Step by Step: Adding Respondus LockDown Browser

In Blackboard Learn, you add Respondus LockDown Browser (RLDB) to a test using the Respondus LockDown Browser tool under Course Tools. Make sure all your test settings are finalized in your Test Options before setting up LockDown Browser. Set any passwords in RLDB, not in the Test Options field for the test. Once a RLDB password is set, an auto-generated password is added to the Test Options password field. Do not change or delete this password.

1. On the course Control Panel under Course Tools, click the Respondus LockDown Browser link.

2. On the Respondus LockDown Browser page, each deployed assessment is listed. By default, Respondus LockDown Browser is not selected.

   Click the Settings button of the desired assessment.

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3. On the **Respondus LockDown Browser** page for the selected assessment, click the **Require Respondus LockDown Browser for this test option.**

4. Optional: Add a password in the **Test password** field. Passwords can only contain numbers and letters. An auto-generated password will be added to the Test Options page for the test. Do not change or delete this password.

5. Optional: Add an **Exit Password** for closing the browser during the quiz.

6. Click the **Submit** button.

7. The Respondus LockDown Browser page now displays "**Required**" next to the test **Settings** button.

**Warning Note:** To preserve the settings used by LockDown Browser, do NOT modify these settings in Test Options: 1) Name 2) Open Test in a New Window, 3) Require a password, 4) Password. If these settings have been modified, the test status will appear as an "Error".