Step by Step: Adding a New Learning Module

A learning module is a collection of related content items that students can navigate at their own pace. A learning module can include lecture notes, links to websites, and assignments. Instructors can create a structured path for progressing through the items. The path can be set so that students must view content sequentially, or set to permit users to view the content in any order. Learning modules can be located in any content area or folder.

1. Be sure **Edit Mode** is ON.

2. Click on a **Content Area**, **Lesson Plan**, or Folder on the Course Menu. The example at right is a Content Area.

3. On the Content Area page, point to the **Build Content** action link on the action bar and click on **Learning Module** in the drop-down menu.
4. On the **Create Learning Module** page, enter a **Name** and instructions or a description in the **Text** box.

5. Under **Availability**, select **Yes** to make it available to users. Use the **Display After** and **Display Until** date and time fields to limit availability, if desired.

6. Under **View**, select **Yes** or **No** for viewing options.
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7. Under **Table of Contents**, select **Yes** to Show Table of Contents to Users. Select the type of **Hierarchy Display** from the drop-down menu.

8. Click the **Submit** button.

9. Your new, empty Learning Module has been added to the bottom of the Content Area. Drag the **Up/Down arrows** to re-position the Learning Module in the Content Area.

10. Click its title to begin adding content.