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SECTION: ADMINISTRATION

AREA: GENERAL ADMINISTRATION

SUBJECT: SMOKING /TOBACCO USE POLICY

PURPOSE

The University of Arkansas for Medical Sciences (UAMS) is committed to promoting health, wellness, prevention and the treatment of diseases within the community as well as to providing a safe, clean and healthy environment for our patients, visitors, employees and students. UAMS serves as a model for our community in the area of promoting the good health of our staff and influencing public attitudes about the use of tobacco products. It is, therefore, UAMS's policy to provide a tobacco-free work environment.

SCOPE

All UAMS employees, faculty, staff, students, contractors, vendors, volunteers, patients, visitors and anyone on any UAMS property.

POLICY

Smoking and the use of tobacco products (including cigarettes, cigars, pipes, smokeless tobacco and other tobacco products) by employees, faculty, students, patients, and visitors are prohibited on all properties of the University of Arkansas for Medical Sciences.

DEFINITIONS

Tobacco products include, but are not limited to: cigarettes, smokeless tobacco, pipes, cigars and any tobacco containing product.

Employee – for the purpose of this policy, all UAMS employees while in UAMS facilities (leased or owned) or on the grounds of those facilities.

Students – for the purpose of this policy, any student attending any of the colleges or clinical areas on the UAMS grounds, leased or owned buildings.

Contractors/subcontractors/vendors/volunteers- individuals who enter UAMS Property for the purpose of providing a service to the institution.

Visitors- individuals who do not fall under the above categories including patients and their families.

PROCEDURES

1. All Persons are prohibited from using tobacco products on or in all UAMS owned or leased properties, UAMS owned or leased vehicles, and UAMS adjacent grounds, including parking lots and ramps.
2. Patients in the UAMS Medical Center are prohibited from tobacco use in accordance with the [UAMS Medical Center Policy Manual Policy PS 1.09](#).
3. Compliance with this -tobacco free policy will be the responsibility of all administrators.
 - Lack of cooperation or repeated violations by employees or vendors should be reported to the individual's supervisor. The supervisor shall then attempt to resolve the problem.
 - Standard disciplinary procedures will be followed for compliance problems with employees. Violations will result in progressive disciplinary actions, including termination.
 - In the event the tobacco violation involves a potential threat to health or safety (e.g. smoking where combustible supplies, flammable liquids, gasses or oxygen are used or stored) the UAMS Police may be called for additional support.
 - UAMS Police will be notified as the final resource to resolve problems arising with visitors or employees during the enforcement of this policy.
 - Under Arkansas law violators of the smoking ban may be fined an amount not less than \$100 and no more than \$500.
4. New employees will be informed of the UAMS tobacco free policy during orientation. The Office of Human Resources will also inform employment candidates of the tobacco free policy during the application process.
5. Tobacco products will not be sold or dispensed within the UAMS property.
6. Employees may not use tobacco products in any vehicle when the vehicles are on UAMS property.

References:

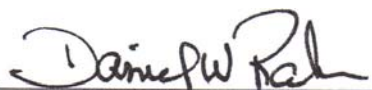
Arkansas Law, [ACT 134](#) of 2005, "*An Act to prohibit the use of tobacco products in and on the grounds of all medical facilities in Arkansas and for other purposes,*"

Arkansas Law, [ACT 734](#) of 2009, "*The Arkansas Clean Air on Campus Act of 2009*".

[UAMS Medical Center Policies and Procedures, Policy PS.109](#)

Joint Commission Accreditation Standards, EC.02.01.03

[Administrative Guide policy, 4.4.01, Employee Disciplinary Notice](#)

Signature:  _____

Date: July 14, 2010