

Department: UAMS Human Research Advisory Committee
Policy Number: 9.2
Section: IRB Decisions
Effective Date: July 31, 2002
Revision Dates: February 8, 2005; August 26, 2004

SUBJECT: IRB Notification of Meeting Decisions

Upon completion of the review of any submission (new, modified, continuing review, etc.), regardless of exempt, expedited or full classification, the IRB office will prepare a letter noting the outcome of the review.

This letter will include:

- i. Outcome of the review by the Chair or IRB and if study is declined, suspended or terminated, the reason for the decision;
- ii. Date the decision was reached; and
- iii. Date of next scheduled continuing review, as appropriate.

Principal Investigator and Primary Study Contact will receive an email notification that a letter is available in ARIA. Any personnel listed on the study will have access to the letter in ARIA.