Step by Step: Setting Up Extra Credit Questions

You can identify extra credit questions in your test and add specific point values. Do this as you individually questions to a test or after you have created the entire test.

1. Go to the Test Canvas page for your test.

2. Go to the question to set as an extra credit question. Click on the Points box at the far right.

3. An Update Points box will display.

   Enter the value in the Update Points field and click the Extra Credit checkbox.

4. Click the Submit button.

   A green Success message and the new Points value with an Extra Credit label will display.

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