

**University of Arkansas for Medical Sciences
College of Pharmacy
Fall 2011 Application Instructions**

Application Procedures

The Admissions Committee of the UAMS College of Pharmacy will consider applicants for the fall 2011 semester whose online application is completed/submitted and whose signed Statements of Assurance and Understanding, Record Analysis/Interview fee, Resume, Certificate of Resident Status Form if required, Mandatory Essay, TOEFL scores if required and official transcripts are postmarked on or before Tuesday, February 1, 2011 and whose PCAT scores and letters of reference are postmarked on or before March 1, 2011. When the application folder is complete and minimum overall GPA and Pharmacy College Admission Test (PCAT) scores and other requirements are met, applicants will be invited to interview. If the folder is not completed according to the date guidelines above, no interview or consideration by the Admissions Committee is guaranteed. All information and documents necessary to complete the application will be available on the college website on November 1, 2010 – www.uams.edu/cop

February 1 Deadline

1) Online Application

The application for fall 2011 is available online. Please complete and submit electronically. When the application is received, you will be sent an email confirming the receipt of your application. Click [here](#) for the application. Be sure you follow the submission of your online application with the steps below to make your application official and to receive email updates about the status of your folder.

2) Mail Statements of Assurance and Understanding, Record Analysis/Interview Fee, Resume, Mandatory Essay and Certificate of Resident Status Form if necessary

To make your application official, print off the Statements of Assurance and Understanding, complete and sign and mail to the address below with your Resume, completed Certificate of Resident Status if you are claiming Arkansas residency, Mandatory Essay and mandatory \$100 Record Analysis/Interview Fee. The non-refundable Record Analysis/Interview Fee **must be a money order made payable to “UAMS College of Pharmacy”** – no personal checks or cash accepted. These items must be postmarked on or before Tuesday, February 1, 2011. Click [here](#) to print off the Statements of Assurance and Understanding.

Send to:

Kathy Orear, Registrar
UAMS College of Pharmacy
4301 W. Markham, # 522
Little Rock AR 72205

Resume Guidelines

The Statements of Assurance and Understanding, Certificate of Resident Status form and Record Analysis/Interview Fee must be accompanied by a copy of your resume and all must arrive postmarked on or before Tuesday, February 1, 2011. Your resume must be typed and include the usual biographical information and the following:

Education History, including

Name of high school attended, location and date of graduation

All colleges attended, including name, city and state, dates of attendance,

Number of hours completed, degree awarded, field and date of degree
Experience, including
Work Experience including name of employer, employer address and phone number, name of supervisor and a brief description of duties
Service Experience including volunteer activities
Educational Experience including research experience, study abroad etc.
Honors/Scholarships/Activities/Licensure/Certifications (college career only)
Including social fraternities, student organizations, leadership roles, scholarships, Pharmacy Technician License (include number and state), certifications (CPR/BLS, First Aid, Life Guard, etc)
References, please include the following information for your three references, Name, occupation and mailing address

Certificate of Resident Status Form Guidelines

All applicants claiming Arkansas residency and residents of Bowie county Texas must complete the Certificate of Resident Status form. Guidelines for residency determination are part of the Certificate of Resident Status form on the website (see link below). Complete the first four pages of the form and include in the packet mailed to the College of Pharmacy with your Statements of Assurance and Understanding, Resume, Record Analysis/Interview fee and Mandatory Essay. The College of Pharmacy will forward the form to the office of the Vice Chancellor for Academic Affairs who will make the determination of residency status and inform you of the decision via letter. Being granted in-state tuition status at another Arkansas college has no impact on the determination of residency status for the UAMS College of Pharmacy. Once a determination of non-resident status has been made, the status will not be changed by a change in dependent/independent financial status or by living in Arkansas while attending the UAMS College of Pharmacy. No deferments will be granted for the non-resident to change residency status and enter the College a year later. The Certificate of Resident Status must be postmarked on or before February 1, 2011. Click [here](#) to access the Certificate of Resident Status form.

If you claim residency in another state on your online application, you will be considered a non-resident. The College of Pharmacy is authorized to accept a limited number of nonresident *applicants provided that clear ties to the state of Arkansas can be demonstrated by the applicant*. If you are not a resident of Arkansas but feel you can demonstrate strong ties to the state of Arkansas, please comply with the admission deadlines.

3) Citizenship

The UAMS College of Pharmacy will accept applications only from U.S. citizens or Permanent Residents/Resident Aliens of the United States as of March 1, 2011. If you are not a U.S. citizen, you must provide a notarized copy of either: (a) permanent resident card or (b) a valid resident alien card with the Statements of Assurance and Understanding mailing.

4) Official Transcripts

Official transcripts must be sent directly to the Registrar (see address above) from all of the colleges you have attended and be postmarked on or before Tuesday, February 1, 2011. This applies even if the credit you received appears as transfer credit on another transcript, or if you enrolled and withdrew prior to receiving a grade. Transcripts marked "Issued to student" or faxed transcripts will not be accepted. It is the applicant's responsibility to request transcripts in a timely manner and to provide the correct mailing address. Failure to disclose all colleges attended can result in denial of consideration. Transcripts can be sent at any time after

November 1st but should be ordered no later than the first week of January to insure arrival by the deadline.

If you submitted official transcripts for a pre-application evaluation, they are still on file and only transcripts reflecting recent courses will need to be submitted. Applicants must have a minimum overall grade point average in all college courses of 2.50 on a 4.00 scale at the end of the fall 2010 semester to be considered for interview/admission.

5) English Proficiency

Any applicant not born in the U.S. or in a country where English is the official language, must demonstrate English proficiency by presenting a minimum total score of 80 on the internet-based Test of English as a Foreign Language (TOEFL) and a minimum score of 20 on each of the four areas of the exam: Writing, Speaking, Reading and Listening. Visit the TOEFL website (www.TOEFL.org) to find testing locations and information. The school code for UAMS is 6901. Official results take about 3 weeks to reach the College of Pharmacy and must be postmarked on or before February 1, 2011.

6) Mandatory Essay

A mandatory essay on the topic below is required of all applicants and must be postmarked on or before February 1, 2011. This is your opportunity to make more information about yourself, other than your academic and PCAT credentials, available to the Admissions Committee. Please adhere to the following rules regarding the essay (essays not conforming to these rules will not be accepted);

- a) Must be typewritten, no handwritten essays accepted
- b) Must be printed in size 12 font, double spaced and take up no more than two 8 ½ by 11 pages – not the front and back of two pages
- c) Name must be printed at the top of each page
- d) Essay can be mailed to Registrar's address above, faxed directly to Registrar's office (501-686-8909) or sent as an email attachment to the Registrar. If mailed, the essay must be postmarked on or before February 1, 2011

Topic: (do not re-type this paragraph at the top of your essay)

The faculty of the UAMS College of Pharmacy desires to enroll a class of students who have the academic resources to be successful along with the collective strengths, wisdom, special skills and differences to deliver pharmacy products and services to the entire population of the state of Arkansas. Write an essay that describes your strengths, special skills, life experiences, service activities and other factors that prepare you to contribute to the pharmacy profession by delivering quality care to the various patient populations in the state.

March 1st Deadline

1) Pharmacy College Admissions Test (PCAT)

The PCAT is required of all 2011 applicants and must have been taken June 2008 or later and a minimum composite percentile of 30 must be attained for consideration. Application may be made on-line at www.pcatweb.info. The test dates for 2010-2011 are June 19, 2010, August 21, 2010, October 16, 2010 and January 22, 2011 with deadlines for the applications approximately one month before the testing date. At the time of application to take the PCAT, please code the application form to have your results sent directly to the UAMS College of Pharmacy. Delaying this request until you receive your copy of the test scores may mean that PCAT results do not arrive postmarked by March 1, 2011 and consideration by the Admissions

Committee is not guaranteed. If you need previous scores sent, please allow approximately three weeks for delivery.

2) References

Three references are required for all applicants. Your references must include two from college professors and one additional reference of your choice. If your school has a pre-professional or faculty committee, you must use that committee and that reference will count as your two faculty references. Click [here](#) to print off copies of the reference form. Complete the information on the form legibly including the name and address of the reference. Remember, you must mark on the form whether or not you waive your right of access to the form and sign your name. Failure to mark either blank on the form or sending a letter of reference without using the form will be considered the same as waiving access. Please make the name and mailing address of your reference complete. The reference's address should be their place of work if that is your connection to the reference. No more than three references will be put in an applicant's folder. References cannot be from pharmacy students. References can be faxed to 501-686-8909 or mailed to the Registrar's address above.

Additional Information

Email Confirmation

Once you have completed the online application process and submitted your Statements of Assurance and Understanding, Residency Evaluation Form if required, Record Analysis/Interview fee, Mandatory Essay and Resume, you will receive periodic email updates to the email address provided on your application, confirming the status of your application and items received. This confirmation will include our calculation of your overall grade point average and your highest PCAT composite so that any error in calculation, transcripts or scores received can be caught and corrected in a timely manner before the Admissions Committee meets to consider applications. These email confirmations will also include a list of the pre-pharmacy requirements to be completed by the end of the spring 2011 semester. Please use this email address: orearkathym@uams.edu to communicate with the Registrar. It is the applicant's responsibility to be sure that all necessary items have been submitted.

Interviews

Interviews will be scheduled beginning in mid January through March. Selected applicants will be notified of the date and time of their interview via email. At the time of interview, applicants will be required to complete a Campus Assignment Preference Form – for more information about the Campus Preference policy click [here](#).

Financial Aid

Information about financial aid and cost of attendance will be available at the time of interview. The UAMS College of Pharmacy 2010-2011 Catalog and Handbook, available at our website (www.uams.edu/cop), contains information about tuition and other expenses.

Pre-pharmacy Requirements

Applicants for the Fall 2011 class must have all pre-pharmacy requirements completed by the end of the spring 2011 semester or quarter without exception and official transcripts received by June 1, 2011. Students applying from a school using the quarter system and coursework reported in quarter hours must meet the pre-pharmacy requirements listed in semester hours when their coursework listed in quarter hours is converted to semester hours. A minimum grade

of “C” is required in all pre-pharmacy courses. Grades of “D” are not transferable and do not fulfill the pre-pharmacy requirements.

Re-applicants

If you have applied to the UAMS College of Pharmacy within the last three years, your application folder is still on file. Only official transcripts and PCAT scores will be carried forward for the 2011 application. All other requirements must be completed. Official transcripts must be refreshed if you have taken additional coursework since your last application. There is no preference or penalty given to re-applicants.

Applicants for fall of 2012

Beginning with the entering class of 2012, the UAMS College of Pharmacy will participate in the Pharmacy College Application Service (PharmCAS). For more information about PharmCAS, visit their website: www.pharmacas.org. Pay special attention to how overall grade point averages are calculated in PharmCAS and to the information about grade forgiveness which may have an impact on your application if you re-apply for fall 2012.

General Information

For last minute submissions when there is a question that ordinary mail might not meet the deadline, please contact the Registrar for instructions on how best to send your paperwork. All pre-pharmacy coursework must be completed prior to enrollment. The final selection of successful applicants will be made on the basis of the applicant's previous scholastic record, personal interview, essay, references and scores on the PCAT. If you are enrolled in another UAMS college, you must complete that program before being eligible to enroll in the College of Pharmacy.

Don't Wait – Request all of your official transcripts in early January. There are other colleges on the UAMS campus so be sure to use the exact registrar's address above. Last minute applications and transcript requests leave you no opportunity to correct any mistakes or omissions that might result in your application not being considered. It is the applicant's responsibility to see that the College of Pharmacy Admissions Office is provided with all transcripts and necessary forms and to check with the College to determine the completeness of the application folder. Please consult the list of Important Dates for the Fall 2011 Admissions process on this website.