

Essential Links of CARE

Department:	University Rehab Services, August 2006
Purpose:	To recognize individual staff members and staff teams for activities and events; staff members primarily within the department but also to include those outside the department
Eligibility:	All department and hospital staff members
Frequency:	Quarterly
Criteria:	Current Staff members and/or teams of staff who have made a significant contribution to the health, welfare, and business of rehabilitation to patients and/or their families
Processes:	<p>Each quarter the department provides a staff luncheon for rehab staff members to share lunch and receive communication on events occurring throughout the department and campus. The purpose of the luncheon is to recognize any and all staffs who have participated in a significant event; these may include:</p> <ul style="list-style-type: none">• Birthdays and Employment anniversaries• Marriage anniversaries, babies born, etc.• Special staff accomplishments• Patient/family recognition of staff• Recognize special guest at luncheon
Employee of Quarter:	<p>“Essential Rehab CARE Link”</p> <p>Each quarter the managers and staff will select an individual who has represented the department in a manner that highlights and/or exceeds their CARE responsibilities. Most of the time the employee is a member of the rehab staff, but they could be recognized by the staff and be from another department.</p>
Criteria:	The person or team must have demonstrated activities that build the team concept (interdisciplinary team), served a patient or family in a special and recognizable way, and/or has been recognized by other hospital/campus staff for their outstanding performance and contribution(s).
Selection Process:	Managers select person or team from patient and staff information and/or recommendations
Award:	The staff person receives a gift card for a meal or coffee and has their picture displayed on our EOQ announcement board throughout the quarter.