

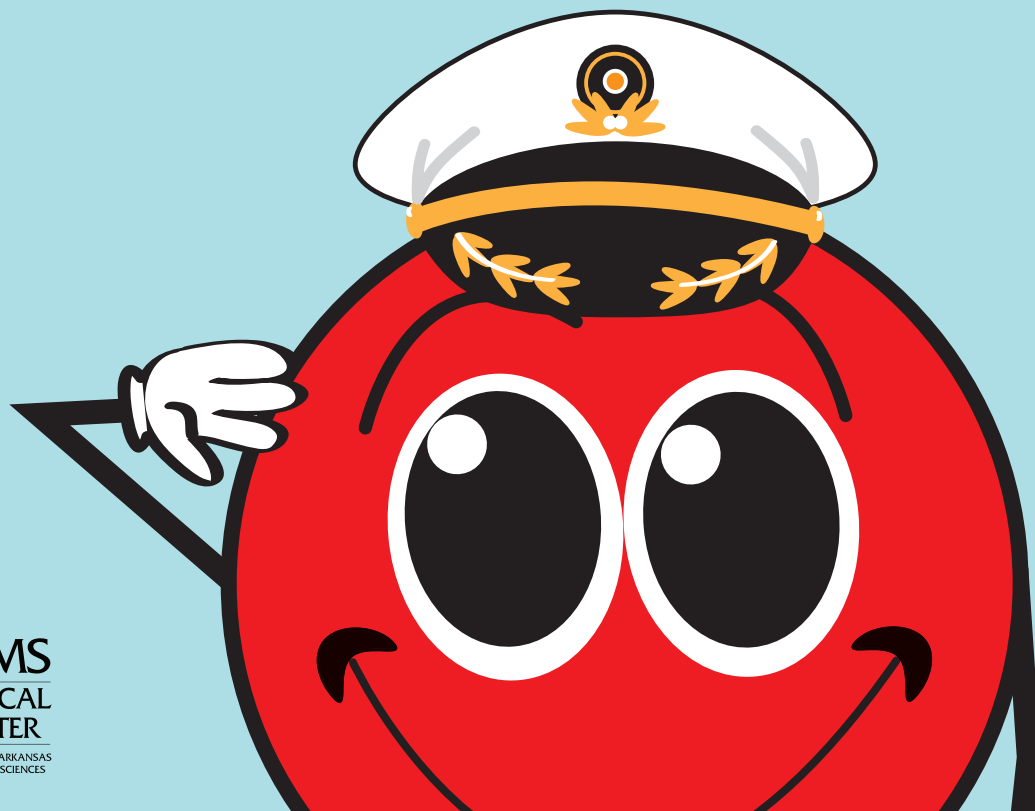
Announcing the UAMS

"WELCOME ABOARD" ON-BOARDING PROGRAM

The goal of the UAMS On-Boarding Program is to help our newly-hired experienced RNs adjust to life aboard our "ship."

We are currently recruiting willing and qualified volunteers to serve as "Cruise Directors" for our new passengers. The primary duty of a Cruise Director is to serve as a buddy for experienced nurses who are new to UAMS.

Contact your Nurse Clinician or Clinical Nurse Specialist for details on how you can take part in this program!



UAMS ON-BOARDING PROGRAM GUIDELINES

WELCOME ABOARD!

As a new passenger at UAMS, your Nurse Clinician (NC) will assign for you a buddy who will act as your “Cruise Director.” This will be done after receiving prior approval from the Clinical Services Manager (CSM).

Cruise Director Criteria:

- Volunteers and expresses a desire to be selected.
- Commits time required for passenger interactions.
- Respected by shipmates.
- Skilled and knowledgeable; competencies current.
- Takes pride in UAMS mission and is proud to be a UAMS employee.

Cruise Director Role and Expectations:

- Before first working day, contacts passenger to schedule time to meet off site.
- Selects a neutral, fun place.
- Establishes rapport and identifies any “luggage” new passenger may be bringing aboard.
- Reviews cruise log/itinerary (5-month markers/stops/roles).
- Establishes best channels of communication (i.e., phone, e-mail, texting).
- Respects confidentiality and open communication.
- Ensures passenger understands parking before first working day.
- Initiates monthly communication with passenger and is available outside normal hours.
- E-mail’s director with the new passenger’s name and unit for introductions during first week of orientation (see Organizational Chart).
- Reminds passenger to bring 2 forms of ID and completed payroll forms on first day of work.

