

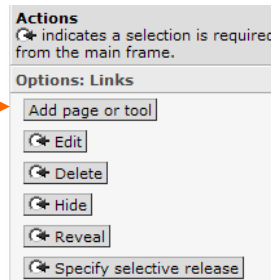
# WebCT 4.x: Image Database Tool

Add Image Database Tool (p. 1)  
Add Image Database (p. 2)  
Add Images to Database (p. 3)  
Edit Image (p. 5)  
Image Search (p. 7)

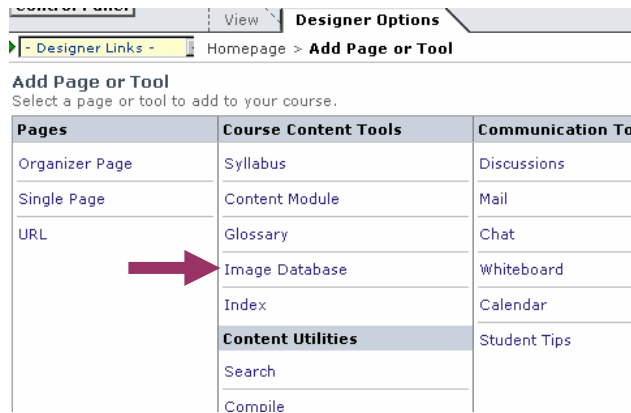
Add Image Database  
Tool

Choose

Add page or tool



Click-on Image  
Database



Enter a title →

Decide the location for the link →

Choose **Add** →

The tool is added.

Choose the icon →

**Add Image Database**

Choose **Add image database** →

Enter a Title for the database →

Choose **Add** →

The database is created →

1. Enter a title for this item:

2. Decide where to show the link to this item.

- On the *Course Menu*, visible on all pages. Link will appear as text.
- On an *Organizer Page*:
- Link shows item title
- Link shows icon (select below)
  - Use default icon
  - Use custom icon

Choose icon:  **Browse...**

3. Add this item to your course.

**Add** **Cancel**

**Actions**  
 ✚ indicates a selection is required from the main frame.

**Options**

- Add image database**
- Edit**
- Rename**
- Delete**

**Add Image Database**

Title:

**Add** **Cancel**

**Image Database**

Available databases:

- 1. Chapter 1

## Add Images to Database

Click-on the database in which to add images →

Choose  →

Keywords: Enter text to describe the image →

Creator: To specify the creator of the image, enter the name →

Filename: select the image file, click  →



### Image Database

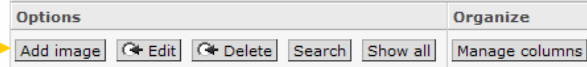
Available databases:

- 1. Chapter 1
- 2. Chapter 2



### Image Database: Chapter 1

Actions: indicates a selection is required from the main frame.



### Image List: Chapter 1

There are no images in the database.



### Add Image

\*Keywords:

Creator:



\*Filename:

Title:

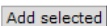

Description:

Thumbnail:


\*Required fields.


Click the  for the desired image file 



(To upload the file, browse for it and select the file. Select the appropriate folder to upload it to and select Upload)

Choose  

Enter a title: 


Enter a description (will display as a caption): 

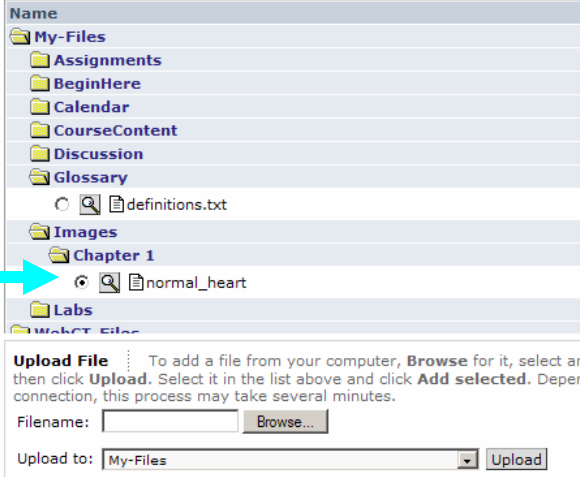
Thumbnail: enter or browse for a path for a thumbnail image 





Choose  

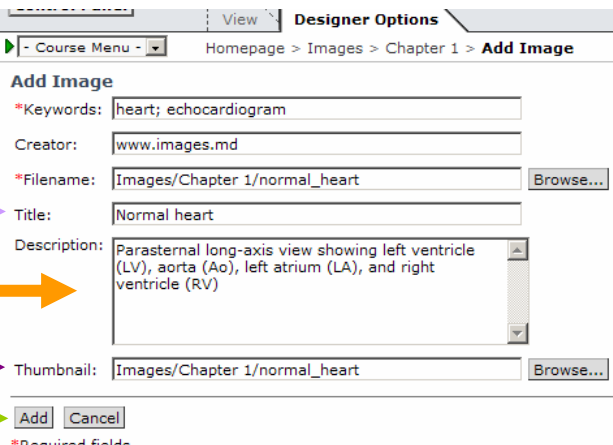
Repeat the steps to add images to the database until all images are added

#### File Browser

Select a file. Tip: To view a file, click .  
If the file you need does not appear in the list below, upload it first, then select





\*Required fields.

## Edit an Image Record

Click the Image Database with the image to edit

Choose

The image list will display.

Click-on the image record to edit

**Control Panel** Lea's CHRPTEMPLATE  
View Designer Options

- Course Menu - Homepage > Images

**Image Database**  
Available databases:

- 1. Chapter 1
- 2. Chapter 2

**Actions**  
 indicates a selection is required from the main frame.

**Options**

- Add image database
- Edit**
- Rename
- Delete

Image Database: Chap 1

Actions indicates a selection is required from the main frame.  
Options Organize

Add image Edit Search Show all Manage columns

**Image List: Chapter 1**

Keywords	Creator	Filename	Title	Description	Thumbnail
<input type="radio"/> heart; echocardiogram	www.images.md	Images/Chapter 1/normal_heart	Normal heart - Parasternal long-axis view	<a href="#">View description</a>	
<input type="radio"/> heart; echocardiogram	www.images.md	Images/Chapter 1/normalheart_viewB.jpg	Normal heart - Parasternal short-axis view	<a href="#">View description</a>	
<input type="radio"/> heart; echocardiogram	www.images.md	Images/Chapter 1/normalheart_ViewC.jpg	Normal heart - Apical four-chamber view	<a href="#">View description</a>	

**Image List: Chapter 1**

Keywords Edit

- heart; echocardiogram
- heart; echocardiogram
- heart; echocardiogram

Edit text  
as needed →

Choose  →

### Delete an Image Record

Click the  image database with the image to delete →

Click the  for the image record to delete →

Choose  →

**Edit Record**


\*Keywords:  ←

Creator:

\*Filename:

Title:

Description:

Thumbnail: 

**Lea's CHRPTemplate**

Control Panel

- Course Menu -  > **Images**

**Image Database**

Available databases:

- 1. Chapter 1
- 2. Chapter 2

**Image Database: Chapter 1**

Actions:  indicates a selection is required from the main frame.

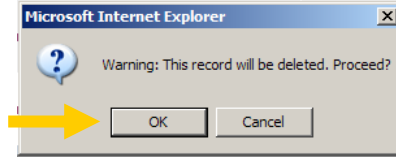
Options:   Edit  Delete

Organize

**Image List: Chapter 1**

	Keywords	Creator	Filename
<input type="radio"/>	Edit	Edit	
<input checked="" type="radio"/>	heart; echocardiogram	www.images.md	Images/Chapter
<input type="radio"/>	heart; echocardiogram	www.images.md	Images/Chapter
<input type="radio"/>	heart; echocardiogram	www.images.md	Images/Chapter

Choose  →



The file is deleted.

Actions: [?] indicates a selection is required from the main frame.

Options: Organize

Add image Edit Delete Search Show all Manage columns

Image List: Chapter 1

Keywords	Creator	Filename	I
Edit	Edit		Ei
<input type="radio"/> heart; echocardiogram	www.images.md	Images/Chapter 1/normalheart_viewB.jpeg	N
<input type="radio"/> heart; echocardiogram	www.images.md	Images/Chapter 1/normalheart_ViewC.jpeg	N

### Image Search

Choose  →

Image Database: Chapter 1

Actions: [?] indicates a selection is required from the main frame.

Options: Organize

Add image Edit Delete Search Show all Manage columns

Image List: Chapter 1

Keywords	Creator	Filename
Edit	Edit	
<input type="radio"/> heart; echocardiogram	www.images.md	Images/Chapter 1,
<input type="radio"/> heart; echocardiogram	www.images.md	Images/Chapter 1,

Select which images to search →

Search Criteria Comparison Value

→

All images  Keywords Contains

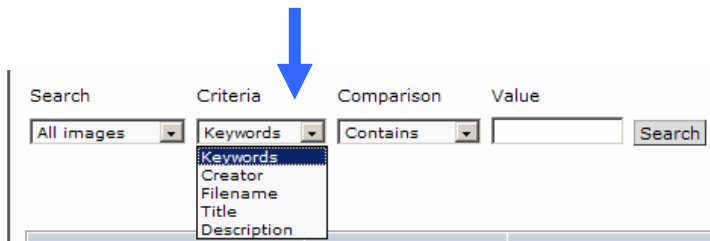
All images  
Listed images

Select the search criteria →

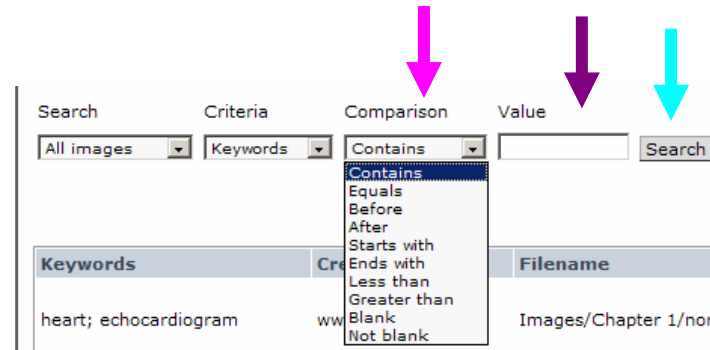
Select a comparison term →

Enter a value →

Choose  →



A screenshot of a search interface. The 'Criteria' dropdown menu is open, showing options: Keywords, Creator, Filename, Title, and Description. A blue arrow points to the 'Criteria' dropdown.



A screenshot of the same search interface. The 'Comparison' dropdown menu is open, showing options: Contains, Equals, Before, After, Starts with, Ends with, Less than, Greater than, Blank, and Not blank. A pink arrow points to the 'Comparison' dropdown, a purple arrow points to the 'Value' input field, and a cyan arrow points to the 'Search' button. Below the dropdown, a table shows search results:

Keywords	Creator	Filename
heart; echocardiogram	ww	Images/Chapter 1/nor

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