

All IRB submissions are done online through ARIA at <https://aria.uams.edu>. In order to access ARIA, you must have completed the required UAMS training courses for research.

The courses can be found at www.uams.edu/rsra. Click on the training link in the brown box, then click "Online Course Registration". You will be asked to type in some demographic information. This will register you for 3 courses through WebCT.

You must take the HIPAA for Research Training course. This course is tailored specifically to research issues and is separate from any course that you might have been (or be) required to take that covered HIPAA in general terms. You only need to take one of the selections under the Human Subject Protection courses. Select either the behavioral or biomedical course, whichever one more closely relates to the type of research you are engaged in.

You should allow 24 hours to get the needed password for the WebCt system. If you need help regarding the WebCt system, call Crystal Hunnicutt, 501-526-6879 or chunnicutt@uams.edu.

Upon completion of the course, fax your certificates to the IRB office at 501-686-7265 along with a note that lists your email address and states that you are requesting an ARIA username and password. You must list your email address in order to be provided with a username and password. If you do not hear back via email with a password and username for the ARIA system shortly after faxing your training certificates, please contact the main IRB office at 501-686-5667 or IRB Regulatory Manager at 501-526-6245 and ask to speak to someone about obtaining your ARIA username and password.