

Department: UAMS Institutional Review Board
Policy Number: 4.4
Section: Committee Operations
Effective Date: July 31, 2002
Revision Date: November 18, 2002; March 12, 2004; February 8, 2005; January 24, 2011

SUBJECT: Assignment of Reviewers

For all items that must be reviewed by the convened IRB, at least two reviewers will be assigned to review the following:

1. New studies undergoing initial review
2. Previously tabled items
3. Study modifications that do not meet the expedited review criteria; these items will be listed on the agenda as Updates by Two Reviewers.
4. Committee requested major revisions,

All other items will have at least one assigned reviewer.

Reviewers with non-scientific backgrounds may be assigned to review under any category of review.

The IRB office maintains reviewers' CVs with information regarding their expertise. The IRB staff, in conjunction with the Chair, assigns protocols to ensure that at least one reviewer assigned has the relevant scientific or scholarly expertise appropriate to the study.

If no reviewer on the assigned Committee has the necessary expertise to perform an appropriate in-depth review, review may assigned to a different Committee or consultation will be sought in accordance with IRB Policy 3.9.