UNIVERSITWIDE ADMINISTRATIVE MEMORANDUM

720.1

ROOFS AND EXTERIOR WALLS OF BUILDINGS, USE OF

The University has a concern about improper use of roofs and its buildings and uses of exterior sides of buildings reached by way of roofs or upper windows. Such portions of buildings are not intended for general traffic, personal injuries and damage to roofs and buildings may result.

The following regulations regarding such areas are to be enforced by University personnel having charge of a building or buildings, and by the security officers of the institution:

1. The areas described shall be accessible to University employees, such as Physical Plant personnel, having a need directly associated with their work on behalf of the University. They are to be accessible for members of the faculty and their students in connection with a regularly-scheduled curriculum course which requires such access (e.g., Astronomy class, Electrical Engineering Antenna Laboratory, etc.), but only after establishing with the Director of the Physical Plant those areas which may be utilized without damage to roof or structure and in order that proper grounding of lightning hazards may be installed on any equipment erected.

2. Other than those University employees and students specified above, any other persons (including students, employees, or those not associated with the University) found in or on the areas described above shall be removed therefrom and arrested for trespassing and/or charged with violation of institutional regulations (subject to University disciplinary proceedings). It is the duty of University employees to report such violators. Action should also be taken to again secure the points of access used by such violators.

3. Where there is legitimate need for non-University personnel (architects, independent contractors installing or repairing facilities, etc.) to be permitted access to the areas described, their requests should be referred to the Director of the Physical Plant. He shall supervise, and may condition, the access in order to protect the interests of the University in the event he grants the permission. Permission shall be granted subject to execution of the attached release form.

4. No rooftop machinery, equipment, antennae, greenhouses, rappelling anchors (temporary or permanent), or other property shall be installed on roofs or roof edges without express permission from the Director of Physical Plant for the particular campus.

5. Rappelling using University buildings is specifically prohibited.

6. Student handbooks shall contain a summary of this policy, as shall faculty and staff handbooks. University security officers shall enforce this policy.

Form attached.

October 4, 1982
RELEASE

In consideration of the permission granted to me to go upon the roof area, including overhanging areas outside of windows, at a University of Arkansas building on the campus, for the purpose of doing the following acts:

which acts, it is agreed, are for my own interest and benefit, I do hereby release and forever discharge the said University of Arkansas, its agents and employees, from any and all actions, causes of action, claims and demands for, upon, or by reason of any damage, loss, injury or death, either to my person or to my property, which may be sustained by reason of this entry upon and in the property of the University of Arkansas, intending hereby to release any and all such claims which I, or my heirs, and/or personal representatives can, shall or may have, by reason of any such damage, loss, injury or death.

And, further, I covenant and agree to protect and save harmless said University of Arkansas and all of its employees, from any loss, damage or expense, by reason of litigation or otherwise, on account of any such claim, asserted liability, injury or death to person or property as aforesaid.

Further, I agree to repair, restore and make good any damage which I or my property shall cause or do while in and on said University property, and will take reasonable precautions to see that roof exits are closed and secured when I shall have completed the said described entry.

THIS IS A RELEASE --- READ CAREFULLY BEFORE SIGNING.

Date:

Witnesses:

Prepare in Duplicate:
1. Copy for applicant
2. Copy for Director of Physical Plant