

Uploading New Content into your Wimba Classroom

Directions

1. Under the **Teach** Tab click on your Wimba Classroom
2. Click on the [Add & Manage Content](#)
3. Click [Add & Manage Room Content](#)
4. Maximize your screen, then select the Folder where you want to upload your content or create a new folder
5. Here you can upload New Content from your hard drive, add a URL (Website) or create a New Poll

Diagram

The diagram shows the Wimba Classroom interface. At the top, the 'Wimba Classroom' header is visible. Below it, a navigation bar contains 'Add to Calendar', 'Add & Manage Content', 'Edit Settings', and 'View Records'. The 'Add & Manage Content' section is expanded, showing a 'Menu' with options: 'Add File Manager Content to the room', 'Add & Manage Room Content', and 'Add new content and/or manage existing Room content'. Below this is the 'Presentation Content' section, which includes a table of folders and a 'New Folder' button. The 'Upload New Content' form is shown below, with a 'Browse...' button and an 'Add' button. The 'Or Add a URL' section has an 'Add' button. The 'Or Create New Poll' section has radio buttons for 'Multiple Choice', 'Open Ended', 'Questionnaire', and 'Bullet List', and a 'Create' button. A text box explains the 'Multiple Choice' option: 'Create a single multiple-choice question. Respondents can select one (or more) choice(s). Results can be immediately published to the participants.'

Folder Title	Slide Count	Get Info	Edit Title	Delete
Default Content Folder	1 slide			
Snapshot	0 slides			
Folder Title	Slide Count	Get Info	Edit Title	Delete

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6. After uploading your content, select the target area you want your content to be displayed

- Websites should be targeted to open in a New Window for best performance
- Power point Slides should be targeted to the eBoard for best performance
- Logos and your head shot should be targeted to the Branding Frame

7. Choose



Diagram

Modify your content list using the table below: Show Content Descriptions

Filename/URL	Edit	#	Title	Target
<input type="checkbox"/> Flash_Card_Activity.pdf		1)	Flash_Card_Activity.pdf	Content Frame

