Moving Grade Center Columns

1. Go to the Control Panel>Grade Center and click the right arrow to go to the Full Grade Center.

2. Click Manage button and click the Column Organization link.

3. The top section contains the frozen columns that show in all Grade Center views. To add any column to the frozen section, drag its crossbars to the desired position. Or, use the Reordering tool at the far right and click the Apply button.

4. To reposition any other column, simply drag its crossbars to the desired position.

5. Click the Submit button.