

UAMS Listserv for Emergency Notification of Students

Instructions for Students

UAMS maintains an email messaging process (a listserv) which will be used to send emergency alerts to UAMS students in circumstances on campus which pose an imminent and serious threat.

You can designate (subscribe) email addresses and any other email-enabled messaging services to which you subscribe (text messaging, paging, etc.) to be included in the listserv. If and when an alert is issued it will be sent to all addresses which you have subscribed.

You do NOT have to subscribe your UAMS email address. Alerts will automatically be sent to UAMS student email addresses.

To submit a subscription request for a particular address such as your personal non-UAMS email service or text messaging service...

- a. Send an email message to... listservadmin@uams.edu
The display name of the address in the UAMS Global Address List is ListServAdmin.
- b. The subject line of the message should be blank.
- c. The message should be...
subscribe Emergency-L (address to be subscribed)
- d. For example...
subscribe Emergency-L 5013331234@mobile.mycingular.com
subscribe Emergency-L zippydodah@comcast.net

You can also subscribe by logging onto the UAMS network (i.e. authenticating with your UAMS user name and password) and then going to the subscription web site... <https://academic-computing.uams.edu/utilities/subscribe.aspx> . Instructions are provided on the web site.

All requests must be approved by the listserv administrator. Upon approval of your subscription request a message will be issued to the subscribed address.

To remove (unsubscribe) an address from the list follow the preceding steps with the exception that the message should be...
unsubscribe Emergency-L (address to be subscribed)

Please help us manage the listserv by unsubscribing messaging addresses which you no longer use.

If you have any questions please contact your school's registrar's office.