
REGISTRATION ALERT

Volume 3, Issue 7

July 2002

For those who do Registration

Salutations and Commendations!

A big tip of the hat goes to the following registrars who have maintained a consistently high accuracy rate for the previous month! Be sure to give these fellow employees a round of applause, especially if they work in your area!

Catonya Armstrong, Central Admissions
John Harris, Central Admissions
Reginald Robinson, Central Admissions
Kim Thompson, Central Admissions
Marlene Cook, ER Admissions
Racquel Longley, ER Admissions
Charlotte Smith, ER Admissions
Chris Weaver, ER Admissions
Dawn Williams, ER Admissions

We also want to recognize those who have made tremendous improvement in the past month. Great job! Keep up the good work!

Carolyn Spencer, Neurology
Euwanda Anderson, Family Medical Center
Veronica Winfrey, Central Admissions
Chester Wofford, ER Admissions

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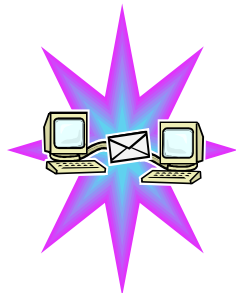
Congratulations to...

Cynthia Lockert, BONC

Crystal Gardner deserves commendations for her improved efforts in the workplace, according to Cynthia Lockert, Office manager of BONC. Cynthia says Crystal has gone out of her way to improve the efficiency and accuracy of their registration process. She is consistently obtaining copies of the insurance cards and pre-screening patient registrations. Her recent positive attitude and initiative has the BONC management very pleased with her efforts and they wish to congratulate her on a job well done. Thanks so much for your efforts, Crystal!

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Did you know. . .



An updated version of the Access Personnel Training Module Outline has been posted on the CCTC web site. This lists the courses that employees should take, and the order in which they should be taken.

Questions? Call Karen, 686-6718.

New Registration Procedures for RIS Training Classes

Revenue Integrity Specialists

Now that the RIS Team is up on the Training Tracker software, we will be able to do our own registration and scheduling of classes. Much thanks to the Clinical Computer Training Center for helping us out in the meantime!

Effective August 2002, to register for Role in Access or Strengthening Bridges, you may now call or email Karen Lamoreaux at 686-6718.

The RIS Team is also working on our very own web page. When it is ready, we will offer online scheduling as well for your convenience.

If you have any questions regarding training for Access Personnel, feel free to contact Karen Lamoreaux at 686-6718 or Holly Jones @ 603-1132.

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Medicare Training Online

Revenue Integrity Specialists

Medicare sponsors online computer based training on their web site, <http://www.cms.hhs.gov/medlearn/default.asp>.

Courses include:

World of Medicare
Front Office
Medicare Secondary Payer
Fraud and Abuse
HCFA 1500 (CMS 1500)
HCFA 1450 (UB 92)
ICD-9 Coding
Home Health
Women's Health
Adult Immunization

These courses may be downloaded on to your computer and taken at your convenience. Upon passing the course, it will print a certificate of completion for your records! These are great at evaluation time.

If you would like assistance in downloading these programs, please contact the RIS Team or the Help desk. The RIS team recommends the following courses for access personnel (please take them in this order):

World of Medicare
Front Office
Medicare Secondary Payer

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UPIN Database Online

Revenue Integrity Specialists

There is an online UPIN database available for use. Go to <http://www.cpg.mcw.edu/htbin/ar> to find the UPIN number on a physician.

Thanks to Carolyn Perrin in MCPG for this link!

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August Inservice

Revenue Integrity Specialists

For the August Inservice, the Revenue Integrity Specialist Team is presenting the newly updated Guarantor Determination Information, as well as introducing the Renal Question and Answer Matrix. The inservice will be held at the Walton Auditorium, on Tuesday, August 6, (10:00-11:00am) and Wednesday, August 7, (1:30-2:30pm). This inservice will be full of helpful information and we hope to see you all there!

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Ever have those days where the computer just doesn't seem to want to cooperate with you? Take advantage of classes now being offered in the Computer Training Center. We also have a self-paced keyboarding tutorial available, Typing Master, to help you improve your keyboarding skills. If a room is open, you are welcome to come spend some time with Typing Master.

Visit our web site at www.uams.edu/cctc for class schedules and other information.

Municipal Health Benefits

Revenue Integrity Specialists

The claims address for Municipal Health Benefits, Plan Code D35 (Contract Care), has recently changed. The revised default address (PO Box 188, NLR, AR 72115-0188) is the correct address. Please do not override this address when registering patients who are covered by Municipal Health Benefits.

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Wadley Regional Med Center, Source Med, and AETNA Health Management

Anita Allaben, Managed Care

There are two new Managed Care Contracts. Wadley Regional Medical Center, based in Texarkana, has contracted with University Hospital of Arkansas and Medical College Physicians Group so that their employees can receive in-network services at UAMS. The agreement became effective 6/17/02. Look for the insurance master code to be assigned soon.

There is another recent agreement with Source Med. This is a contract for Bone Marrow and Kidney Transplant services. This agreement became effective on 5/20/02. The plan codes are S04 for BMT services and S03 for Kidney transplant services.

More detailed information regarding these and all UAMS Managed Care Contracts may be obtained if you have been given security permission to access the Contract Information System via the Intranet. If you have questions about accessing the Contract Information System, please call or e-mail Anita Allaben (614-2124).

Be on the look out for another new contract that will become effective 9/1/02. Aetna Health Management has entered into a preferred provider agreement with UAMS. A new insurance master code will be activated on 9/1/02. An Aetna orientation is being planned for early September.

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August Inservice

Revenue Integrity Specialists

The August calendar for our classes is now posted on the web at www.uams.edu/cctc, under the MediPac Info link. If you have any questions, contact Karen Lamoreaux with the Revenue Integrity Team.

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