Step by Step: Showing Grades to Students

In Blackboard Learn, instructors determine when students can see their grades. Each gradable item creates a column in the Grade Center. The instructor shows or hides this column to users which determines if the grade appears in the My Grades tool link on the course menu. What the students see in My Grades for a test, for example, is determined by the Test Options the instructor has set within the test. If the instructor has set the score, correct answers, and responses to be visible immediately after the test has been submitted, the student will be able to see all test questions, the correct answers, and their responses in My Grades. Many instructors change the test options after the test closes to only show the score so students will not be able to print the questions and answers through the My Grades or test link (if it is still visible). If the test was completed with Respondus LockDown Browser, the student must view results using Respondus LockDown Browser.

For students to see grades, instructors need to add the My Grades tool link to their course menu – it does not appear in every course as a default. See the related step by step instructions for adding a My Grades link. Hiding this link does not hide grades for students whose instructors in other courses have added a Report Card module to their course dashboard which provides links to the My Grades page in other courses. However, if the instructor has hidden the grade column from students, they will not be able to see their grades regardless of the access point.

Hiding grades from students via My Grades is not the same as hiding or showing a grade column via Hide Column or Manage>Column Organization in the Grade Center. This only hides the column from the instructor’s Grade Center. To hide the grade column from the students and the instructor, first hide it from the students, then hide it via Hide Column.