Chancellor’s Annual Teaching Award Program Guidelines

The UAMS Chancellor’s Annual Teaching Award Program was established in 2004 to recognize excellence in teaching among faculty in all the colleges and the Graduate School. For 2013-2014 the program has been reconfigured to include new awards, criteria, nomination and award processes, and a greater focus on recognizing semi-finalists and award recipients. The program includes two awards: one for Teaching Excellence and one for Teaching Excellence in Society and Health. The first award recognizes teaching excellence in any discipline and the second recognizes advancements in society and health through interprofessional education in areas of health literacy, public and population health, cultural competency, health equity, patient and family centered care, health care economics, or health systems.

Eligibility

Faculty may apply or may be nominated by other faculty members. Nominees and nominators must be full-time faculty members of UAMS. An individual will be considered for only one of the Chancellor’s Teaching Awards in any given year. An individual who has previously received either of the Chancellor’s Teaching Awards is ineligible for a period of three years. Nominees for each award are expected to demonstrate excellence in contributions made as UAMS faculty members in one or more of the following areas: direct teaching; student mentoring; interprofessional education.

Evaluation Criteria for Both Awards

Direct teaching includes all venues and delivery methods. Student mentoring can include, for example, one-to-one instruction; advising students, residents, fellows (to be referred to in this document as “students”); participating on master’s theses, capstone projects and/or dissertation committees; or participating in other components of student education which contribute to the educational advancement of students and doctoral candidates.

Interprofessional education can include the design and implementation of courses and/or activities that advance topics of society and health. This includes, but is not limited to: health literacy, public and population health, cultural competency, health equity, patient and family centered care, health care economics, or health systems.

Nominees/Applicants for each award must demonstrate excellence in one or more of the following criteria:

- The delivery of program instruction, with content that is up to date, well organized, and comprehensive. The course/activity, content/structure, delivery of instruction, course management strategies, enhanced experiential learning, or other elements of the
learning process should result in improved student learning outcomes.

- Providing/adapting a course/activity that addresses the core competencies for interprofessional collaborative practice; working cooperatively with educators from UAMS and/or other institutions to provide or improve the interprofessional nature of course content and/or experiential education.

- Effective educational approaches, strategies and solutions that are novel to UAMS, whether in course/activity content, content delivery or the addition of educational aids, media or other resources to enhance education experiences; problem-solving and approaches that reflect a unique and effective approach to specific educational challenges.

- Contributions to the education enterprise at UAMS that yield significant and measurable impact, for example in terms of the number of students affected, improved student performance levels, disciplinary recognition of efforts, or enhancements to program/college curricula, teaching or learning systems.

- Achievement of recognition by colleagues, peers and students of a pursuit of excellence in delivery of education outcomes, through a process that is collegial, respectful and which promotes team-work. In this process successes are eagerly shared and extra time is taken to expand the knowledge of individual educators and students, and knowledge or approaches are distributed across the education enterprise at UAMS and the discipline.

**Award Process**

The Director of the UAMS Educators Academy will oversee the award process. The Director will assemble a committee composed of UAMS faculty with representation from across campus to review the applications and select up to five semi-finalists for each award. From this group of semi-finalists a committee of external reviewers will rank order the candidates for each award. The Chancellor and the Provost will consider the recommendations from the external reviewers and the application materials to select the recipient for Teaching Excellence and the recipient for Teaching Excellence in Society and Health.

The Chancellor will announce the semi-finalists in late spring and the recipients at Commencement each year. Each award recipient will receive a cash award of $10,000.

**Nominations and Applications**

Faculty can apply or can be nominated by any other full-time UAMS faculty member. The nominator or applicant must provide a letter which addresses how the candidate fulfills one or more of the evaluation criteria and complete the Chancellor’s Teaching Award Application Form, which is attached to these guidelines and can also be found at [http://www.uams.edu/oed/](http://www.uams.edu/oed/). Indicate in the cover letter and on the application form which
Nominations and applications must be submitted as a single electronic *.pdf file containing (in order):

1. Cover Letter by applicant or nominator.

2. Completed application form, which has been endorsed and signed by one of the following: the nominee’s Program Director, Department Chair, Associate Provost, or Dean.

3. Nomination describing how the nominee has fulfilled one or more of the award criteria. The nomination should be appropriate to introduce the nominee at the recognition event and should not exceed two double-spaced pages.

4. The nominee’s Curriculum Vitae in a ≤ 4-page format.

5. Two letters of support that address the nominee’s excellence in one or more of the award criteria from individuals knowledgeable about the nominee’s work. Additional letters will not be reviewed.

6. Supporting Documentation—examples include student or peer teaching evaluation summaries, teaching awards and honors, links to online materials and other evidence to support the accomplishments noted in the application. For materials that cannot be included in a *.pdf please contact the Educators Academy for information on submission.

Application packets are due December 31 each year to the Educators Academy at EdAcad@uams.edu.
CHANCELLOR’S TEACHING AWARD APPLICATION
2013-14
Due Tuesday, December 31, 2013, 5:00 PM

Faculty may apply or may be nominated by other faculty members. Nominees and nominators must be full-time faculty members of UAMS. An individual will be considered for only one of the Chancellor’s Teaching Awards in any given year. Please indicate which award this nomination is for:

☐ Teaching Excellence
☐ Teaching Excellence in Society and Health

Complete the requested information below.

I. Nominee Information

Name of Nominee: Click here to enter text.
Degree(s): Click here to enter text.
Title(s)/Rank(s): Click here to enter text.
College or Division: Click here to enter text.
Dept.: Click here to enter text.
Phone: Click here to enter text.
Email: Click here to enter text.

II. Person Submitting Nomination

Name: Click here to enter text.
Relationship to Nominee: Click here to enter text.
Phone: Click here to enter text.
Email: Click here to enter text.

III. Person Endorsing Nomination

Name: Click here to enter text.
Signature (eSignature accepted): Click here to enter text.
Title: Click here to enter text.

IV. How to Submit a Completed Application

The completed application must include each of the items below (in order). Email one continuous *.pdf document (no separate documents, please) to EdAcad@uams.edu, by 5:00 p.m., Tuesday, December 31, 2013. Please retain a complete copy for your files.
1. Cover Letter by applicant or nominator.

2. Completed application form, which has been endorsed and signed by one of the following: the nominee’s Program Director, Department Chair, Associate Provost, or Dean.

1. Written summary of nominee’s qualifications, not to exceed one page. This summary should be appropriate to introduce the nominee at the recognition event.

2. Curriculum Vitae in a ≤ 4-page format.

3. Two letters of support that address the nominee’s excellence in one or more of the award criteria from individuals knowledgeable about the nominee’s work. Additional letters will not be reviewed.

4. Supporting Documentation – examples include student or peer teaching evaluation summaries, teaching awards and honors, links to online materials and other evidence to support the accomplishments noted in the application. For materials that cannot be included in a *.pdf please contact the Educators Academy for information on submission.

Any questions about the awards, the nomination process, etc., should be sent to the Director of the Educators Academy, EdAcad@uams.edu.