Step by Step: **Adjusting Test Dates And Times**

1. Open a course and be sure **Edit Mode** is ON.

2. On the page where the test is deployed, click the test’s action link and select **Edit the Test Options** on its drop-down menu.

   Do not use Adaptive Release to set dates/times, unless you need to set the availability with other criteria, such as groups or grades.

3. Scroll down to the **Test Availability** section and the **Display After/Until** checkboxes. Click the **checkbox** and the **date/time** pickers (or type it in) to select the date and time.

4. In the Due Date section, change the **Due Date**, if needed.

5. Scroll down and click the **Submit** button.