.

You must exercise judgment with regard to the inclement weather policy. If the inclement weather policy has NOT been announced yet, and you believe it would be dangerous for you to travel to school, please stay
home. Under these circumstances, however, you must make every effort to contact your instructor and explain your situation. You must then work with the course faculty to make up what you miss.

LIBRARY AT UAMS
http://www.library.uams.edu

501-686-6734 Reference
501-686-5980 Circulation
501-686-6752 Learning Resource Center

Facebook: http://www.facebook.com/uamslibrary
Twitter: https://twitter.com/uamslibrary

The information resources and services of the UAMS Library are designed to meet the education, research, patient care, and service missions of UAMS.

Hours
http://www.library.uams.edu/AboutLib/hours.aspx

- Monday through Thursday 7:30 a.m. to 10:00 p.m.
- Friday 7:30 a.m. to 6:00 p.m.
- Saturday 9:00 a.m. to 6:00 p.m.
- Sunday 2:00 p.m. to 10:00 p.m.

Reference Services are available Monday through Friday 7:30 a.m. to 6:00 p.m.
Historical Research Center is available Monday through Friday 8 a.m. to 4:30 p.m.

Special hours during holidays will be posted in advance in the Library and on the library web site. The Learning Resource Center (LRC) may be open fewer hours when classes are not in session.

Book drops are located on the west side of the Education II south lobby and on the NE end of Education II for returns 24/7.

After Hours Library Access (24 hours/7 days a week)
The Library has two after hours study areas. The after hours area located on the 1st floor includes an open area for quiet group study, over 20 computers, a silent room for individual study, and a lounge with vending machines and is available to students and residents. The X-Lab, located on the 5th floor, is a computer area accessible after hours from the north hallway on the 5th floor of Education II building and is available to students only.

Both 24/7 areas are secured by a card-swipe access control device and require a current student or resident UAMS ID badge to gain entrance. Both 24/7 areas are monitored with security cameras and provide emergency phones. The Library is not staffed during the after hours periods.

Computing Access in the Library
Computers with Internet, email, and Microsoft Office programs accessible with a current UAMS user/domain account and password are located on every floor of the Library.

Wireless Access in the Library
Wireless connectivity is available throughout the Library for laptops, PDAs, and cell phones. Wireless enabled devices can connect to the Internet via the UAMS wireless network by entering an email address and signing on as 'Guest'. If students need wireless access to a UAMS network or the Intranet, they must contact
the HELP desk (501) 686-8555 to configure their wireless-enabled devices. All computers in the Library are covered by the Acceptable Use Guidelines - Student Use of UAMS Network and Computer Resources.

Remote Access to Library Resources and Services
UAMS students can use their UAMS user/domain account and password to gain remote web access to most electronic reference sources: research databases, clinical resources, electronic books, and electronic journals. Remote web access is available to the Library Catalog, Interlibrary Loan services, My Account circulation services, and course electronic reserves materials. Many LRC educational materials can be accessed remotely through a Citrix connection (see LRC below).

Circulation: Loan Periods & Late Fees & Renewals
http://www.library.uams.edu/services/circulation.aspx

Students must present a current UAMS student ID badge to check out library materials.

Standard Loan Periods:
- Reserve Items (print) may be checked out for two hours for use in the Library.
- Books may be checked out (up to 10 books) for two weeks. A book may be renewed two times after the original due date unless another patron has requested the material by placing a hold on the item.
- AVs and CD-ROMs may be checked out for three working days unless restricted.
- Reference materials, Core books, journals, and abstracts/indexes may not be checked out.

Renewals may be requested through the self-renewal feature on the library web page or by phoning the Circulation Desk.

Fines for overdue books are $1.00 per day per book with a maximum fine of $100.00 per item. Courtesy notices are sent through e-mail three days prior to the due date. Renewals may be requested by replying to the courtesy notice, phoning the Circulation Desk (686-5980) during operating hours, or through the online self-renewal feature on the Library web page. If items are not returned, four notices are sent. The first notice is sent via e-mail the day after the book is due. Two other notices follow that initial notification at weekly intervals. The final notice is a bill for the replacement cost as well as a $15.00 non-refundable billing fee and a $15.00 processing charge for each item still outstanding. Overdue fines will continue to accrue at $1.00 per day on billed items until the maximum fine of $100.00 is reached. Borrowing privileges are suspended and will not be reinstated until 1) the materials are returned and the fines and fees are paid or 2) in the case of lost materials, replacement costs, fees and outstanding fines for the materials are paid.

All students are responsible for paying any outstanding fines or invoices before they are cleared by the Library for graduation from their program.

Course Reserves
http://eres.uams.edu/eres/default.aspx

eReserves are digital materials, such as images, PowerPoint presentations, and documents which are placed on reserve for students and are available via eReserves on the library web site. These materials are password protected to restrict access only to students enrolled in the courses.

Print reserve materials that instructors select to support lectures and class assignments are housed behind the Circulation Desk. Items may be checked out for two hours but must be used in the Library.

Reference Resources and Services
http://www.library.uams.edu/services/refdesk.aspx
Reference Services staff are available on the 1st floor Monday through Friday 7:30am - 6pm. Services include basic and advanced reference assistance. Instruction for using the library catalog, electronic resources, electronic journals, and other research sources is available for faculty, staff, student groups, or individual students. Instruction can be tailored to meet specific research needs, including both print and electronic resources. For reference services, resources, or instruction opportunities please visit the Reference Department, call 686-6734, or use the ‘Ask a Question’ link on the library web site to send an email message to a reference librarian.

The reference collection of non-circulating materials is housed on the 1st floor of the Library. Ask at the Reference Office or Circulation Desk for help in locating items or information. The Robert Watson Room houses older reference materials such as earlier editions of directories, drug reference materials, biographies, and statistical documents.

The Core Collection is a small collection of non-circulating, heavily used basic materials, primarily recent textbooks covering all areas of the health sciences. The collection is located on the 1st floor close to the Circulation Desk, and is used as a quick reference source. Circulating copies of many of these books can be found in the book collection on the 3rd floor.

Mobile Devices & Services
The UAMS Library is committed to integrating the latest mobile technology into medical sciences education and library services. The Library provides mobile versions of several popular resources, including DynaMed, Clin-eguide and RefWorks. Lexi-Comp is also available for Pharmacy students through the College of Pharmacy Dean’s Office. Group and individual training for mobile resources and devices is available from experienced Library staff. With the development of the Library Mobile Initiatives Team, students now participate in developing new ways of incorporating mobile technology into education.

For technical assistance with mobile devices, contact the Library Learning Resources Center at 501-686-6752, email librarylrc@uams.edu, or visit the LRC on the 5th floor of the Education II building. For instruction and use of mobile databases and services, contact the Reference Department: phone 501-686-6734, email libraryreferencedesk@uams.edu, Twitter https://twitter.com/uamslibrary, Facebook http://www.facebook.com, or visit the Reference Department in the Library on the 1st floor of the Education II building.

Learning Resource Center (LRC)
http://www.library.uams.edu/lrc/

The LRC is located on the 3rd and 5th floors of the Library where students will find computer labs and audiovisual materials and equipment. Although the LRC is generally open all the hours the Library is open, the LRC may be open shorter hours when classes are not in session.

LRC Computer Labs: LRC computers are available on both the 5th floor and the 3rd floor of the Library, with the largest concentration being on the 5th floor. The LRC also manages the the X-Lab, which is a 24/7 computer area accessible from the north hallway on the 5th floor. The X-Lab is restricted to students via badge card reader. LRC student computer labs provide access to a wide variety of computer-based educational resources to support the different disciplines of study as well as Microsoft Office applications, the Internet, and the Library’s electronic resources. Some programs available on CD-ROM may be checked out and some of the programs are available over the Internet (using Citrix) from locations off-campus. Check with the LRC staff for availability.
In addition to the above mentioned resources, the 5th floor area contains two computers that provide scanning and image manipulation programs to assist students in preparing presentations. These computers also provide students with mobile device synch stations. Assistance is available from 8:00am - 5:00pm Monday, Tuesday, Wednesday, and Friday. As with the rest of the Library, there is a 10¢ charge for printing from the computers in the LRC.

**LRC Audiovisuals:** Audiovisual materials and equipment are available for student use in the LRC at the north end of the 3rd floor of the Library. The audiovisual collection includes slide sets, videotapes, DVDs, and models. Audiovisual materials not on reserve for classes, or restricted by licensing agreements, are available for 3-day checkout. The LRC does not lend equipment to students.

**LRC Webpage:** The LRC webpage contains information about services and resources of importance to all students, including a list of many Web-based educational programs. From the webpage, students can also search a database of available programs by title or topic.

**Library Catalog**
http://www.libcatalog.uams.edu/search

Online catalog records for all the books, audiovisuals, journal titles, and computer-based instruction programs the Library owns are included in the library catalog, as well as records for books owned by some departmental libraries and the libraries at Arkansas Children’s Hospital and the AHEC libraries. The catalog may be searched on computers in the Library or remotely through the library web site.

**Electronic Resources** http://www.library.uams.edu/resources/eresources.aspx
**Electronic Journals** http://www.library.uams.edu/resources/journals.aspx

The library web site provides access to bibliographic databases (such as Evidence-Based Medicine Reviews, Health & Psychosocial Instruments, International Pharmaceutical Abstracts, PsycInfo and MEDLINE); clinical reference tools (such as Lexi-Comp, StatRef!, Harrison’s Online, DynaMed, UptoDate, and Clin-eguide); electronic books (including a variety of medical specialty textbooks); and more than 4,000 electronic journals. Most of these resources are available both on and off campus. From off campus, students will be asked to enter their user/domain account and password before accessing some resources.

**Interlibrary Loans/Document Delivery**
http://www.library.uams.edu/ill.aspx

**Interlibrary Loan** is a service through which materials not available in the UAMS Library may be obtained from other libraries. Interlibrary Loan requests must be submitted through the ILLiad section of the library web site. ILLiad requires a one-time registration. There is a $5.00 fee per item for all interlibrary loans filled. If the lender charges for the interlibrary loan, the Library will absorb up to $30.00 of that cost. However, all costs above the $30.00 cap will be the responsibility of the requestor.

**Electronic Document Delivery, e/DD,** is a service for pulling, scanning, and electronically delivery of materials held in the UAMS collection. **Fees for e/DD vary based on the number of pages in the document.**

For more information on both services, please call 686-6742 between the hours of 7:30 a.m. and 5:00 p.m. Monday through Friday.
Historical Research Center (HRC)
http://www.library.uams.edu/HRC/hrc.aspx

The Historical Research Center Office is located on the 2nd floor of the Library, room 2/112.

The History of Medicine Collection contains works pertaining to the general history of medicine and is located on the 2nd floor in the Historical Research Center. The Archives Collection, also located in the Historical Research Center, contains materials documenting the history of UAMS and the health sciences in Arkansas. Historical research tools, such as earlier drug reference books, directories, biographical information, statistical materials, and health sciences dictionaries, are housed in the Robert Watson History of Medicine Room, room 1/112 on the 1st floor.

Photocopiers, Printing from Computers, & Copy Cards
http://www.library.uams.edu/services/copiers.aspx

Photocopiers are available on the 1st floor of the Library and can be purchased with coins, dollar bills, or copy cards (vendaCards). A copy card is required for printing from computers, and may be purchased at the Circulation Desk with a check, credit card, cash, or interdepartmental transfer. The minimum price for a copy card is $1.00 purchased at the Circulation Desk or $5.00 from the vending machine. Each card may be revalued in any amount at the Circulation Desk.

B/W photocopies or computer printing = 10¢ per page.
Color photocopies or computer printing = 20¢ per page.

Group Study Rooms
The UAMS Library has seven group study rooms available, three on 2nd floor and four on 3rd floor. These rooms may not be reserved but are available on a first-come-first-served basis, and are intended for use by groups of 2 or more persons. Markers for the white boards in the rooms are available for checkout at the Circulation Desk. Two additional group rooms on the 3rd floor have audiovisual and computer equipment for use by small groups of students.

Individual Testing/Study Rooms
In the northeast corner of the 3rd floor, there are three small individual testing/study rooms. Each contains a networked computer. Individual testing with the LRC is the priority use of these rooms and the entire area will be closed during these times. When the rooms are not being used for testing, they are available for general individual studying. When using these rooms, please do not move any equipment.

Food and Drink in the Library
http://www.library.uams.edu/policy/general.aspx

The Library allows foods and covered drinks (including cans and bottles) in the Library. An area on the 1st floor is a mini lounge with vending machines for coffee, bottled drinks, and snacks. ‘Big time’ eating should take place in the lounge area; however, food may be eaten throughout the Library in study rooms, carrels, and other tables. The Library provides large waste baskets and recycling bins. Please note: Eating is not allowed at the computer workstations!

It is up to individuals to take care of their trash and to help keep the library environment clean, sanitary, and pleasant. The library staff asks that students remember to leave an area in good condition. Cleaning kits are located on each floor near the printers. Please let library staff know if a spill needs additional attention! We think we can do our part to provide a nice environment if you’ll help us by taking care of the Library with us.
The Library will not use the PA system to announce deliveries, and delivery people will not be allowed to enter the Library. People placing orders must arrange for delivery and pickup in the lobby.

**Personal Property and Lost and Found**

‘Lost and Found’ items are held at the Circulation Desk. Do NOT leave personal belongings unattended. The Library has no facilities for secure storage of personal property of library users, and will not under any circumstances take responsibility for such property. Items left unattended for a significant length of time will be collected at the Circulation Desk.

**Cell Phone Use**

The Library is committed to providing an environment that is conducive to study. When you enter the Library please turn your cell phone ringer and/or your pager off or set to a non-audible signal. Be considerate of those studying around you and keep your conversation short and your voice lowered when using a cell phone. If you need to have an extended conversation (more than 1-2 minutes), please go outside the Library or move to an unoccupied study room or the snack room. Please refrain for all conversations in the ‘Silent Room’.

If you wish to report an inappropriate cell phone use, contact a library staff member at the Circulation Desk or the Reference Office.

**MAIL SERVICES**

Interdepartmental Campus Mail - Campus mail can be sent free of charge by dropping the letter or package at the Mail Room G900 near the Hospital Cafeteria or in any departmental office. The Mail Room window is open daily between the hours of 8:00 AM – 4:00 PM Monday through Friday.

U.S. Mail - Mail addressed to Dormitory residents is delivered directly by the USPS to be collected by the student.

**OFFICE OF EDUCATIONAL DEVELOPMENT**

The Office of Educational Development is located in Shorey 8/13.

The transition to graduate school can be difficult due to background knowledge deficits, more content-dense courses and an increased emphasis on applying information.

OED provides learning skills consultations to help graduate students develop skills such as identifying condensing and organizing relevant information and using practice test questions as learning tools. Call 686-5720 to schedule a learning skills consultation.

**PARKING**

Parking for students is on Lot 10 located at 7th & Cottage. To park in this lot vehicles must be registered with UAMS Parking Operations. There is no charge for this parking but the decal is required to be displayed. Additional parking is available at War Memorial Stadium with overflow lots in the surrounding area. Evening/weekend parking for students is available on A level of the North Deck from 4:30 p.m. during the week and all day on weekends and holidays. The vehicle must be registered and the fee is $21.00 per year.

Parking on the UAMS campus is limited and all employees must submit a parking application and be approved.

Parking Operations is located on the 2nd floor of the Distribution Center and is open 7:30 – 4:00.

Please visit the UAMS Parking Operations webpage [http://www.uams.edu/parking](http://www.uams.edu/parking) for additional information including applications, maps, shuttle bus routes and general information.
POLICE
For current crime statistics, please refer to the UAMS Police Department website: www.uams.edu/polic to view the annual security report.

ROOM USE IN COPH
Students are not permitted in COPH conference rooms for study purposes. All UAMS students are welcome to use the Student Lounge, the first floor common area, and the common areas on the landings on second, third, and sixth floors, where seating is provided. Furniture provided for these areas may not be removed without prior authorization from the COPH Administration. Students found in violation of this policy will be asked to leave the area immediately and may be subject to disciplinary action by the University.

STUDENT ACTIVITIES
The Student Activities and Housing Office serves to bridge communication between UAMS administration and the Associated Student Government Council (ASG). The Student Activities and Housing Office provides a variety of services for UAMS students, some of which include:

- Providing housing for students and guests of UAMS
- Planning and organizing activities for students
- Overseeing and coordinating the ASG, intramural sports, the Student Wellness program, and student insurance

The Student Activities and Housing Office is located at: 4601 W. Markham, across the street from One Bank and Backyard Burger.

STUDENT FINANCIAL SERVICES
Information on financial aid can be obtained in the UAMS Student Financial Services Office by calling (501) 686-5451. Students may also visit the UAMS financial aid website at www.uams.edu/studentfinancialservices/ . In order to receive financial aid, students must be fully admitted to a degree program of the Fay W. Boozman College of Public Health.
COPH FACULTY

Mary E. Aitken, MD, MPH
(University of North Carolina School of Medicine) Associate Professor, Pediatrics, College of Medicine; Associate Professor, Health Behavior and Health Education and Health Policy and Management, Fay W. Boozman College of Public Health

William T. Allaben, PhD
(Southern Illinois University, Carbondale) Professor, Environmental and Occupational Health, Fay W. Boozman College of Public Health

Teresita L. Angtuaco, MD, FACR
(University of the Philippines, Manila, Philippines) Professor of Radiology, Radiologic Technology, Obstetrics and Gynecology, UAMS; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Thomas M. Badger, PhD
(University of Missouri, Columbia) Professor, Pediatrics and Biophysics, College of Medicine; Director, Arkansas Children’s Nutrition Center; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

John Baker, PhD
(Ohio State University) Professor, Health Policy and Management and Health Services Administration, Fay W. Boozman College of Public Health

Appathurai Balamurugan, MD, MPH
(The Tamilnadu Dr. M.G.R. Medical University) Section Chief, Chronic Disease Epidemiology, Epi Branch, Department of Health; Assistant Professor, Epidemiology, Fay W. Boozman College of Public Health

Joseph H. Bates, MD
(University of Arkansas College of Medicine) Deputy State Health Officer, Department of Health; Professor, Medicine and Microbiology, College of Medicine; Associate Dean for Public Health Practice and Professor, Epidemiology, Fay W. Boozman College of Public Health

Cornelia K. Beck, PhD
(Texas Woman’s University, Denton, Texas) Professor, Geriatrics and Psychiatry and Behavioral Sciences; Professor, College of Nursing; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Leslie M. Beitsch, MD, JD
(Georgetown University School of Medicine) (Harvard Law School) Director, Center for Medicine and Public Health, Division of Health Affairs, Florida State University College of Medicine; Professor, Department of Family Medicine and Rural Health, Florida State University College of Medicine; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Kaye Bender, PhD, RN, FAAN
(University of Mississippi Medical Center) Dean and Professor, University of Mississippi Medical Center School of Nursing; Associate Vice Chancellor, University of Mississippi Medical School of Nursing; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Claudia J. Beverly, PhD, RN, FANN
(University of Tennessee, Memphis) Associate Director, Donald W. Reynolds Center on Aging; Professor, College of Nursing;
Warren Bickel, PhD  
(University of Kansas) Professor, Health Behavior and Health Education and Director of the COPH  
Interdisciplinary Tobacco Program, Fay W. Boozman College of Public Health

Steven F. Boedigheimer, MBA  
CDC Senior Management Official for Arkansas, Department of Health; Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Brenda M. Booth, PhD  
(University of Iowa) Professor, Division of Health Services Research, Department of Psychiatry and Behavioral Sciences, College of Medicine; Professor, Biostatistics, Fay W. Boozman College of Public Health

Tyrone F. Borders PhD  
(University of Iowa) Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health  
Associate Professor, Epidemiology, Fay W. Boozman College of Public Health

David E. Bourne, MD, MPH  
(University of Arkansas College of Medicine)  
Primary Care Physician, Central Arkansas Veterans Healthcare System Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Stephen Bowman, PhD, MHA  
Assistant Professor, Epidemiology, Fay W. Boozman College of Public Health

Angela L. Brenton, PhD  
(University of Kansas) Professor of Organizational Communication and Dean, College of Professional Studies, University of Arkansas, Little Rock; Professor, University of Arkansas Clinton School of Public Service; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Sarah G. Breshears, MBA  
(University of Arkansas at Little Rock)  
Senior Research Specialist and Director, Census State Data Center; Instructor, Health Policy and Management, Fay W. Boozman College of Public Health

Norman DePaul Brown, RN, EdD, MSPH, FNP  
(Texas A&M University) Clinical Manager, Employee Health Services, Central Arkansas Veterans Healthcare System; Associate Professor, UAMS College of Nursing; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Thomas A. Bruce, MD, DSc (hon)  
(University of Arkansas School of Medicine)  
Emeritus Professor, College of Medicine; Emeritus Professor, University of Arkansas Clinton School of Public Service;

Zoran Bursac, PhD  
(University of Oklahoma) Associate Professor, Department of Biostatistics, College of Medicine Associate Professor, Biostatistics, Fay W. Boozman College of Public Health

Becky B. Butler, MSSW  
(University of Texas at Arlington)  
Instructor, Genetic Counseling and Diagnostic Medical Sonography, CHRP; Instructor, Health Policy and Management, Fay W. Boozman College of Public Health
Ann B. Bynum, EdD
(Nova Southeastern University, Fort Lauderdale) Director, University of Arkansas for Medical Sciences Rural Hospital Programs; Associate Director, Program Development Programs, Arkansas Health Education Centers; Assistant Professor, University of Arkansas Clinton School of Public Service; Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Kathy Cahill, MPH
(University of North Carolina at Chapel Hill School of Public Health) Senior Program Officer, Global Health Strategies Group of the Global Health Program, Bill and Melinda Gates Foundation; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Patrick H. Casey, MD
(Louisiana State University School of Medicine) Professor, Pediatrics and Psychiatry, College of Medicine; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Ronni Chernoff, PhD, RD, FADA
(University of Pennsylvania Graduate School of Education) Associate Director of Geriatric Research, Education and Clinical Center for Education and Evaluation; Director, Arkansas Geriatric Education Center; Professor, Geriatric Medicine, College of Medicine; Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health

Elton R. Cleveland, DVM, MD
(Oklahoma State University) Associate Professor, Family Medicine, College of Medicine; Director, Sports Medicine Plus, Arkansas Children’s Hospital; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Mario A. Cleves, PhD
(University of Oklahoma Health Sciences Center, College of Public Health) Professor, Pediatrics, College of Medicine; Arkansas Center for Birth Defects; Senior Biostatistician, Arkansas Children’s Hospital; Professor, Biostatistics and Epidemiology, Fay W. Boozman College of Public Health

Mary Ann Coleman, MS, CBSP
(University of Arkansas for Medical Sciences) Director, Clinical Engineering and Occupational Health and Safety, UAMS; Instructor; Environmental and Occupational Health, Fay W. Boozman College of Public Health

Cesar M Compadre, PhD
(University of Illinois at Chicago) Associate Professor, Pharmaceutical Sciences, College of Pharmacy; Associate Professor, University of Arkansas Clinton School of Public Service; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Carol E. Cornell, PhD
(Yale University) Professor and Chair, Health Behavior and Health Education, Fay W. Boozman College of Public Health

Charles O. Cranford, DDS, MPA
(University of Texas at Austin) Professor, University of Arkansas Clinton School of Public Services; Professor, Health Policy and Management, Fay W. Boozman College of Public Health
Morris F. Cranmer, PhD, CIH
(University of Texas, Austin)
(University of Arkansas for Medical Sciences)
Professor, Environmental and Occupational Health, Fay W. Boozman College of Public Health

Cynthia C. Crone, MNSc
(University of Arkansas for Medical Sciences)
Instructor, Health Policy and Management, Fay W. Boozman College of Public Health

Geoffrey Curran, PhD
(Rutgers University) Associate Professor, Psychiatry and Behavioral Sciences, College of Medicine; Associate Professor, Epidemiology, Fay W. Boozman College of Public Health

Bob Delongchamp, PhD
Professor, Epidemiology, Fay W. Boozman College of Public Health

Joan T. Diehl, MHSA, MBA (University of Arkansas at Little Rock)
Instructor, Health Policy and Management and Health Services Administration, Fay W. Boozman COPH

Jennifer A. Dillaha, MD
(University of Arkansas for Medical Sciences)
Director, Center for Health Advancement, Department of Health; Assistant Professor, Internal Medicine, Division of Infectious Diseases, College of Medicine; Assistant Professor, Department of Health Policy and Management, Fay W. Boozman College of Public Health

Lee Lee Doyle, PhD
(Tulane University)
Emeritus Professor, Obstetrics and Gynecology, College of Medicine; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Deborah L. Dwyer, PhD
(Virginia Commonwealth University)
Associate Professor, Criminal Justice Institute, University of Arkansas at Little Rock; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

M. Joycelyn Elders, MD
(University of Arkansas College of Medicine)
Emeritus Professor, MAMSC; President, ASTHO; Professor, University of Arkansas Clinton School of Public Service; Distinguished Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Hassan Elsalloukh, PhD
(Baylor University) Assistant Professor, Department of Mathematics and Statistics, UALR; Assistant Professor, Biostatistics, Fay W. Boozman College of Public Health

Ruth Raines-Eudy, PhD
(Washington University, St. Louis, Missouri)
Associate Professor, Health Policy and Management and Health Services Administration, Fay W. Boozman College of Public Health

James W. Fasules, MD
(University of Chicago) Associate Professor, Pediatrics, College of Medicine; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Charles R. Feild, MD, MPH
(University of Arkansas College of Medicine)
Holly C. Felix, PhD, MPA  
(University of Arkansas, Fayetteville)  
Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health; Associate, Office of Community-Based Public Health

Alesia Ferguson, PhD  
(Stanford University) Assistant Professor, Environmental and Occupational Health, Fay W. Boozman College of Public Health

Ellen P. Fischer, PhD  
(Johns Hopkins University) Associate Professor, Psychiatry, Division of Health Services Research, College of Medicine; Associate Professor, Epidemiology, Fay W. Boozman College of Public Health

John Fortney, PhD  
(University of Iowa) Professor, Psychiatry, Division of Health Services Research, College of Medicine; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Stephen F. Foti, M.S., FACHE  
Instructor, Health Policy and Management and Health Services Administration, Fay W. Boozman College of Public Health

Lee Frazier, MPH, MHA  
(Tulane University School of Tropical Medicine and Public Health)  
Instructor, Health Services Administration, Fay W. Boozman College of Public Health

George J. Fuchs, III, MD  
(University of Missouri-Columbia)  
Professor of Pediatrics, College of Medicine; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Jay Gandy, PhD  
(University of California, Riverside)  
Professor and Chair, Environmental and Occupational Health, Fay W. Boozman College of Public Health

David W. Gaylor, PhD  
(North Carolina State University)  
Adjunct Professor, Biostatistics, College of Medicine; Professor, Biostatistics, Fay W. Boozman College of Public Health

William E. Golden, MD  
(Baylor College of Medicine)  
Medical Director, Health Policy, AR Department of Human Services; Professor, General Internal Medicine, College of Medicine; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Geoffrey Goldsmith, MD, MPH  
(McMaster University, Hamilton, Ontario)  
Garnett Professor and Chair, Family and Preventive Medicine, College of Medicine; Professor, Health Behavior and Health Education and Health Policy and Management, Fay W. Boozman College of Public Health
Melony Goodhand, JD, MBA, MS, CPA  
(William H. Bowen School of Law)  
Vice Chancellor for Finance and CFO, UAMS;  
Assistant Professor, Health Policy  
and Management, Fay W. Boozman College of Public Health

Paul Greene, PhD  
(University of Georgia)  
Associate Director of Research in Cancer Prevention and Control, Arkansas Cancer Research Center;  
Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health

Reza Hakkak, PhD  
(University of Arkansas, Fayetteville)  
Professor and Chairman, Dietetics and Nutrition, College of Health Related Professions; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Becky G. Hall, EdD  
(University of Memphis)  
Center Director, Delta Area Health Education Center; Assistant Professor, Health Behavior and Health Education, Fay W. Boozman COPH

Paul K. Halverson, DrPH, MHSA  
(University of North Carolina at Chapel Hill School of Public Health) Director, Arkansas Department of Health; Professor, Health Policy and Management, Fay W. Boozman College of Public Health; Adjunct Professor, Department of Health Policy and Administration, University of North Carolina at Chapel Hill, School of Public Health

Gregory L. Hamilton, PhD  
(Oklahoma State University, Stillwater)  
Senior Research Specialist, Institute for Economic Advancement; Adjunct Professor, Economic and Finance, University of Arkansas at Little Rock; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Brian Hardin, MD  
(Creighton University)  
Associate Professor and Director of Adolescent Medicine, College of Medicine; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Zenobia Harris, BSN, MPH  
(University of Alabama at Birmingham, School of Public Health) Central Region Patient Care Leader, Department of Health; Instructor, Health Policy and Management, Fay W. Boozman College of Public Health

Dirk T. Haselow, MD, PhD  
(University of Arkansas for Medical Sciences)  
Assistant Professor, Epidemiology, Fay W. Boozman College of Public Health

Richard T. Hill, MSW  
(Louisiana State University) Director, Mental Health Services, Department of Health; Instructor, Health Policy and Management, Fay W. Boozman College of Public Health

R. Jean Hine, PhD  
(University of Wisconsin) Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Jack A. Hinson, PhD  
(Vanderbilt University) Professor, Pharmacology and Toxicology, College of Medicine; Professor,
Environmental and Occupational Health, Fay W. Boozman College of Public Health

Charlotte A. Hobbs, MD, PhD
(McGill University Montreal, Quebec) (McMaster University, Hamilton, Ontario)
Section Chief, Birth Defects Section; Assistant Professor; Pediatrics, College of Medicine;
Professor, Epidemiology, Fay W. Boozman College of Public Health

Daniel Holland, PhD, MPH
(Southern Illinois University) Assistant Professor, Psychology, University of Arkansas at Little Rock; Professor,
Health Behavior and Health Education, Fay W. Boozman College of Public Health

Don Hollingsworth, JD
(Vanderbilt School of Law) Executive Director, Arkansas Bar Association; Senior Associate, ACHI; Instructor,
Health Policy and Management, Fay W. Boozman College of Public Health

Lisa C. Hutchison, PharmD, MPH
(University of Tennessee, College of Pharmacy) Clinical Pharmacist, Donald J. Reynolds Center on Aging;
Associate Professor, College of Pharmacy; Associate Professor, Health Policy and Management, Fay W.
Boozman College of Public Health

Catherine A. Irwin, PhD
(University of Arkansas, Fayetteville)
Research Associate, Rural Hospital Program, AHEC, Fayetteville Assistant Professor, Health Policy and
Management, Fay W. Boozman College of Public Health

Jeffrey N. Jonkman, PhD
(North Carolina State University)
Associate Professor, Biostatistics, Fay W. Boozman College of Public Health;
Associate Professor, Biostatistics, College of Medicine

Susan Nowell Kadolbar, PhD
(University of Arkansas for Medical Sciences)
Assistant Professor, Environmental and Occupational Health, Fay W. Boozman COPH

Ronald F. “Arlo” Kahn, MD
(Washington University Medical School, St. Louis, Missouri) Professor, Family and Preventive Medicine,
College of Medicine;
Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Karen Hye-cheon Kim, PhD
(Cornell University) Assistant Professor, Health Behavior and Health Education, Fay W. Boozman College of
Public Health

JoAnn E. Kirchner, MD
(University of Arkansas College of Medicine)
Associate Professor, Psychiatry and Behavioral Sciences, College of Medicine; Associate Professor, Health
Policy and Management, Fay W. Boozman College of Public Health

Ralph L. Kedell, PhD
(Texas A&M University) Professor, Biostatistics, Fay W. Boozman College of Public Health
Professor, Biostatistics, College of Medicine

Teresa L. Kramer, PhD
(University of Cincinnati) Associate Professor, Psychiatry and Behavioral Sciences, College of Medicine;
Associate Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health
Andrew G. Kumpuris, M.D.  
(Baylor College of Medicine) Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Reid D. Landes, PhD  
(Iowa State University) Assistant Professor, Biostatistics, College of Medicine;  
Assistant Professor, Biostatistics, Fay W. Boozman College of Public Health

Nicholas P. Lang, MD  
(University of Arkansas College of Medicine)  
Chief Medical Officer, UAMS Medical Center;  
Professor, Surgery, College of Medicine;  
Professor, Radiology, College of Medicine;  
Professor, Physiology and Biophysics, College of Medicine; Professor, Environmental and Occupational Health, Fay W. Boozman College of Public Health

Cheryl J. LeDoux, MPH  
(Tulane University School of Public Health and Tropical Medicine) Senior Epidemiologist, Department of Health; Instructor, Epidemiology, Fay W. Boozman COP H

Jeannette Y. Lee, PhD  
(Johns Hopkins University) Professor, Department of Biostatistics, College of Medicine;  
Professor, Biostatistics, Fay W. Boozman College of Public Health

Robert B. Leflar, JD, MPH  
(Harvard Law School) Professor, University of Arkansas School of Law;  
Professor, Health Policy and Management, Fay W. Boozman College of Public Health

C. Lewis Leslie  
(Hendrix College) Agency Leader for Operations and Workforce Development, Department of Health;  
Instructor, Health Policy & Management, Fay W. Boozman College of Public Health

Shirley Chin Louie, MS, CIH  
(Colorado State University) Senior Environmental Epidemiologist, Department of Health; Instructor, Environmental and Occupational Health, Fay W. Boozman College of Public Health

Betty A. Lowe, MD  
(University of Arkansas) Emeritus Professor, Pediatrics, College of Medicine;  
Professor, University of Arkansas Clinton School of Public Service;  
Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Curtis L. Lowery, MD  
(University of Alabama at Birmingham)  
Professor, Obstetrics and Gynecology, UAMS;  
Section Head, Division of Maternal-Fetal Medicine, UAMS and Director of Obstetrics, UAMS;  
Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Diane S. Mackey, JD  
(UALR School of Law) Assistant Dean for Institutional and Organizational Affairs and Assistant Professor and Director, JD/MPH Dual Degree Program, Fay W. Boozman College of Public Health, UALR William H. Bowen School of Law

Bradley C. Martin, PharmD, PhD  
(University of Georgia College of Pharmacy, Athens, GA) (University of Illinois College of Pharmacy, Chicago, IL) Director, Pharmaceutical Evaluation and Policy Graduate Program, College of Pharmacy; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health
Glen P. Mays, PhD, MPH
(University of North Carolina at Chapel Hill)
Professor and Chair, Health Policy & Management, Fay W. Boozman College of Public Health; Director of PhD in HSR; Co-Director of the DrPH in PHL; Associate Professor, Clinton School of Public Service, University of Arkansas;

Suzanne G. McCarthy, MS, MPH
(Boston University)Founding Associate, Arkansas Center for Health Improvement;
Instructor, Health Policy and Management, Fay W. Boozman College of Public Health

Charles W. McGrew, MPH
Leadership Team, Department of Health;
Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Freeman McKindra, Sr., BS
(Arkansas AM&N College) Instructor, Health Policy and Management, Fay W. Boozman College of Public Health

Kelley Mercer, PhD
Instructor, Environmental and Occupational Health, Fay W. Boozman College of Public Health

Donna J. Middaugh, PhD, RN
(University of Texas Health Sciences Center)
Associate Dean for Service and Associate Professor, College of Nursing; Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Paige C. Moore, PhD
(Baylor University) Assistant Professor, Biostatistics, Fay W. Boozman College of Public Health Asssistant Professor, Biostatistics, College of Medicine

Jeffery H. Moran, PhD
(University of Arkansas for Medical Sciences)
Section Director, Environmental Chemistry and Lead Chemist, Public Health Preparedness Laboratory, Department of Health; Assistant Professor, Environmental and Occupational Health, Fay W. Boozman College of Public Health

Bridget S. Mosley, MPH
(Emory University) Epidemiologist, Arkansas Center for Birth Defects, Research, and Prevention, Pediatrics, College of Medicine;
Instructor, Epidemiology, Fay W. Boozman College of Public Health

Lynn D. Mouden, DDS, MPH
(University of Missouri, Kansas City)
Adjunct Clinical Assistant Professor, Pediatrics, College of Medicine;Associate Professor, Dental Hygiene, College of Health Related Professions;
Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Andreas Muller, PhD
(State University of New York, Binghamton, NY)Professor; Vice Chair for Academic Affairs; Program Director of Health Services Administration Masters Program, Health Policy and Management, Fay W. Boozman College of Public Health

Leonard N. Mukasa, MBChB, PhD
(Makerere University, Kampala, Uganda)
Chief Epidemiology Officer, Department of Health;Assistant Professor, Epidemiology, Fay W. Boozman College of Public Health
Radha Nagarajan, PhD
(University of Arkansas at Little Rock)
Assistant Professor, Biostatistics, Fay W. Boozman College of Public Health

Creshelle R. Nash, MD, MPH
(University of Maryland, Baltimore)
Assistant Professor, General Internal Medicine, College of Medicine; Assistant Professor, University of Arkansas Clinton School of Public Service; Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Richard R. Nugent, MD, MPH
(University of Pennsylvania) Branch Chief, Family Health, Department of Health; Director, Center for the Study of Maternal and Child Health Issues, Fay W. Boozman College of Public Health

Alan C. Nye, PhD
(University of Arkansas for Medical Sciences)
Senior Toxicologist, Center for Toxicological and Environmental Health, LLC; Assistant Professor, Environmental and Occupational Health, Fay W. Boozman College of Public Health

Eduardo R. Ochoa, Jr., MD
(Texas Tech University School of Medicine)
Assistant Professor, Pediatrics, College of Medicine; Assistant Professor, Health Policy and Management and Assistant Dean for Minority Affairs, Fay W. Boozman College of Public Health

Songthip Ounpraseuth, PhD
(Baylor University) Assistant Professor, Biostatistics, Fay W. Boozman College of Public Health; Assistant Professor, Biostatistics, College of Medicine

Richard R. Owen, Jr., MD
(University of Minnesota Medical School)
Professor, Psychiatry and Behavioral Sciences, College of Medicine; Professor, Epidemiology, Fay W. Boozman College of Public Health

Nick J. Paslidis, MD, PhD
(Ross University School of Medicine, NY, NY)
Assistant Clinical Professor, White River Rural Health Center; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Bernita Patterson, PhD
(Southern Illinois University, Carbondale)
Assistant Professor, Coordinator Alcohol and Drug Research, University of Arkansas at Pine Bluff; Assistant Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health

Derrick Paul, MBA, HCA
(American Intercontinental University) Instructor, Health Services Administration, Fay W. Boozman College of Public Health

Christine B. Patterson, MSW
(University of Arkansas at Little Rock)
Adjunct Assistant Professor, Social Work, University of Arkansas at Little Rock; Strategic Management Leader and Director of the Office of Minority Health, Department of Health; Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health
Martha M. Phillips, PhD, MPH, MBA, EdS  
(University of Alabama at Birmingham)  
Assistant Professor and Vice Chair for Education, Epidemiology, Fay W. Boozman College of Public Health;  
Assistant Professor, Psychiatry, College of Medicine

Sandra K. Pope, PhD, MPH  
(University of Michigan School of Public Health, Ann Arbor) Assistant Professor, Geriatrics, College of Medicine; Assistant Professor, University of Arkansas Clinton School of Public Service; Assistant Professor, Epidemiology, Fay W. Boozman College of Public Health

Maria G. Portilla, MD  
(St. Louis University) Associate Professor, Pediatrics, College of Medicine; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Lars Powell, PhD  
Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

T. Elaine Prewitt, DrPH  
(University of North Carolina at Chapel Hill)  
Associate Professor, Health Policy & Management, Fay W. Boozman College of Public Health

LeaVonne Pulley, PhD, MEd  
(University of Texas, Austin) Associate Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health

Jeffrey M. Pyne, MD  
(University of Minnesota Medical School)  
Associate Professor, Psychiatry and Behavioral Sciences, College of Medicine; Associate Professor, Epidemiology, Fay W. Boozman College of Public Health

James M. Raczynski, PhD  
(Pennsylvania State University) Founding Dean, Fay W. Boozman College of Public Health; Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health

Jacquie Rainey, DrPH  
(University of South Carolina) Associate Professor, Health Sciences, University of Central Arkansas; Associate Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health

Luke D. Ratnasinghe, PhD, MPH  
(East Tennessee State University and John Hopkins University) Director, Center for Structural Genomics, National Center for Toxicological Research; Assistant Professor, Environmental and Occupational Health, Fay W. Boozman College of Public Health

James A. Rice, PhD  
(University of Minnesota, School of Public Health) Principal, LarsonAllen, LLC, Minneapolis, MN; Vice Chairman, The Governance Institute, San Diego, CA; Senior Associate, International Health Policy, Cambridge University School of Business;  
Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Jan S. Richter, EdD, MEd, CHES  
(Oklahoma State University) Associate Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health
Thomas W. Rimmer, ScD, CIH  
(University of Massachusetts, Lowell)  
Director of the Office of Educational Technology and Assistant Professor, Environmental and Occupational Health, Fay W. Boozman College of Public Health

Paula K. Roberson, PhD  
(University of Washington, Seattle) Professor and Chair, Biostatistics, College of Medicine; Professor and Chair, Biostatistics, Fay W. Boozman College of Public Health

Kevin W. Ryan, JD, MA, RN  
(William H. Bowen School of Law, University of Arkansas at Little Rock) Project Director, Arkansas Center for Health Improvement; Assistant Professor, Health Policy and Management, Fay W. Boozman COPH

Willa Black Sanders, MPA  
(University of Arkansas at Little Rock)  
Assistant Dean for Governmental Relations and Special Projects and Instructor, Health Policy and Management, Fay W. Boozman College of Public Health

Herb A. Sanderson, MPA  
(University of Arkansas)  
Director, Division of Aging and Adult Services, Department of Health; Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Kaleem Sayyed, MBBS, MPH  
(University of Karachi, Pakistan) Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Cheryl K. Schmidt, PhD, RN, CNE, ANEF  
(University of Pittsburgh) Associate Professor, College of Nursing; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Eldon Schulz, MD  
(University of South Dakoa School of Medicine, Vermillion, SD) Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

John M. Selig, MPA  
(Woodrow Wilson School of Public and International Affairs, Princeton, NJ)  
Director, Arkansas Department of Health and Human Services; Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

John W. Senner, PhD  
(State University of New York)  
Branch Chief, Health Statistics, Department of Health; Assistant Professor, Biostatistics, Fay W. Boozman College of Public Health

Christine E. Sheffer, PhD  
(Jackson State University, Jackson, MS)  
Assistant Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health

Donald D. Simpson, MPH  
(Tulane University) Chair, Department of Laboratory Sciences, College of Health Related Professions; Assistant Professor and Cytotechnology Program Director, Laboratory Sciences, College of Health Related Professions; Assistant Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health
Harold H. Simpson, JD  
(Vanderbilt University) Assistant Professor, Health Policy and Management and Health Services Administration, Fay W. Boozman COPH

David W. Sink, DPA  
(University of Georgia) Professor, UALR Institute of Government, Public Administration; Professor, University of Arkansas Clinton School of Public Service; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Donnie A. Smith, MEd  
(University of Arkansas) Leader, Bioterrorism Preparedness, Department of Health; Instructor, Health Policy and Management, Fay W. Boozman College of Public Health

G. Richard Smith, Jr., MD  
(University of Arkansas College of Medicine)  
Professor and Chair, Psychiatry and Behavioral Sciences, College of Medicine; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Katharine E. Stewart, PhD, MPH  
(University of Alabama, Birmingham)  
Associate Dean for Academic Affairs, Fay W. Boozman College of Public Health; Associate Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health

M. Kathryn Stewart, MD, MPH  
(University of Arkansas College of Medicine)  
Director, Office of Community-Based Public Health; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Steven W. Strode, MD, MEd, MPH  
(Texas Southwestern Medical School) Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Greer Sullivan, MD, MSPH  
(University of Mississippi) Professor, Psychiatry and Behavioral Science, College of Medicine; Director, VA South Central Mental Illness Research Education and Clinical Care Center (MIRECC); Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Phillip H. Taylor, PhD  
(University of Arkansas) Professor, Information Systems, University of Arkansas at Fayetteville; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Billy R. Thomas, MD, MPH  
(University of Arkansas College of Medicine)  
Associate Professor, Pediatrics, College of Medicine; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Joanna M. Thomas, MBChB  
(University of Liverpool School of Medicine)  
Associate Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health

Joseph W. Thompson, MD, MPH  
(University of Arkansas College of Medicine)  
Director, Arkansas Center for Health Improvement; Surgeon General, State of Arkansas; Associate Professor, Pediatrics, College of Medicine; Associate Professor, Health Policy and Management, Fay W. Boozman College of Public Health
J. Mick Tilford, PhD
(Wayne State University) Associate Professor, Pediatrics, COM; Associate Professor, Health Policy and Management and Health Services Administration, Fay W. Boozman COPH

Hugh H. Tilson, MD, DrPH, MPH
(Washington University School of Medicine, St. Louis, MO) Clinical Professor, Public Health Leadership and Adjunct Professor, Epidemiology and Health Policy, University of North Carolina School of Public Health; Professor, Health Policy and Management, Fay W. Boozman COPH

Alan VanBiervliet, PhD
(University of Kansas) Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health

Ralph J. Vogel, PhD, RN, CPNP
(University of Tennessee, Memphis) Assistant Professor, College of Nursing; Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Jeffery T. Walker, PhD
(Sam Houston State University) Professor, Criminal Justice, University of Arkansas at Little Rock; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Susan Ward-Jones, MD
(University of Arkansas for Medical Sciences) Medical Director of East Arkansas Family Health Center; Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

John B. Wayne, PhD
(University of Alabama at Birmingham) Professor, Health Policy and Management and Health Services Administration, Fay W. Boozman College of Public Health

Donna S. West, PhD
(University of Mississippi, Oxford) Associate Professor, Pharmacy Practice, Division of Pharmacy Evaluation and Policy, College of Pharmacy; Assistant Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Delia Smith West, PhD
(Rutgers – The State University of New Jersey) Director, Center for the Study of Obesity; Professor, Health Behavior and Health Education, Fay W. Boozman College of Public Health

J. Gary Wheeler, MD
(Baylor College of Medicine) Professor, Pediatrics, College of Medicine; Professor, Health Policy and Management, Fay W. Boozman College of Public Health

Leanne Whiteside-Mansell, EdD
(University of Memphis) Associate Professor, Pediatrics, College of Medicine; Professor, Biostatistics, Fay W. Boozman COPH

D. Keith Williams, PhD
(University of Oklahoma) Associate Professor, Biostatistics, College of Medicine; Associate Professor, Biostatistics, Fay W. Boozman College of Public Health