



UNIVERSITY OF ARKANSAS  
FOR MEDICAL SCIENCES

## UAMS ADMINISTRATIVE GUIDE

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**SECTION: RESEARCH**

**AREA: SPONSORED RESEARCH ADMINISTRATION**

**SUBJECT: RESPONSIBILITIES OF THE PRINCIPAL INVESTIGATOR**

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### **POLICY**

Grants and contracts for research and sponsored programs at the University of Arkansas for Medical Sciences are awarded to the Board of Trustees of the University of Arkansas. The University is responsible for the administration of the projects. Administrative authority may be delegated through the dean to the chair of the department in which the principal investigator is located. With a view toward successful operation of the project, Office of Research Administration personnel, extension 65502, will assist the departments and the principal investigators in fulfilling grant and contract requirements by serving, when requested, in a liaison capacity between principal investigators and the University's staff or service offices. Controller's Office personnel, extensions 66843, will address questions specifically related to grant and contract accounting and/or payroll matters.

### **PROCEDURE**

- (1) The principal investigator serves as the University grants and contracts agent. The responsibilities of the principal investigator include the technical requirements and the day-to-day administration of the sponsored award.
  
- (2) Contact the Office of Research Administration at extension 65502 for assistance and additional information.